



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft AFFIRMATIVE ACTION COMMISSION

Tuesday, February 9, 2016

5:00 PM

215 Martin Luther King, Jr. Blvd.
Room LL-120 (Madison Municipal Building)

1. CALL TO ORDER / ROLL CALL

Staff: Gloria Reyes, Norman Davis, Kate McCarthy

Present: 6 - Sara Eskrich; Steven L. Rush; Tobin W. McGilligan; Laura Sorensen; Emily E. Kuhn and Margaret M. McInnis

Absent: 1 - Dianne Mosley

Excused: 3 - Linda J. Ketcham; Ryan J. Moze and Angela Y. Fitzgerald

2. APPROVAL OF MINUTES

A motion was made by Rush, seconded by Eskrich to approve the minutes. The motion passed by voice vote/other.

3. PUBLIC COMMENT

None.

4. DISCLOSURES AND RECUSALS

None.

REFERRALS FROM COMMON COUNCIL

5. [41556](#) Resolution authorizing the Affirmative Action Division to Partner with the Construction Employment Initiative and Other Organizations to Perform Tasks Related to the City's Job Skills Bank as Required for City Contractors under MGO 39.02(9)(C).

Davis provided an overview of the resolution and what the new process would look like for both the Department and the community organizations. A motion was made by Rush, seconded by McInnis to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**. The motion passed by voice vote/other.

6. [41562](#) Amending Section 39.02(9)(c) of the Madison General Ordinances to require contractors to interview qualified applicants referred by other organizations designated by the City in addition to applicants referred by the Affirmative Action Division.

Davis reported that the Madison General Ordinance would need to be updated to ensure clarity on the referral process. A motion was made by Sorensen, seconded by Kuhn to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

DISCUSSION/POTENTIAL ACTION ITEMS

7. [41723](#) Location of March 8th, 2016 Affirmative Action Commission Meeting
- The Commissioners decided to use the community room at Urban League, and talked about places to send the meeting announcement.**
8. [41724](#) Content and Agenda for March 8th, 2016 Affirmative Action Commission Meeting
- The Commissioners discussed what organizations they would like to have represented at the March public meeting. Kuhn and McInnis agreed to coordinate and McGilligan suggested creating a survey for feedback.**
9. [39652](#) Contract Subcommittee Discussion Items

None.

REPORTS

10. [33325](#) Report from the Common Council
- Ald. Eskrich reported on the resignation of the Alder in District 11 and the process for their replacement. She also mentioned a training held for Alders. to talk about race and the impact assessment tool with RESJI.**
11. [33326](#) Report from the Director of the Department of Civil Rights
- This report was moved to the fifth item on the agenda. Reyes updated the Commission as to the status of each hiring recruitment in the Department.**
12. [33327](#) Report from the Affirmative Action Division Manager
- This report was moved to be the sixth item on the agenda. Davis gave an overview of the partnership with community based organizations in relation to the Job Skills Bank. He also reported there were no complaints at the Quarterly Contractor meeting about the new online Affirmative Action Plan process. Davis provided an update on the Judge Doyle Square workforce utilization concerns.**

13. [41726](#) Report from the MLK Humanitarian Award Commission

Rush reported there will be twelve nominations carried over to the next year. He also suggested bringing nomination materials to the community quarterly meetings.

14. **FUTURE TOPICS FROM THE FLOOR**

The Commissioners discussed the potential of having contracting being the topic for the June public meeting.

15. **ANNOUNCEMENTS**

None.

16. **ADJOURNMENT**

A motion to adjourn was made by Eskrich, seconded by Sorensen. The motion passed by voice vote/other.