



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved BOARD OF ESTIMATES

Monday, September 12, 2016

4:30 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Present: 5 - Marsha A. Rummel; Zach Wood; Barbara Harrington-McKinney; Maurice S. Cheeks and Paul R. Soglin

Absent: 2 - Michael E. Verveer and Sara Eskrich

PUBLIC COMMENT

There was one registrant.

DISCLOSURES AND RECUSALS

None

CONSENT AGENDA

Items 16,17,19,31,37,38,& 39 were not included on the Consent Agenda.

ITEMS CONSIDERED

1. [44248](#) Delete the classification of Food and Alcohol Policy Administrator in CG 18, Range 10 (Class Code H244) and create the classification of Food Policy Administrator in the same CG and Range. Recreate and retitle the position #4004 of 1.0 FTE Food and Alcohol Policy Administrator in CG 18, Range 10 as Food Policy Administrator in CG 18, Range 10, in the Mayor's operating budget; and reallocate the incumbent, G. Reistad, to the new position.

A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
2. [44143](#) Recreating position #4353 currently occupied by P. Shivakumar from a 1.0 FTE Transit Scheduling/Data Assistant (CG42, R10) to a 1.0 FTE Transit Assistant Scheduler Planner, (CG44, Range 07) in the Metro Transit Department budget.

A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

3. [44125](#) Delete the position #1132 of Administrative Clerk 2 in CG20, R11; and recreate it as a Program Assistant 2 in CG20, R12 (Class Code J071) in the permanent salary detail of the Engineering Division budget. Reallocate the incumbent (C. Hemenway) to the new position.

A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

4. [44162](#) Create the hourly classification of Helper in CG71-00, to be paid \$14.81/hr.

A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

5. [44194](#) Delete the classification of "Business Development Specialist" (CG18, R12, class H026), and create the classifications of "Business Development Specialist 1" (CG18, R6), "Business Development Specialist 2" (CG18, R8), "Business Development Specialist 3" (CG18, R10), and "Business Development Specialist 4" (CG18, R12). Recreate the vacant position #620 from a 1.0 FTE Economic Development Program Coordinator (CG16, R7) to a 1.0 FTE Business Development Specialist 2, (CG18, Range 08). Recreate and retitle the position #701 of 1.0 FTE "Business Development Specialist" (CG18, R12) as "Business Development Specialist 4" (CG18, R12), in the Economic Development Division budget and reallocate the incumbent, R. Rohlich, to the new position.

A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

6. [44144](#) Delete the hourly classifications of Library Page 1 (Class #N001) and Library Page 2 (Class #N002) and create the new hourly classification of Library Page in CG31. Delete position #537 of Library Page 1. Recreate position #531 of Library Page 2 as an hourly Library Page in CG31 and retitle all incumbents of positions 537 and 531 as Library Page.

A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

7. [44124](#) Recreate the 1.0 FTE position #4582 of "Program Assistant 1" in CG32-06, currently vacant, as a "Library Program Supervisor" (Class H282) in CG18-10, within the Library budget.

A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

8. [44220](#) Recreating the classification of 1.0 FTE position #4336 from an Engineer 2 to an Engineer 4 in the Engineering Transportation Design Section.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [43948](#) Submitting the appointment of Maribeth L. Witzel-Behl for confirmation of a five-year term as the City Clerk.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - CONFIRMATION HEARING. The motion passed by voice vote/other.**
10. [44250](#) Submitting the appointment of Charles L. Kamp for confirmation of a five-year term as the Transit General Manager.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - CONFIRMATION HEARING. The motion passed by voice vote/other.**
11. [43985](#) Approving an extension of a provisional appointment for Matt Wachter from August 1, 2016 until such time as the position of CDA Executive Director is filled on a permanent basis or until February 1, 2017, whichever is earlier.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [44256](#) Amending Section 3.32(6)(a) of the Madison General Ordinances to provide that employees serving a probation period greater than six months may use 50% of their starting vacation balance after completing six months of probation.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
13. [44201](#) Approving a Small Cap TIF #43 Park/Drake (Greenbush) loan of up to \$80,000 for the renovation of the property located at 311 South Orchard Street; and authorizing the Mayor and City Clerk to execute a loan agreement with the Borrower(s) to effectuate this transaction.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
14. [44203](#) Approving Facade Improvement Grant to Common Wealth Development, Inc. for a project located at 1406 Williamson Street.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

