



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved STREET USE STAFF COMMISSION

Wednesday, October 25, 2017

10:00 am

Goodman Maintenance Facility
1st Floor Conference Rm.
1402 Wingra Creek Parkway

I. CALL TO ORDER / ROLL CALL

A meeting of the Street Use Staff Commission was held at 10:00 AM on Wednesday, October 25, 2017 at the Goodman Facility Conference Room. Chairperson Lamberty called the meeting to order at 10:00 AM. A quorum was present and the meeting was properly noticed.

Additional City Staff Present: Chad Hughes, Mary Lloyd, Meghan Blake-Horst, Cheryl Erickson, Kelly Post

Present: 6 - Kelli Lamberty; Trevor Knight; Katie Sellner; Paul Ripp; Tom Mohr and Bill Putnam

Excused: 5 - Susan Barica; John Fahrney; Roger Kleist; Eric Veum and Mark Kiesow

II. APPROVAL OF MINUTES

Motion made by Sellner, seconded by Lloyd to Approve the Minutes. Motion passed by voice vote/other.

III. PUBLIC COMMENT

No members of the public registered to speak regarding items not on the agenda.

IV. DISCLOSURES AND RECUSALS

There were no disclosures or recusals by members of the commission for any item on the agenda.

V. STREET USE PERMITS FOR SPECIAL EVENTS

1. [49225](#) RUN SANTA RUN 5K
Sa, December 2, 10am - 6pm
Start and Finish at Capitol Square
Discuss location/route, schedule, set-up and activities.
Brodie Birkel & Ryan Griessmeyer, Race Day Events, LLC.

Approved pending receipt of required documents & with the following conditions:

X THE APPLICANT FOR A STREET USE PERMIT SHALL AGREE TO INDEMNIFY,

DEFEND,
AND HOLD THE CITY AND ITS EMPLOYEES AND AGENTS HARMLESS AGAINST
ALL CLAIMS, LIABILITY, LOSS, DAMAGE, OR EXPENSE INCURRED BY THE CITY
ON ACCOUNT OF ANY INJURY TO OR DEATH OF ANY PERSON OR ANY DAMAGE
TO PROPERTY CAUSED BY OR RESULTING FROM THE ACTIVITIES FOR WHICH
THE PERMIT IS GRANTED.

X Certificate of insurance listing the City of Madison as additional insured is required.

X This is a District event. Organizer will pay all costs of the City of Madison Police and Madison Fire staff assigned to the event. Per MGO 10.056(7) (c), applicant agrees to pay such actual costs for services within 20 days of billing.

X Parking Enforcement will post "No Parking" signs on E. Mifflin and Dayton St. Race Day Events, LLC will pay all costs of Parking Enforcement staff assigned to the event.

X Barricade placement as per plan on file with Traffic Engineering (TE).

X The Capitol Square will be closed by Race Day Events, an approved private contractor.

X Noise must be kept to a reasonable level at all times.

X Event cannot displace licensed city vendors.

X 20' emergency access lane must be maintained throughout event area.

X Metro rerouted to outer loop. Standard rerouting fee applies.

X Maintain entry/exit to State Street Campus garage at all times.

X No permanent markings (including spray chalk or stickers) on streets, sidewalks, paths or city landscaping.

X No inflatables on City right-of-way.

X Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up.

VI. INFORMATIONAL PRESENTATION

1. [49248](#) BUCKY ON PARADE
May 6, 2018 - September 13, 2018
100 life-sized Bucky Badger statues, public art project
Various locations
Madison Area Sports Commission
Jamie Patrick, Janine Wachter
General Discussion

VII. STREET USE APPLICATIONS FOR ROUTINE REQUESTS

1. [48998](#) MADISON TURKEY TROT 5K
Thursday, November 23rd, 6:00am - 2:00pm
Run/Walk, Discuss schedule, setup, and run route
Colin Pekovitch, All Community Events

Approved pending receipt of required documents & with the following conditions:

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X Certificate of insurance listing the City of Madison as additional insured is required.

X Setup: Organizers will post relevant event information regarding access to Quann dog park at least 10 days prior to the event.

X No permanent markings (including spray chalk or stickers) on streets, sidewalks, paths or city landscaping.

X Event organizer/sponsor is responsible for cleanup of event area. Charges will be assessed for any City staff time or resources required for clean up.

X. ADJOURNMENT

Motion made by Sellner, seconded by Lloyd to Adjourn. Motion passed by voice vote/other.