



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved FINANCE COMMITTEE

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Monday, April 24, 2017

4:30 PM

210 Martin Luther King, Jr. Blvd.  
Room 354 (City County Building)

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### CALL TO ORDER / ROLL CALL

**Present:** 6 - Marsha A. Rummel; Paul E. Skidmore; Zach Wood; Barbara Harrington-McKinney; Michael E. Verveer and Paul R. Soglin

**Absent:** 1 - Sara Eskrich

Ald. Eskrich arrived at 4:38 p.m. after the Consent Agenda.

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

None.

### PRESENTATION OF CONSENT AGENDA

Items 9, 14, and 32 were not included on the consent agenda.

### ITEMS CONSIDERED

1. [46675](#) Recreate vacant position #3665 from a 1.0 FTE Equipment Operator II (CG16, R10) to a 1.0 FTE Automotive Mechanic (CG16, R13) in the Water Utility budget.  
**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
2. [46676](#) Recreate vacant position #3305 from a .90 FTE Clerk Typist 2 (CG20, R06) to a 1.0 FTE Administrative Clerk 1 (CG20, R09) in the Department of Civil Rights budget.  
**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

3. [46683](#) Authorizing the double-fill of position #3051 Transit Finance Manager due to the retirement of Wayne Block.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
4. [46728](#) Approving an extension of a provisional appointment and double fill for position #68 Affirmative Action Manager Jaya Sharma until June 23, 2017.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
5. [46886](#) Recreate the 0.6 FTE Clerk Typist 1 position, #3707 as a 1.0 FTE position, within the Library budget.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
6. [46652](#) Authorizing Information Technology staff to click on End User License Agreements for licensing and use of certain software, and authorization for indemnification of the software vendor by the City.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO PLACE ON FILE WITHOUT PREJUDICE -REPORT OF OFFICER. The motion passed by voice vote/other.**
7. [46815](#) Repealing and replacing Section 10.05 of the Madison General Ordinances entitled "Occupancy of Rights-of-Way" and amending Sec. 1.08(3)(a) to update the bond schedule.
- This Ordinance was Return to Lead with the Recommendation for Approval to the BOARD OF PUBLIC WORKS**
8. [46788](#) Amending Traffic Engineering's 2017 Capital Budget to include the assessable expenses and funding relating to the construction of the Colony Drive and South Gammon Road Traffic Signal, and for the installation of a westbound right turn lane for signal operation. (9th and 19th AD)
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
10. [46705](#) Amending RES-16-00536 Authorizing the Acceptance of an Idle Industrial Sites Redevelopment Grant from the Wisconsin Economic Development Corporation (WEDC).
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

11. [46745](#) Amending Resolution Enactment No. RES-16-00567, which authorizes the execution of a Purchase and Sale Agreement between the City and Greywolf Partners, Inc. for the purchase of City-owned Lots 21-23 and Lots 32-34 in The Center for Industry & Commerce to extend the due diligence period.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [46736](#) Authorizing the Mayor and City Clerk to enter into an agreement with RNL Design Inc. to provide professional predesign and schematic design architectural and engineering design services for the Metro Transit Nakoosa Trail Satellite Bus Facility in the amount of \$428,545.
- A motion was made by Rummel, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
13. [46636](#) Amending the adopted 2017 capital budget to transfer \$75,000 of general obligation borrowing authority from the Energy Improvements major program into the Park Facility Improvements major program to partially fund the Olbrich Solar Hot Water project within the Engineering-Facilities Management capital budget.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
15. [46836](#) Accepting a Permanent Easement for Public Transportation Purposes from 149 East Wilson, LLC across property located at 151 East Wilson Street and, in exchange, authorizing the Mayor and City Clerk to execute an Access Easement Agreement with 149 East Wilson, LLC across the City-owned rail corridor located behind 151 East Wilson Street.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
16. [46802](#) Approving the provision of up to \$150,000 in 2017 Emerging Opportunities Program (EOP) funds to agencies and authorizing the Mayor and the City Clerk to enter into agreements with those agencies to implement the designated projects.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
17. [46851](#) Authorizing the Mayor and City Clerk to execute a loan agreement including up to \$400,000 in HOME Funds, in addition to a previous \$530,000 award made in 2015 from Affordable Housing Funds (AHF), to Movin' Out, Inc. and Mirus Partners, Inc., or an affiliate LLC for the Madison on Broadway affordable rental housing development.
- A motion was made by Rummel, seconded by Verveer, to Refer to the 5/8/2017 FINANCE COMMITTEE meeting. The motion passed by voice vote/other.**