15. [44261](#) Approving State Street District Retail Improvement Grant to Madison Modern Market located at 310 State Street.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
18. [43998](#) Amending the 2016 Stormwater Utility Capital Budget in the amount of \$995,000 and Awarding Public Works Contract No. 7330, Willow Creek Stormwater Treatment 2016.
- A motion was made by Rummel, seconded by Cheeks, to Return to Lead with the Following Recommendation(s) to the BOARD OF PUBLIC WORKS. The motion passed by voice vote/other.**
20. [44225](#) Amending adopted RES-16-00359, Legislative File No. 42664 to authorize Information Technology to use the funds generated by donated computers/laptops sent to Cascade Asset Management to offset the setup and licensing costs of computers/laptops given to qualified subscribers in the Digital Divide Pilot areas.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
21. [44253](#) Amending the adopted 2016 capital budget of Fleet Service to accept insurance proceeds revenue in the amount of \$45,018 to pay for necessary repairs on fleet asset #4594 with vendor Stepp Equipment Company.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
22. [44277](#) Authorization for Fleet Service to use E.J. Ward as a sole source provider for the replacement of Fleet's obsolete fuel data reporting and billing system.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
23. [44202](#) Authorizing the Mayor and the City Clerk to enter into an agreement with Meriter Health Services, Inc. for the provision of passes to its employees and volunteers for Metro Transit fixed route and ADA paratransit services, with reimbursement to the transit utility for employee and volunteer trips for the period December 1, 2016 through November 30, 2017 with one automatic renewal for the period December 1, 2017 through November 30, 2018.
- A motion was made by Rummel, seconded by Cheeks, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**

24. [44271](#) Authorizing a purchase of services contract with the Board of Regents for the University of Wisconsin System, on behalf of the University of Wisconsin-Madison, Survey Center for transportation system performance data collection and analysis services.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
25. [44252](#) Authorizing the execution of an amendment to the lease at 30 West Mifflin Street for the temporary relocation of a portion of the City employees currently located in the Madison Municipal Building during the building's renovation.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
26. [44266](#) Authorizing the execution of a First Amendment to the Lease for office space located at 2801 Crossroads Drive for Police Department administration use.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
27. [44096](#) Authorizing the Purchase and Immediate Sale of Sid Boyum's Residence at 237 Waubesa Street.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
28. [44236](#) Amending Resolution Enactment No. RES-16-00567, File No. 43702, which authorizes the execution of a Purchase and Sale Agreement between the City and Greywolf Partners, Inc. for the purchase of City-owned Lots 21-23 and Lots 32-34 in The Center for Industry & Commerce.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
29. [44259](#) Authorizing the execution of a Purchase and Sale agreement with Airoldi Brothers, Inc for City owned Lots 11-14 in the Interstate Commerce Park and the associated Partial Release of the Obligation to Purchase and Undertake Development of the Interstate Commerce Park for these lots.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

