



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

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Thursday, January 5, 2017

5:00 PM

Meeting Room 301  
201 W Mifflin St (Madison Public Library)

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**\*\*Madison Public Library\*\***  
**Meeting Room 301**

### CALL TO ORDER / ROLL CALL

**Present:** 7 - Samba Baldeh; Matthew J. Phair; Ricky Hunt; Ben M. Van Pelt; Colin A. Bowden; Daniel A. O'Callaghan and Jennifer H. Campbell

**Absent:** 2 - Maurice S. Cheeks and Keetra S. Burnette

**Staff members present:** J O'Keefe, L Rhodes, and P Stonestreet.

**D O'Callaghan called the meeting to order at 5:10**

### APPROVAL OF MINUTES

**A motion was made by Bowden, seconded by Baldeh, to approve the December 1, 2016 minutes. The motion passed by voice vote.**

### PUBLIC COMMENT

### DISCLOSURES AND RECUSALS

**K Burnette arrived at 5:15**

**Present:** 8 - Samba Baldeh; Matthew J. Phair; Ricky Hunt; Ben M. Van Pelt; Colin A. Bowden; Keetra S. Burnette; Daniel A. O'Callaghan and Jennifer H. Campbell

**Absent:** 1 - Maurice S. Cheeks

1. [44656](#) CDBG Chair Report

### BUSINESS ITEMS

2. [45296](#) Accepting the 120 South Fairchild Building Study report prepared by Engberg Anderson Architects.

**M Cheeks arrived at 5:30**

**Present:** 9 - Maurice S. Cheeks; Samba Baldeh; Matthew J. Phair; Ricky Hunt; Ben M. Van Pelt; Colin A. Bowden; Keetra S. Burnette; Daniel A. O'Callaghan and Jennifer H. Campbell

[45296](#) Accepting the 120 South Fairchild Building Study report prepared by Engberg Anderson Architects.

**A motion was made by Van Pelt, seconded by Phair, to Return to Lead with the Recommendation for Approval to the CITY-COUNTY HOMELESS ISSUES COMMITTEE. The motion passed by voice vote.**

3. [45468](#) Authorizing the Mayor and City Clerk to execute loan agreements associated with affordable housing development projects selected as part of the 2015 Affordable Housing Fund Request for Proposals process.

**A motion was made by Phair, seconded by Van Pelt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote.**

4. [45534](#) Authorizing the City to accept an award of \$94,513 from HUD's 2015 Continuum of Care (CoC) Program competition; amending the Community Development Division's 2017 Adopted Operating Budget as appropriate; and authorizing the Mayor and City Clerk to enter into agreements necessary to accept the funds.

**A motion was made by Burnette, seconded by Bowden, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote.**

5. [45532](#) Authorizing the Mayor and the City Clerk to sign a Memorandum of Understanding with the Homeless Services Consortium of Dane County/Madison, Wisconsin for the hiring and employment of the Continuum of Care Coordinator (CoC Coordinator).

**A motion was made by Phair, seconded by Van Pelt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote.**

6. [45535](#) Approving the exchange of HOME funds for CDBG funds between a homebuyer assistance loan program administered by Movin' Out, Inc. and the CDD Housing Development Reserve Fund in order to help facilitate the City's compliance with recent HUD guidance regarding the timely use of CDBG program income.

**A motion was made by Van Pelt, seconded by Cheeks, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote.**

7. [45525](#) Approving the transfer of CDBG program income funds out of the CDD Housing Development Reserve Fund for use in administering the City's community development program, in order to comply with recent HUD guidance regarding how the federal agency's Integrated Disbursement and Information System (IDIS) now handles CDBG

funds for planning and administration.

**A motion was made by Phair, seconded by Van Pelt, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote.**

## REPORTS

8. [44658](#) Reports from committees with CDBG Committee representation

Martin Luther King Jr. Humanitarian Award Committee (C Bowden)  
Conference Committee (M Phair, R Hunt, & B Van Pelt)

**Martin Luther King Jr. Humanitarian Award Committee (C Bowden)  
C Bowden stated due to lack of quorum they have not been able to take a vote for the award. They will continue to meet until they can vote on the award.**

**Conference Committee - they will meet in 2017 for different funding process.**

9. [45521](#) 2017 CDBG Staff Report

**CDBG staff update -  
Budget & WHEDA -  
J O'Keefe stated there are delays because of the uncertainties at the Federal levels.**

**Staff updates -  
J O'Keefe informed the committee that position are being posted and/or will be closed in the near future. And anticipant interviewing potential applicants by the end of the month or the being of February.**

## ADJOURNMENT

**A motion was made by Phair, seconded by Bowden, to Adjourn. The meeting was adjourned at 6:55 p.m.**