



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Amended BOARD OF ESTIMATES

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Monday, March 7, 2016

4:30 PM

215 Martin Luther King, Jr. Blvd.  
Room 260 (Madison Municipal Building)

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### CALL TO ORDER / ROLL CALL

**Present:** 5 - Denise DeMarb; Marsha A. Rummel; Michael E. Verveer; Sara Eskrich and Maurice S. Cheeks

**Excused:** 2 - Barbara Harrington-McKinney and Paul R. Soglin

### PUBLIC COMMENT

There was one registrant.

### DISCLOSURES AND RECUSALS

None.

### PRESENTATION OF CONSENT AGENDA

Items 7-8 and 10-16 were not included on the Consent Agenda.

### ITEMS CONSIDERED

1. [41909](#) Recreating the vacant position #775 from a 1.0 FTE Administrative Clerk 1 (CG20, R09) to a 1.0 FTE Program Assistant 1, (CG20, Range 11) in the Finance department budget.  
**A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
2. [41911](#) Recreating the position #706 of 1.0 FTE Administrative Clerk 1 in CG20-09 as an Account Clerk 3 (job class code # J004) in CG20-11, in the Treasurer's Operating Budget; and reallocating the incumbent, M. Reamer, to the new position.  
**A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

3. [41912](#) Recreating the position #749 of 1.0 FTE Administrative Clerk 1 in CG20-09 as an Account Clerk 3 (job class code # J004) in CG20-11, in the Treasurer's Operating Budget; and reallocating the incumbent, C. Wirth, to the new position.
- A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
4. [41919](#) Recreating the position #1521 of 1.0 FTE Public Works Foreperson in CG18-05 as Recreation Services Coordinator (H187) in CG18-08, in the Parks Division Operating Budget; and reallocating the incumbent, J. Schmitt to the new position.
- A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
5. [41718](#) Authorizing the Mayor, City Clerk and Chief of Police to accept public safety grants from the Wisconsin Department of Transportation: Speed Enforcement (\$100,000), Seatbelt Enforcement (\$60,000) and Drive Sober Mobilization (\$4,000); and amend budgets accordingly
- A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
6. [41990](#) Authorizing the execution of a Space Use Agreement with Heartland Housing, Inc. and Heartland Health Outreach, Inc., allowing for the operation of temporary office space for purposes directly related to the mission of providing permanent supportive housing to homeless individuals within the community.
- A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
7. [41936](#) Authorizing the Mayor and City Clerk to execute an agreement with Shake the Lake Madison, LLC for the temporary closure and private use of the Olin Park boat launch for the annual Shake the Lake event for the years 2016 to 2020.
- A motion was made by Cheeks, seconded by Verveer, to Refer to the BOARD OF ESTIMATES 3/21/2016 meeting. The motion passed by voice vote/other.**
8. [41987](#) Authorizing Metro Transit to apply to USDOT for a 2016 TIGER grant; Amending the Metro 2016 Adopted Operating Budget to appropriate \$24,875 from Metro fund balance to support a purchased service with Vandewalle & Associates to provide grant writing services.
- A motion was made by Verveer, seconded by Eskrich, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

9. [41807](#) Accepting the Terms & Conditions of an Agreement between City of Madison and Summit Credit Union to Establish a Solar Loan Program.
- A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
10. [41837](#) Establishing a voluntary energy benchmarking program
- A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO PLACE ON FILE - REPORT OF OFFICER. The motion passed by voice vote/other.**
11. [41895](#) Setting the 2016 Rates for the City's Stormwater Utility and the Madison Sewer Utility
- A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [41720](#) Approving a Small Cap TIF #43 Park/Drake (Greenbush) loan of up to \$90,000 to Jonathan Roth, Borrower(s), for the purchase and/or renovation of the property located at 424 S. Mills Street, Madison, WI, and its conversion from rental to owner-occupied housing; and authorizing the Mayor and City Clerk to Execute a loan agreement with the Borrower(s) to effectuate this transaction.
- A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
13. [41957](#) SUBSTITUTE Amending Enactment No. RES-08-00057 and authorizing the Mayor and City Clerk to execute a purchase and sale agreement and partial release of mortgage for CDA-owned lots in the Allied Drive area; and Amending the 2016 Adopted Capital Budget to appropriate \$357,000 from the Citywide Parkland Impact Fee acquisition funds within the Parks 2016 Capital Budget (MUNIS Project 17128).
- A motion was made by Cheeks, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the COMMUNITY DEVELOPMENT AUTHORITY. The motion passed by voice vote/other.**
14. [41824](#) Authorizing the execution of an agreement to terminate the option rights with respect to Phase 6 at Union Corners provided to Gorman & Company in the Second Amendment to the the Purchase and Sale Agreement executed between the City of Madison and Gorman & Company.
- A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

15. [41819](#) Accepting the Public Market Implementation Strategy, directing City staff and the Local Food Committee to move forward with the Strategy's five Work Elements, and authorize city staff to issue Requests for Proposals for two of the Work Elements.

**A motion was made by Cheeks, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

16. [42005](#) TIF Policy exception to the 100 job minimum threshold for gap analysis waiver as outlined in Section 8(c)4 of the "TIF Underwriting Policy" to enable TIF support for the consolidation/expansion of Laser Express within the Silicon Prairie business park.

**No formal action was taken on this item.**

#### **ADJOURNMENT**

**A motion was made by Cheeks, seconded by Verveer, to Adjourn at 5:50 p.m. The motion passed by voice vote/other.**