



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved EARLY CHILDHOOD CARE AND EDUCATION COMMITTEE

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Thursday, September 8, 2016

8:00 AM

215 Martin Luther King, Jr. Blvd.  
Room 260 (Madison Municipal Building)

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### CALL TO ORDER / ROLL CALL

**Present:** 7 - Denise DeMarb; Linda E. Benzschawel; LeAndrea M. Vernon; Jennifer Templin; Diane B. Adams; Nancy K. Brien and Muriel Simms

**Absent:** 1 - Kate Toews

**Others present:** Deb Diaz, Connie Williams, Rommel Tijerino, Becca Gray-Jurek

Templin called the meeting to order at 8:08 am.

### APPROVAL OF MINUTES

**MOTION BY ADAMS, SECONDED BY VERNON TO APPROVE THE JUNE 6, 2016 MINUTES.** Motion passed by voice vote.

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

Templin disclosed that her 2 children attend a Satellite Family Child Care center.

### NEW BUSINESS

1. [44330](#) Introduction of new member - Kate Toews

This item was skipped.

2. [44012](#) Child Care Assistance Report

Diaz provided an update to the committee on the child care assistance program. Rommel Tijerino was hired last week as the Child Care Assistance Program Coordinator. Varinia left in May and in the interim Tondra Davis and Deb Diaz have been working with clients and centers to ensure that the program continued to run smoothly.

Diaz stated that child care assistance reports will again be shared with the board at each meeting and offered to include additional information that board members might like to know.

There is currently a 11/2 year waiting list. As families drop from the program families on the waiting list will be added.

City staff can contact Mayor's Office regarding the City Lobbyist attending the Wisconsin Legislative Children's Caucus.

3. [44013](#)

Child Care Unit Report  
Hiring Updates  
2017 Budget  
Division Relocation

**Hiring**

Williams introduced Rommel Tijerino to the group. He is the new Child Care Assistance Coordinator. He has experience working with Human Services and is bilingual. Williams also introduced Becca Gray-Jurek the new Child Care Specialist that began in June. She has a lot of experience in the child care field.

**Division Relocation**

Williams explained that the Community Development Division will be relocating to the 8th floor of 30 W. Mifflin (above the Veterans Museum) in November. Natalie Erdman the Planning & Economic & Community Development Director will have an office on the same floor as well. The MMB will be renovated and we plan on returning in around 2 years.

Future ECCEC meetings will be as follows: October and November will be in room 260 of MMB as normal. December meeting will be across the street in City County Building room 103A.

**2017 Budget**

Mayor requested 2 budget scenarios to be submitted. One with 0% increase and one with 2.5% decrease. For Community Development that is about \$280,000. This amount was reached by salary savings by not filling spots and a proposed reduction in POS agency funding over \$25,000 by 2 to 2.5%. The Mayor will decide which budget to submit to Council for final approval. CDD's budget includes an additional \$30k be moved into the stabilization fund from the child care assistance budget.

4. [44014](#)

Rights of the Child Presentation - Follow-up Discussion

The committee took no further action on this item.

5. [41069](#)

CSC Report

There hasn't been a recent CSC meeting.

**ADJOURNMENT**

MOTION BY DEMARB, SECONDED BY SIMMS TO ADJOURN AT 9:47 AM. Motion passed by voice vote.