



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Wednesday, February 24, 2016

4:30 PM

119 E. Olin Ave.
Conference Room A&B

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:37 p.m.

Present: 7 - Patrick E. Delmore; Lauren Cnare; Madeline B. Gotkowitz; Jon C. Evans;
Doug Voegeli; Bruce Mayer and David Ahrens

Excused: 1 - Sheri Carter

APPROVAL OF MINUTES

A motion was made by Cnare, seconded by Mayer, to Approve the Minutes.
The motion passed by voice vote (Ahrens abstained).

PUBLIC COMMENT

There were two registrants: Carrol Schiller and her attorney.

DISCLOSURES AND RECUSALS

There were none.

NEW BUSINESS

1. [41904](#) SCADA Room Remodeling Project

Attachments: [160217 MWU SCADA Summary.pdf](#)
[160217 MWU SCADA Drawings.pdf](#)
[160217 MWU SCADA Cost Estimate.pdf](#)

A motion was made by Cnare, seconded by Mayer, to Accept. The motion passed by unanimous voice vote.

2. [41889](#) Blackhawk Tower Project Update

Attachments: [Blackhawk Tower Project Website](#)
[Blackhawk Water Tower Public Outreach.pdf](#)
[Blackhawk Tower Initial Survey Results Feb 2016.pdf](#)

The project engineer Peter Holmgren and Public Information Officer Amy Barrilleaux addressed the board.

3. [41560](#) Authorizing the Mayor and City Clerk to execute a Release of Public Water Main Easement, and accepting the Grant of new Public Water Main Easement for the public water main facilities located at 7243 Manufacturers Drive.

Attachments: [10944 Exhibit A Release Binder.pdf](#)
[10944 Exhibit B New Easement Binder.pdf](#)

A motion was made by Cnare, seconded by Mayer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

4. [41380](#) Determining a Public Purpose and Necessity and adopting a Relocation Order for the City of Madison to obtain the land interests required for the maintenance and replacement, if necessary, of an existing fire hydrant and the underground water pipes, facilities and appurtenances providing the hydrant and adjoining properties with water, and the authority of the Mayor and City Clerk to sign all documents necessary to accomplish the acquisition of said land interests.

Attachments: [1-1590-02 W Lakelawn PI Relocation Order.pdf](#)

A motion was made by Cnare, seconded by Mayer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

BOARD POLICY REVIEW AND DEVELOPMENT

Jon Evans left the meeting at 5:34 pm.

Present: 6 - Patrick E. Delmore; Lauren Cnare; Madeline B. Gotkowitz; Doug Voegeli; Bruce Mayer and David Ahrens

Excused: 2 - Sheri Carter and Jon C. Evans

5. [41493](#) Revising the Water Utility Board's Sustainability Policy

Attachments: [O-2E Sustainability Policy.pdf](#)
[Excerpt from Sustainability Report Jan 2016.pdf](#)
[O-2E Revised Sustainability Policy 2-24-16.pdf](#)

A motion was made by Ahrens, seconded by Cnare, to Approve a revision to its Sustainability Policy (see attached). The motion passed by unanimous voice vote.

MONITORING

6. [41902](#) Annual Board Review of the Water Utility General Manager

Attachments: [2016 Monitoring Overview.pdf](#)
[2015_DRAFT_GMreview.pdf](#)

Following discussion, this item was referred to the March meeting.

- 7. [40578](#) Financial Condition and Activities Report

Attachments: [Policy #EL-2D-20160923.pdf](#)

Administrative Services Manager Robin Piper gave an update to the board.

INFORMATIONAL ITEMS

- 8. [22206](#) Notification of any noncompliance with Water Utility Board Policies.

There was none to report.

- 9. [24301](#) Items of general interest and update on any rate case in progress.

General Manager Tom Heikkinen gave an update to the board.

- 10. [28907](#) Report from the Committee on the Environment.

Patrick Delmore gave an update to the board.

BOARD SELF-EVALUATION

- 11. [20013](#) Meeting Evaluation and Discussion

Lauren Cnare led the meeting evaluation.

FUTURE AGENDA ITEMS

- 12. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

Further discussion of sustainability goals was suggested as a future agenda item.

ADJOURNMENT

A motion was made by Ahrens to Adjourn at 6:08 pm. The motion passed by unanimous voice vote.