30. [44296](#) Authorizing the execution of a Purchase and Sale Agreement between the City of Madison and St. John Properties Acquisitions, LLC for the: (i) purchase of City-owned Lots 62-70 and parts of Lots 47, 48, 49 and 50 plus the public street right-of-way known as Merchant Street proposed to be discontinued and vacated abutting said lots; and (ii) to provide an option to purchase Lots 35-37 and parts of Lots 38, 47, 48, 49, 50 and the entire width of the public street right-of-way known as Graaskamp Way proposed to be discontinued and vacated abutting the eastern side of said lots, all located within in The Center for Industry & Commerce.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
32. [43889](#) Approving an Amendment to the Project Plan for Tax Incremental District (TID) #25 (Wilson St Corridor), City of Madison.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
33. [43890](#) Approving the Amendment of the Project Plan for Tax Incremental District (TID) #41 (University / Whitney), City of Madison.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
34. [44295](#) Authorizing the Mayor and City Clerk to Execute a contract with AVA Civic Enterprises, Inc. for Project Director Services for the Judge Doyle Project and as Sole Source to act as City Agent for the Development of Judge Doyle; and Rescinding RES-16-00535 Due to Need for Additional Information.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
35. [44263](#) SUBSTITUTION Reaffirmation of Resolution Enactment No. RES-15-00334, File I.D. #37723 - Garver Selection Resolution.
- A motion was made by Rummel, seconded by Cheeks, to Return to Lead with the Recommendation for Approval to the BOARD OF PARK COMMISSIONERS. The motion passed by voice vote/other.**
36. [44195](#) A Resolution committing the City to provide the same treatment for expenses incurred by the Police and Fire Chiefs in defending complaints before the Police and Fire Commission as the City provides to other Police Officers and Firefighters.
- A motion was made by Rummel, seconded by Cheeks, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
- Ald. Verveer and Ald. Eskrich arrived after the Consent Agenda.**

Present: 7 - Michael E. Verveer; Marsha A. Rummel; Zach Wood; Barbara Harrington-McKinney; Sara Eskrich; Maurice S. Cheeks and Paul R. Soglin

- 16. [44247](#) Authorizing the execution of a lease with Board of Health for Madison and Dane County on behalf of Public Health-Madison and Dane County for office space at The Village on Park.
A motion was made by Harrington-McKinney, seconded by Wood, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

- 17. [43570](#) SUBSTITUTE-Authorizing the Mayor and City Clerk to enter into a contract on behalf of the City and Monona Terrace Community and Convention Center with Otis Elevator Company for elevator and escalator maintenance.
A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

- 19. [44273](#) Authorizing the City's Information Technology Director to sign non-disclosure agreements with software and technology vendors in order to obtain SSAE 16 reports.
A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

- 31. [44093](#) Authorizing the Mayor and City Clerk to enter into an Early Attachment and Revenue Sharing Agreement with the Town of Madison to facilitate the attachment and future development of the Town parcel located at 506 E. Badger Road.
A motion was made by Verveer, seconded by Rummel, to Return to Lead with the Recommendation for Approval to the PLAN COMMISSION. The motion passed by voice vote/other.

CLOSED SESSION

A motion was made by Verveer, seconded by Rummel, to Convene into Closed Session. The motion passed by the following vote:

Ayes: 6 - Michael E. Verveer; Marsha A. Rummel; Zach Wood; Barbara Harrington-McKinney; Sara Eskrich and Maurice S. Cheeks

Non Voting: 1 - Paul R. Soglin

- 37. [44268](#) Granting authority to the City Attorney to pursue legal action against ETF, the former public health employee and any other necessary party to recover the money loaned by the City to the former employee for the employee portion, with interest, of the WRS contribution.
A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO PLACE ON FILE - REPORT OF OFFICER. The motion passed by voice vote/other.

38. [43888](#) SUBSTITUTE: A resolution appropriating up to ~~\$377,438.17~~ \$484,313.65 plus late payment interest from the Contingent Reserve and authorizing a payment of up to that amount plus late payment interest to the Wisconsin Department of Employee Trust Funds for the employer and employee contributions for former stagehands Gary Clevon, David Gersbach, Joseph McWilliams, Christopher Gauthier and Ralph Johnston and authorizing the City Attorney to continue litigation over the payment of such funds and recovery from Clevon, Gersbach, McWilliams, Gauthier and Johnston and other current and former employees.

A motion was made by Verveer, seconded by Rummel, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

39. [44090](#) 2017 Executive Capital Budget

This Capital Budget was Referred to the BOARD OF ESTIMATES

ADJOURNMENT

A motion was made by Verveer, seconded by Rummel, to Take A Recess at 9:25pm and to reconvene at 4:30pm 9-13-16. The motion passed by voice vote/other.