



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, November 28, 2017

4:30 PM

Madison Water Utility- 119 E. Olin Ave.
Conference Room A&B

CALL TO ORDER / ROLL CALL

Lauren Cnare called the meeting to order at 4:30 pm.

Present: 8 - Arvina Martin; Patrick E. Delmore; Lauren Cnare; Madeline B. Gotkowitz;
Eugene L. McLinn; Doug Voegeli; Bruce Mayer and David Ahrens

APPROVAL OF MINUTES

A motion was made by Mayer, seconded by McLinn, to Approve the Minutes of the October meeting. The motion passed by unanimous voice vote.

PUBLIC COMMENT

There were no registrants.

DISCLOSURES AND RECUSALS

There were none.

UNFINISHED BUSINESS

1. [49260](#) Reviewing and updating the Water Utility Board's affordability policy

Attachments: [O-2D Affordability.pdf](#)
[Memo to Water Utility Board 11-22-2017.pdf](#)

A motion was made by McLinn, seconded by Madeline Gotkowitz, to have Madison Water Utility staff further research and explore options for a voluntary "round up" low income assistance program (see attached memo).

NEW BUSINESS

- 2. [49607](#) Reviewing and updating the board's Financial Planning and Budgeting Policy

Attachments: [EL-2C Financial Planning Budgeting.pdf](#)
[Revised EL-2C Financial Planning Budgeting.pdf](#)

A motion was made by McClinn, seconded by Delmore to make the following change to the board's Financial Planning/ Budgeting policy:

Add the following statement to the end of the policy:

4. Fail to provide the board with an estimated impact on the rate increase for capital projects with the annual presentation of the capital budget.

The motion passed by unanimous voice vote.

- 3. [49594](#) Recommendation to Madison Water Utility Board for professional services for the design and construction of the Water Conservation House

This item was deferred to a future meeting.

- 4. [49553](#) Authorizing the acceptance of a Permanent Limited Easement for Public Fire Hydrant and Light Pole Purposes from Lambda Chapter Building Corporation, T.K.E. for existing public facilities encroaching upon a portion of the property located at 216 Langdon Street.

Attachments: [11364 Resolution Exhibit A.pdf](#)

A motion was made by Ahrens, seconded by McLinn, to Return to Lead with the Recommendation for Approval to the BOARD OF PUBLIC WORKS. The motion passed by unanimous voice vote.

- 5. [49567](#) Authorizing a declaration of change in use from Madison Water Utility use to a combination of Public Street Right-of-Way and General City of Madison Purposes pertaining to the Well House #3 property located at 212 N. First Street as part of the land and interest acquisitions required per Transportation Project Plat 5992-09-09, E. Johnson St - N. Baldwin St to First St.

Attachments: [11356 EXHIBIT A TPP.pdf](#)
[File ID 49546 Intro.pdf](#)
[11356 File ID 12839 WUB Surplus Property Report.pdf](#)
[2017_12_12 East Johnson Street Colored Exhibit.pdf](#)

A motion was made by Ahrens, seconded by McLinn, to Return to Lead with the Recommendation for Approval to the BOARD OF PUBLIC WORKS. The motion passed by unanimous voice vote.

OTHER BUSINESS

- 6. [22206](#) Notification of any noncompliance with Water Utility Board Policies.

There was none to report.

- 7. [49598](#) Reliability Report

Attachments: [2017 O-2C Reliability Report.pdf](#)

A motion was made by Gotkowitz, seconded by Martin, to accept the General Manager's policy interpretation and the report as submitted. The motion passed by unanimous voice vote.

David Ahrens left the meeting at 5:45 pm.

Present: 7 - Arvina Martin; Patrick E. Delmore; Lauren Cnare; Madeline B. Gotkowitz; Eugene L. McLinn; Doug Voegeli and Bruce Mayer

Excused: 1 - David Ahrens

- 8. [49602](#) Financial Conditions and Activity Report

Attachments: [3rd Qtr 2017 Comparative Income Statement.pdf](#)
[3rd Qtr 2017 Fund Balance Report.pdf](#)

A motion was made by Gotkowitz, seconded by Ahrens, to accept the report. The motion passed by unanimous voice vote.

- 9. [49606](#) Quality and Performance Improvement Report

Attachments: [EL-2I Quality and Performance Improvement 2017.pdf](#)

A motion was made by Martin, seconded by Gotkowitz, to accept the General Manager's policy interpretation and the report as submitted. The motion passed by unanimous voice vote.

- 10. [24301](#) Items of general interest and update on any rate case in progress.

General Manager Tom Heikkinen provided an update on the rate increase application and conversations with the Lake Forest Water Cooperative about adding them as customers.

- 11. [28907](#) Report from the Committee on the Environment.

Patrick Delmore gave an update to the board.

- 12. [20013](#) Meeting Evaluation and Discussion

- 13. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

Two new items were introduced:

An update on the groundwater study and plans for a monitoring well for Well 8.

Appointing representative to the Committee on the Environment

ADJOURNMENT

The meeting adjourned at 6:05 pm.