



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Tuesday, June 28, 2016

4:30 PM

119 E. Olin Ave. - Conf. Room A&B

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:34 pm.

John Hausbeck attended the meeting representing Public Health Madison & Dane County.

Present: 4 - Sheri Carter; Patrick E. Delmore; Madeline B. Gotkowitz and David Ahrens

Excused: 3 - Lauren Cnare; Doug Voegeli and Bruce Mayer

APPROVAL OF MINUTES

A motion was made by Ahrens, seconded by Carter, to Approve the Minutes.
The motion passed by unanimous voice vote.

PUBLIC COMMENT

Al Larson addressed the board and provided written comments (see attached).

There was also one registrant for the Public Hearing on the Blackhawk Water Tower Project.

[16738](#)

Written Public Comments

Attachments: [Statement re: Dennis Cawley Retirement 6-28-16.pdf](#)

DISCLOSURES AND RECUSALS

There were none.

UNFINISHED BUSINESS/ PUBLIC HEARING

1. [43069](#) Public hearing on the Blackhawk Tower Project site and preliminary design recommendations

Attachments: [2016.06 Memo to Water Board - Blackhawk Tower.pdf](#)
[Blackhawk Tower Location Survey Results.pdf](#)
[Written Comments 6-1-2016 to 6-23-2016.pdf](#)

The project engineer Peter Holmgren addressed the board.

There was one registrant:
Carrol Schiller in favor of Site 4.

A motion was made by Ahrens, seconded by Delmore, to construct the tower at Site 4. The motion passed by unanimous voice vote.

NEW BUSINESS

2. [42883](#) Authorizing the Mayor and the City Clerk to execute a Professional Services Agreement with SEH Inc. for the comprehensive update of the Madison Water Utility - Water Master Plan.

Attachments: [2016_06_10 Recommendation to Hire.pdf](#)
[42883 Version 1.pdf](#)

Principal Engineer Al Larson addressed the board.

A motion was made by Ahrens, seconded by Carter, to select SEH Inc. and Recommend to Council to Adopt. The motion passed by unanimous voice vote.

3. [43486](#) Preliminary discussion of a potential WaterSense demonstration home project

Attachments: [Property map.pdf](#)

General Manager Tom Heikkinen and the board discussed the potential of a demonstration home initiative (see attached).

4. [43459](#) Approving the Water Utility Board's 2017 Master Agenda and Board Education Budget

Attachments: [2017 Draft Master Agenda.pdf](#)

Carter, seconded by Ahrens, to approve the Master Agenda and \$2000 for the 2017 board education budget.

5. [43460](#) Reviewing the Water Utility Board's Workforce Planning Policy

Attachments: [EL-2J Workforce Planning.pdf](#)
[Updated Workforce Planning Policy 6-28-2016.pdf](#)

Following discussion, a motion was made by Ahrens, seconded by Carter, to Approve changes made to the Workforce Planning and Asset Protection policies. The motion passed by unanimous voice vote.

MONITORING REPORTS

6. [43490](#) Treatment of Consumers Report
- Attachments:** [EL-2A Treatment of Consumers.pdf](#)
- A motion was made by Carter, seconded by Ahrens, to Approve. The motion passed by unanimous voice vote.**
7. [43494](#) Treatment of Staff Report
- Attachments:** [EL-2B Treatment of Staff.pdf](#)
- A motion was made by Carter, seconded by Ahrens, to Approve. The motion passed by unanimous voice vote.**
8. [43497](#) Emergency General Manager Succession Report
- Attachments:** [EL-2E Emergency General Manager Succession.pdf](#)
- A motion was made by Carter, seconded by Ahrens, to Approve. The motion passed by unanimous voice vote.**

INFORMATIONAL AND DISCUSSION ITEMS

9. [22206](#) Notification of noncompliance with any Water Utility Board Policies.
- There was none to report.**
10. [24301](#) Items of general interest and update on any rate case in progress.
- General Manager Tom Heikkinen provided an update to the board.**
11. [28907](#) Report from the Committee on the Environment.
- Patrick Delmore provided an update to the board.**
12. [20013](#) Meeting Evaluation and Discussion
- Attachments:** [Board self-monitoring checklist.pdf](#)
13. [14501](#) Introduction of Future Agenda Items.
- Attachments:** [Decision Tree.pdf](#)
- No future agenda items were introduced.**

ADJOURNMENT

A motion was made by Ahrens, seconded by Carter, to Adjourn at 6:20 pm. The motion passed by voice vote.