18. [46781](#) Approving Facade Improvement Grant to Daniel Kessenich for a project located at 117 E. Main Street.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
19. [46804](#) Amending the City's adopted 2017 Capital Budget, drawing funds from TID 43 Park/Drake to increase by \$600,000 the Economic Development Division's budget and making available that additional funding for the Greenbush Neighborhood Revitalization Program.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
20. [46807](#) Approving a Small Cap TIF #43 Park/Drake loan of up to \$80,000 to Isaac & Megan Knoflicek, Borrower(s), for the renovation of the property located at 315 S. Orchard Street, Madison, WI and its conversion from rental to owner-occupied housing, and authorizing the Mayor and City Clerk to execute a loan agreement with the Borrower(s) to effectuate this transaction.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
21. [46805](#) Extending the life of Tax Increment District (TID) #32 for twelve (12) months for the purposes of the creation of affordable housing and improving City housing stock in the City of Madison.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
22. [46808](#) Extending the life of Tax Increment District (TID) #27 for twelve (12) months for the purposes of the creation of affordable housing and improving City housing stock in the City of Madison.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
23. [46811](#) Extending the life of Tax Increment District (TID) #43 for twelve (12) months for the purposes of the creation of affordable housing and improving City housing stock in the City of Madison.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
24. [46810](#) Terminating Tax Incremental District (TID) #40 (Northside).
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

25. [46294](#) Accepting the report entitled, "Ensuring a Vibrant Downtown Retail Destination: A Retail Assessment and Strategy for Downtown Madison", directing staff to begin implementing key recommendations of the report, and repealing resolution RES-15-00206 (Legislative File # 36697)
- A motion was made by Rummel, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the DOWNTOWN COORDINATING COMMITTEE. The motion passed by voice vote/other.**
26. [46865](#) Amending the 2017 Capital Budget and Authorizing the Mayor and City Clerk to execute a development agreement to fund a \$595,000 Jobs TIF Tax Incremental Finance Loan to Extreme Engineering Solutions, Inc. or its assigns to assist in the development of a corporate headquarters and manufacturing facility within the boundary of a proposed TID #47 (Silicon Prairie).
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
27. [46769](#) Authorizing the Madison Police Chief to sign a lease agreement with the US Department of the Navy which includes indemnification/hold harmless language, to obtain night vision technology
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
28. [46791](#) Approval to Sole Source the purchase and refurbishment of City of Madison ambulances with North Central Ambulance, dba Jerry's Transmission.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
29. [46800](#) Amending the Police Department's 2017 Capital Budget to transfer \$50,000 in GO Borrowing from the Building Improvements capital program to a capital project authorizing the purchase of a used Lenco Bearcat, and increasing the Police Department fleet vehicles by one.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
30. [46848](#) Approving a contract with the Department of Veterans Affairs for the Fire Department to provide fire fighting services beginning to the William S. Middleton Veterans Hospital.
- A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

31. [46725](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for the Madison Police Department Midtown District Station and amending the 2017 Capital Budget to transfer existing authority between major projects and increase general obligation borrowing authority by \$84,000 for the purpose of promoting the RESJI through a local labor component for the project.

**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

33. [46819](#) Creating Section 3.09 of the Madison General Ordinances to codify the City of Madison Common Council benefits in the ordinances.

**A motion was made by Rummel, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the COMMON COUNCIL EXECUTIVE COMMITTEE. The motion passed by voice vote/other.**

34. [46793](#) Creating the classification of Common Council Chief of Staff in CG21, Range 18, and creating a new position in the Common Council Office budget as a 1.0 FTE Common Council Chief of Staff in CG21, Range 18.

**A motion was made by Rummel, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the COMMON COUNCIL EXECUTIVE COMMITTEE. The motion passed by voice vote/other.**

35. [46867](#) Amending Section 33.13(2) of the Madison General Ordinances to create the position of Common Council Chief of Staff.

**A motion was made by Rummel, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the COMMON COUNCIL EXECUTIVE COMMITTEE. The motion passed by voice vote/other.**

**Ald. Eskrich arrived at 4:38 p.m. after the consent agenda before Item No. 09**

**Present:** 7 - Marsha A. Rummel; Paul E. Skidmore; Zach Wood; Barbara Harrington-McKinney; Sara Eskrich; Michael E. Verveer and Paul R. Soglin

9. [46710](#) Authorizing the sole source purchase of services contract with Controlworks for low voltage HVAC controls for the installation and programming of a new building automation system at Warner Park Community Recreation Center and Amending the 2017 Adopted Capital Budget to transfer \$10,000 of existing GO borrowing budget authority from the Engineering-Facility Management's Sustainability Improvements capital program to Parks Division's Park Facility Improvements capital program.

**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

14. [46812](#) Amending the 2017 Adopted Capital Budget to increase the funding authorization for the Capitol East Parking Garage project by \$1,890,465, and amending the Graef-USA, Inc design contract to increase the design fee by \$45,600.

**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

32. [46803](#) Authorizing the Madison Fire Department and City Engineering to design an expanded Fire Station 14 building (20,000 SF vs. 14,000 SF) that includes a larger community room and an expanded indoor area to conduct Recruit PAT's (Physical Ability Test), Incumbent Standards and other training evolutions.

**A motion was made by Rummel, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

#### **ADJOURNMENT**

**A motion was made by Rummel, seconded by Verveer, to Adjourn at 5:35pm. The motion passed by voice vote/other.**