



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft SISTER CITY COLLABORATION COMMITTEE

Monday, November 28, 2016

5:30 PM

210 Martin Luther King, Jr. Blvd.
Room 118 (City County Building)

Room 118

CALL TO ORDER / ROLL CALL

Meeting was called to order by Chair, Jo Oyama-Miller at 5:35 pm.

Present: 9 - Frank L. Alfano; Josephine H. Oyama-Miller; Charles J. James; Jon F. Heinrich; Salvador A. Carranza; Samba Baldeh; Enrique R. Gandara; Diane L. Farsetta and Musa Jallow

Absent: 2 - Carolyn A. Gantner and Daina P. Zemliauskas-Juozevicius

APPROVAL OF MINUTES

Minutes of October 24, 2016 approved unanimously on a motion by James, seconded by Carranza.

Charles noted that the Freiburg report from the October 24, 2016 meeting was missing from the minutes and requested that they be amended to include his report. Note that the Camagüey report was also missing from the October meeting minutes.

No SCCC meeting will be held in December 2016.

OTHERS PRESENT

Jerreh Kujabi, Kanifing

Boyce Johnson, Media Team Leader - IT, City of Madison

PUBLIC COMMENT

None

DISCLOSURES AND RECUSALS

None

REGULAR BUSINESS REPORTS

[45176](#)

Sister City Program Reports

Freiburg - Annual meeting to be held February 22, 2017 at the University Club, UW-Madison campus location. The next trip of the organization is planned to occur in June 2017. This coincides with the 30th anniversary of Freiburg-Madison sister city relationship. Charles said that they are assisting the MATC Big Band in establishing a tour to Germany, including Freiburg and Kassel. They are also enlisting the assistance of the UW Arboretum in helping the Freiburg arboretum create a North American prairie addition.

Mantova - Madison-Mantova will have its 15th anniversary next year. Planning and fundraising for a celebratory event is underway.

Frank suggested that it would be helpful if written sister city update reports were prepared in advance of the meeting to assist note takers.

Jo reminded all that they should alert the Mayor's office in advance of their special events like anniversary celebrations.

Camagüey - Recent election result may reverse the President's actions to open relations with Cuba and allow more U.S. citizens to travel there. There is a distinct possibility that our travel to Camaguey and our ability to carry out humanitarian assistance to our sister city will become more difficult.

Tepatitlán - Sal provided an update on contact with the Lions Club to support eye care initiative for children in Tepatitlán and their school mural project.

Ainara - Diane reported that they will be participating in Fair Trade Holiday Festival this Saturday December 3 at the Monona Terrace. They are planning to replace their annual May biking event with a Taste of Timor fundraiser at that time. Progress has also been made in finding a local partner for Permatil, a Timor sustainable agriculture organization focusing on school gardens.

Obihiro - A student liaison, from East High School, has been created to support the organization needs and disseminate relevant information to students in the other city high schools.

Jo said they are looking to increase their current number of board members which currently stands at 7.

Jo has also had discussions with Michelle Kern, UW International Internship Program, about ways the Madison Sister City organizations can become involved. Providing host families was discussed as one possibility.

Kanifing - Samba reports that progress is being made on establishing nonprofit status for the Kanifing organization.

They have a luncheon is scheduled for February 18, 2017.

Samba suggested that we consider a community event involving all sister city organization as a means of making our activities and programs more visible.

[45177](#)

2017 City Funding

The SCCC needs to determine how to handle funding of cookbook and gifts for the Mayor's office now that the method of dispersing funds has been altered. Having Enis Ragland address how we manage combined committee obligations at a future meeting was recommended. This should occur before the March 2017 SCCC meeting when we need to resolve cookbook funding.

[45178](#)

Projector- SCCC Display

An adjustment to the meeting agenda was made to have this item first. The group visited the sister city display case. Boyce Johnson, IT Media Leader, provided an overview of the operation of the media player. Printed instructions are also kept next to the media player. Currently a USB drive contains all recent sister city interviews. A Kanifing presentation needs to be added and Samba and Boyce discussed how that could be accomplished. It was noted that the lock on the media player door was missing and Boyce said he would look into having a lock installed. We were reminded that keys to access the display case and storage areas are in the Mayor's office.

[45179](#)

Kanifing Resolution

The resolution is still in the process of being finalized.

NEW BUSINESS

[45216](#)

International Education Week review

The layout of the venue at the Discovery Building was not conducive to interacting with attendees and having only on table made it difficult to share information about each of our organizations.

The brown bag luncheon sessions at Bascom Hall were not well attended with topical presentations that did not seem to fit well with our interests. The consensus from all participants was that our participation in the brown bag luncheon sessions was not worthwhile.

[45180](#)

Election of 2017 Officers

Jo reminded everyone to provide an online application to Karra Beach, Overture Center, if they are interested in obtaining a spot at the February 2017 event. Karra has indicated that there is a lot of interest so a prompt application is advised. Everyone should have received an email from the Overture in early November.

[45181](#)

Submission of Economic Interest Statement

Jasmine has provided everyone a link to this electronic form in a recent email. Providing this information is an annual requirement of all committee members.

ADJOURNMENT

Motion to adjourn made by James, seconded by Alfano. Meeting adjourned at 6:25 pm.