



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved FINANCE COMMITTEE

Monday, May 8, 2017

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 354 (City County Building)

CALL TO ORDER / ROLL CALL

Present: 6 - Marsha A. Rummel; Paul E. Skidmore; Zach Wood; Sara Eskrich; Michael E. Verveer and Paul R. Soglin

Absent: 1 - Barbara Harrington-McKinney

Ald. McKinney arrived at 4:51pm after the consent agenda and during item No. 26.

PUBLIC COMMENT

There were three registrants.

DISCLOSURES AND RECUSALS

Ald. Eskrich recused herself from Item No. 16.

PRESENTATION OF CONSENT AGENDA

Consent Agenda: Items 16, 18, 19 and 26 were not included on the consent agenda.

ITEMS CONSIDERED

- 1. [46987](#)** Create the classification of Fleet Maintenance Program Administrator (CG15, R11). Recreate position #1167 of Automotive Maintenance Worker 3 as a Fleet Maintenance Program Administrator in the Fleet Services operating budget and reallocate the incumbent (D. Binger) to the new position.

A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
- 2. [46933](#)** Recreate the position #1115 of Surveyor 2 in CG18, R08 to a Public Works Development Manager 2 CG18, R12 (Class Code H274) in the permanent salary detail of the Engineering Division budget. Reallocate the incumbent (J. Quamme) to the level of Public Works Development Manager 1 in CG 18, R10 (class code: H273).

A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

3. [46884](#) Delete the classification of Water Quality Aide (class code: F162; CG16, R9) and create the classifications of Water Quality Sampler 1 (CG16, R9), Water Quality Sampler 2 (CG16, R11), and Water Quality Sampler 3 (CG16, R13). Recreate position #1850 as a Water Quality Sampler 3 in the Water Utility operating budget and reallocate the incumbent (K. Miller) to the new position. Recreate position #1774 as a Water Quality Sampler 2, and, if filled, reallocate the incumbent to the level of Water Quality Sampler 1, all in the Water Utility operating budget.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
4. [46931](#) Delete the classification of Field Service Leadworker in CG16, R15 (Class Code F059), and create the classifications of Field Service Leadworker 1 in CG16, R14 and Field Service Leadworker 2 in CG16, R15. Delete the 1.0 FTE position (#1853) of Field Services Leadworker in CG16, R15 and recreate it as a Field Service Leadworker 2 in the same comp group and range and reallocate the incumbent, A. Mazzara to the new position. Delete the vacant position of Field Service Representative 3 in CG16, R13, position # 1881, and recreate it as a Field Service Leadworker 1, CG16, R14, all in the Water Utility budget.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
5. [46934](#) Recreating position #780 from a 1.0 FTE Accounting Technician 2 (CG 20, Range 14) to a 1.0 FTE Accounting Technician 3 (CG 20, Range 16-class number J001) in the Finance Department budget and reallocating the incumbent, W. Murkve, to the new position.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
6. [46935](#) Recreate position #1192, 1.0 FTE Program Assistant 1 in (CG 17, R11) as an Account Technician 2 (CG20, R14) in the Traffic Engineering Operating Budget and reallocate the incumbent (C. Haskin) to the new position.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
7. [46936](#) Recreate position #1237, 1.0 FTE Administrative Clerk 1 in (CG 20, R09) as a Program Assistant 1 (CG20, R11) in the Traffic Engineering Operating Budget and reallocate the incumbent (H. Hart) to the new position.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

8. [46883](#) Delete the classification of Traffic Engineering Development Specialist in CG18, R11. Delete the 1.0 FTE position (#1214) of Traffic Engineering Development Specialist in CG18, R11 and recreate it as a Computer Mapping/GIS Coordinator in CG18, R13 (Class H283) in the Traffic Engineering operating budget and reallocate the incumbent E. Halvorson to the new position.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [46989](#) Recreate vacant position #1267, 1.0 FTE in (CG 16, R14) as a 1.0 FTE Maintenance Electrician 1 in (CG16, R16) (Class F092) in the Parking Utility Operating Budget.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
10. [46988](#) Authorizing a double-fill of the position of Horticulturalist due to the retirement of John Wirth.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
11. [47041](#) Authorizing the double-fill of position #1564 Horticulturist - Bolz Conservatory Curator due to the retirement of John Wirth.
- This Resolution was RECOMMEND TO COUNCIL TO PLACE ON FILE WITHOUT PREJUDICE -REPORT OF OFFICER**
12. [46975](#) Amending Traffic Engineering's 2017 Capital Budget to include the assessable expenses and funding relating to the signal at McKee Road (CTH PD) - Muir Field Road - Country Grove Drive. (7th AD)
- This Resolution was RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER**
13. [46795](#) Authorizing the City's Acquisition of the Waunona Sanitary District #2
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
14. [47042](#) Amending the 2017 Bicycle and Pedestrian Capital Budget to transfer \$200,000 of existing GO borrowing authority between major programs Safe Routes Grants Program to Sidewalk Program.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

