



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WARNER PARK COMMUNITY RECREATION CENTER ADVISORY SUBCOMMITTEE

Thursday, July 23, 2015

6:00 PM

Warner Park Community Recreation Center
1625 Northport Dr.

1. CALL TO ORDER / ROLL CALL

Also in attendance was Jacob Tissue and Janet Dyer

Present: 7 - Larry Palm; Rebecca Kemble; Jeffrey L. Lewis; Nikki J. Sanders; Sharon Rounds; Janice D. Somerfeld and David E. Carpenter

Absent: 1 - Soncerethia Clair-Thomas

Excused: 1 - Terrence D. Tiedt

2. APPROVAL OF MINUTES

This was Approve the Minutes

3. PUBLIC COMMENT

NONE

4. DISCLOSURES AND RECUSALS

NONE

5. REPORT OF CHAIR

NONE

6. REPORT OF FACILITY MANAGER

A. ADMINISTRATIVE REPORT

- SHUTDOWN WEEK PREP AUG 24-30
- CARPET REPLACEMENT
- CONCRETE PAD FOR GARBAGE WITH FENCE AND SHRUBS, HEALTH CODE VIOLATION DONE DURING DOWN WEEK
- AC UNIT COMPRESSOR BLEW, REPLACING, GOT BIDS FROM \$13,500-17,500. 3 REPUTABLE COMPANIES, GOING WITH COMMERCIAL AIRE. WORKING ON PURCHASE ORDER TO GET THE PROCESS GOING. FINDING THE BUILDING IS 15 YEARS OLD AND THINGS ARE NEEDING REPLACING. WORKING WITH PARKS TO SET UP A DETAIL MAINTENANCE SCHEDULE FOR MACHANICAL STUFF AND OTHER THINGS LIKE TABLES, ETC... PARKS FELT WE WERE UNPREPARED WHEN THE AC UNIT BLEW.
- SHARON ASKED HOW OLD IS THE MECHANICALS? JACOB SAYS 15YEARS OLD ON ALL.
- NEW BOILERS SHOULD LAST FOR 20-25 YEARS. WE ARE TAKING CARE OF THE BUILDING THAT IS WHY THINGS HAVE LAST SO LONG.
- DISHWASHER REPLACEMENT, GARBAGE DISPOSAL REPLACEMENT.

- SUNDAY SUPPER AT WPCRC SHELTER, PARKS EMPLOYEES, JEFFERY VOLUNTEERED.
- PREPING FOR NEXT SCHOOL YEAR FAMILY FUN NIGHT, NEW FLYERS ARE OUT TO BE DISTRIBUTED STARTING SEPT 11TH
- FAMILY HOEDOWN DANCE-HAY RIDES BONFIRE PETTING ZOO, SMORES, SMALL FEE PER FAMILY
- PARK CATERING PERMIT PROCESS IN FULL SWING. YOU CAN PULL PARKS PERMIT AND SELECT WHERE YOU WANT TO CATER AND YOU ARE THERE FOR A YEAR. THERE WAS A LARGE PACKET OF PAPERWORK BEFORE AND NOW SIMPILIFIED. JAN SAY IT IS EXPANDING. THERE IS A PERMITTING FEE. IF YOU GO TO OTHER COMMUNITY CENTER THEY HAVE ABOUT 10 CATERERS. THE WAY IT IS PERCEIVED WASN'T AN EQUITABLE PROCESS; WE HAVE A COUPLE NEW CATERERS. PREVIOUS CATERERS PERMIT GRANDFATHERED IN AT A PRORATED RATE. IT IS FROM JANUARY TO DECEMBER

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July Facility Manager Report 2015

B. 2015 WPCRC USAGE REPORT

- INCREASE MARKETING CAMPAIGN FOR STAPLE ITEMS
- REBECCA BENVENUTO'S FUND RAISER? ABOUT \$140 WAS EARNED, WE CAN DO 3 MORE THROUGHOUT THE YEAR
- GREAT FEED BACK GIVEN AT THE RESTUARANT
- JEFFERY ASKED IF WE ARE GOING TO COLLECT DATA AND EVALUATION FOR FAMILY FUN NIGHT. JACOB SAID SENT SURVEY MONKEY TO FAMILIES THAT HAVE COME TO FAMILY FUN NIGHT. JEFFERY SAYS WE ARE CREATING A LOT OF COMMUNITY IMPACT.
- REBECCA LIGHTS FOR THE BASKETBALL COURTS, PASSED ON COUNCIL, 2 NEIGHBORS VERY OPPOSED DUE TO POSSIBLE DRUG USE AND BAD USE OF THAT CORNER OF THE PARK. THERE WAS TENSION. NRT PROCESS AND NEIGHBORHOOD PROCESS IT IS GOING TO HAPPEN THE FIRST BASKETBALL COURT TO HAVE LIGHTS IN MADISON. JEFFERY SAYS THIS AN OPPORTUNY TO COMMUNICATE THE ISSUES. WHERE CAN WE HAVE MEANINGFUL DISCUSSIONS ... AUGUST THE RFP WILL GO OUT THEN DO THE INSTALL IN THE FALL BUT LIGHTING CEREMONY NEXT YEAR THE LIGHTS SHOULD BE ON TILL 10PM. POLICE HAVE SOME DISAGREEMENTS REGARDING THE LIGHTS. GOOD AND BAD HAVE BEEN ADDRESSED ON BOTH SIDES OF THE SPECTRUM. LIGHTING IS SPECIFIC TO LIGHTING ONLY THE BASKETBALL COURT NOT THE NEIGHBORHOOD NO SPILL OVER LIGHT.
- POST CARDS WERE SENT OUT TO NOTIFY NEIGHBORHOOD OF THE COMMON COUCIL MEETING FOR THE LIGHTS. SHOULD THERE BE MORE NOTIFICATION? JAN SAYS NEED TO REACH OUT TO NEIGHBORHOOD ASSOCIATIONS. DAVID ASKED JEFFERY IF WPCRC COMMITTEE INVOLVED IN THIS TYPE OF ENGAGEMENT. HE STATED NO

