



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved MONONA TERRACE BOOKING EVENT ASSISTANCE ADVISORY COMMITTEE

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Tuesday, September 13, 2016

4:00 PM

Greater Madison Convention & Visitors Bureau  
22 East Mifflin Street, Suite 200

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### CALL TO ORDER / ROLL CALL

Minute Taker: Stephanie O'Neal, GMCVB

King appeared by phone.

Guest: Murray Ryan, GMCVB

Present: 5 - Steve King; Bill Zeinemann; Thomas J. Ziarnik; M. Alice O'Connor and Deb Archer

### APPROVAL OF MINUTES

July 12, 2016: <https://madison.legistar.com/Calendar.aspx>

A motion was made by King, seconded by Ziarnik, to Approve the Minutes. The motion passed by voice vote/other.

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

No disclosures or recusals were made by committee members at this time.

### REVIEW FUND ACTIVITY

1. [44338](#) Fund Availability

Archer reviewed the Fund Activity Memo, including re-appropriations and noting available funds of \$147,163 to consider and appropriate at this meeting.

### REVIEW FUTURE FUND REQUESTS

2. [44332](#) Automobile License Plate Collectors Association - 2020 Annual Convention

BEA Request: \$9,000 for facility rental.

A motion was made by Ziarnik, seconded by O'Connor, to Approve. The motion passed by voice vote/other.

3. [44335](#) American Society for Virology - 41st Annual Meeting  
  
BEA Request: \$24,000 for facility rental.  
  
A motion was made by Zeinemann, seconded by Ziarnik, to Approve. The motion passed by voice vote/other.
4. [44336](#) National Coalition Against Domestic Violence - National Conference 2018  
  
BEA Request: \$22,500 for facility rental.  
  
Ziarnik requested information on when a decision will be made to confirm the conference. Ryan said a decision should be made by December 30 or sooner.  
  
A motion was made by O'Connor, seconded by Zeinemann, to Approve. The motion passed by voice vote/other.

#### **SPECIAL REQUEST**

5. [44337](#) Amend the request total room nights for the American Society for Virology - 36th Annual Meeting (2017) to 1,600. See File ID 25327.  
  
Request to amend from 1,700 room nights to 1,600 room nights, which falls within the parameters of the request.  
  
A motion was made by Zeinemann, seconded by O'Connor, to Approve. The motion passed by voice vote/other.

#### **ADJOURNMENT**

A motion was made by Ziarnik, seconded by O'Connor, to Adjourn. The motion passed by voice vote/other.