15. [47098](#) Authorizing the Mayor and City Clerk to enter into an Incentive Agreement with Focus on Energy for the Streets West and Library Maintenance and Support Center Renewable Energy Competitive Incentive Program and accepting competitively awarded incentives for Solar Electric installations from Focus on Energy in the amount of approximately \$40,005.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
17. [47008](#) Authorizing the Mayor and Clerk to enter into a three-year sole source agreement with Municipal Code Corporation for an upgraded version of the City's online ordinance service, Municode.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
20. [47017](#) Amending the 2017 Adopted Capital Budget to transfer \$200,000 of existing GO borrowing budget authority from Brittingham Park Improvements to Forest Hill Cemetery Improvements.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
21. [46792](#) Seeking Common Council approval of the 2017-2018 Arts Grants awards funding as recommended by the Madison Arts Commission.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
22. [47007](#) Executing a Purchase of Services contract with Legacy Architecture, Inc. to assist in the preparation of the Historic Preservation Plan and associated activities.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
23. [46851](#) Authorizing the Mayor and City Clerk to execute a loan agreement including up to \$400,000 in HOME Funds, in addition to a previous \$530,000 award made in 2015 from Affordable Housing Funds (AHF), to Movin' Out, Inc. and Mirus Partners, Inc., or an affiliate LLC for the Madison on Broadway affordable rental housing development.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

24. [47031](#) Authorizing the City of Madison to accept \$12,500 in additional Transitional Housing Program grant funds from the Wisconsin Department of Administration's Division of Housing; amending the Community Development Division's 2017 Operating Budget as required; and authorizing the Mayor and City Clerk to enter into agreements necessary to accept the additional funds.

A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

25. [47033](#) Authorizing the City of Madison to accept a grant from the Wisconsin Department of Administration's Division of Housing in the amount of \$396,666 to provide down payment and closing cost assistance to low- and moderate-income homebuyers; amending the Community Development Division's 2017 Operating Budget as required; and authorizing the Mayor and City Clerk to enter into agreements necessary to accept the funds.

A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

16. [46995](#) SUBSTITUTE - Authorizing the Mayor and the City Clerk to execute an agreement with Mead & Hunt for an Existing Facility and Life Safety Assessment, including conceptual design documents, maintenance plan, upgrade plan, phasing and capital budget planning of the Metro Transit Bus Barn at 1101 East Washington Avenue.

A motion was made by Rummel, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION,. The motion passed by the following vote:

Absent: 1 - Barbara Harrington-McKinney

Ayes: 4 - Marsha A. Rummel; Paul E. Skidmore; Zach Wood and Michael E. Verveer

Recused: 1 - Sara Eskrich

Non Voting: 1 - Paul R. Soglin

18. [47012](#) Authorizing the Mayor and City Clerk to enter into an amendment to the Pilot License Agreement with Extenet Systems, Inc. allowing for a month-to-month extension of the License term.

A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

19. [46924](#) Authorizing the Finance and Police Departments to amend the 2015 USDOJ BCJI Raymond Road Corridor Neighborhood Public Safety Planning Project grant budget and to allow the purchase of a mobile resource trailer and supplies for community outreach and social cohesion in the southwest neighborhoods; and to amend budgets accordingly

A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

26. [47034](#) SUBSTITUTE - Authorizing ~~(a vendor to be identified by May 2, 2017)~~ Sankofa Behavioral & Community Health Inc. to provide Housing-Focused Street Outreach Team services - that will include identifying, engaging and connecting chronically homeless persons to local support services and systems with the primary goal of facilitating their entry into stable housing.

A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

Ald. McKinney arrived

Present: 7 - Marsha A. Rummel; Paul E. Skidmore; Zach Wood; Barbara Harrington-McKinney; Sara Eskrich; Michael E. Verveer and Paul R. Soglin

ADJOURNMENT

A motion was made by Rummel, seconded by Verveer, to Adjourn at 5:13pm. The motion passed by voice vote/other.