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2015 Usage Report - WPCRC

7. REPORT OF AFFILIATES

A. MSCR COMMITTEE REPORT

- SUMMER KAMP GOING WELL 60-65 KIDS PER WEEK. GREAT ACTIVITIES, WILD WARNER COMES ONCE A WEEK TO WORK THE KIDS. NO COMPLAINTS FROM ANY OF THE PARENTS AT THIS TIME. KIDS GO TWICE A WEEK FOR SWIMMING LESSONS.
- FALL CLASSES STARTING UP SOON, MIDDLE SCHOOL SOCIALS STARING AS WELL

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MSCR Report May-June 2015

B. NESCO COMMITTEE REPORT

- JAN REP FOR NESCO IN ABSENCE OF JIM K. HIGH TURN OVER OF STAFF. GETTING STABLIZED AND HAD INTERVIEWS FOR THE PROGRAMS MANAGER (ASSISTANT TO JIM). JIM MAKING DECISION SOON FOR THE POSITION.
- APPLEFEST COMING IN THE FALL. OCT 10TH SATURDAY
- OPEN HOUSE FREE DAY FOR NESCO'S 40TH ANNIVERSARY FOR ADULTS OCT 22, 2015. INCLUDING FITNESS CLASS, EXERCISE ROOM AND RECEPTION.
- COMPUTER PROGRAM FOR CHECKING IN CALLED MY SENIOR CENTER, VERY PROMISING. WORKS INCONJUNCTION WITH WPCRC. TOUCHSCREEN CHECK IN FOR WHAT EVER THEY ARE COMING IN FOR.
- MONDAY NIGHT CONCERTS, ONE LEFT AND ONE MAKE UP LEFT.

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NESCO Quarter 2 WPCRC Report 2015

8. NEW BUSINESS

A. DISCUSS AND CONSIDER PURCHASING RESALABLE MERCHANDISE

- WE ARE LOOKING INTO THE OPTIONS, SOME \$ IN THE BUDGET FOR INITIAL PURCHASE. DAVID DO OTHER'S SELL MERCHANDISE. GOODMAN CENTER, POOLS, GOLF, MSCR CAN ORDER ONLINE PRODUCT. SHARON THINK WE SHOULD HAVE A CONTEST FOR TSHIRT DESIGN.
- JT WANTS A MOTION MADE.
- 1ST: REBECCA
- 2ND: NIKKI
- YES: ALL
- NO: NONE
- PILOT PROJECT FOR BUDGET, TSHIRTS, HATS, WATER BALLS.
- STRING BAGS ARE GIVEN AWAY FROM PARKS DON'T WANT TO COMPETE.

B. DISCUSS AND CONSIDER YOUTH GYM POLICE AND PAY STRUCTURE

- NIKKI FELT IT WAS WRONG TO TURN AWAY KIDS FOR MAKING THEM PAY A \$1?
- CAN WE DO SOMETHING TO NOT TURN THEM AWAY. JUST LET IT BE FREE FOR KIDS. APPROACH WEBCRAFTS FOR A DONATION TO MAKE GYM TIME IS FREE.
- \$1000 IS A LOT OF MONEY, DAVID ASK WHAT ABOUT RAISING \$ FUND FOR THAT, IS THIS WITHIN PARKS POLICIES.
- NO STAFF TO SUPERVISE AT THIS TIME. WE HAVE MORE KIDS IN THE FALL TIME THEN SUMMER
- SUMMER ABOUT 30 KIDS AND UPTO 60 IN THE FALL TIME. JANET THINKS SHOULD HAVE ADDITIONAL SUPERVISIONS. LARRY ASKED IF THERE ARE PHYSICAL CHANGES THAT CAN BE DONE TO AVOIDING ADDED ADDITIONAL COST OF AN EMPLOYEE.
- REBECCA SAYS SPONSORS ASK BUSINESS FOR VOLUNTEER PERSONS. NOT SURE HOW IT WORK? WOULD LIKE TO SOLICIT TO ONE PERSON AS A REGULAR PERSON VOLUNTEERING.
- THERE IS NO POSSIBILITY OF HAVING FREE GYM EVERYDAY. TO MANY THING PULLING AT THE GYM USE.
- LARRY SAY DO A 6 MONTH TRIAL THEN PUT A SIGN OUT TO SHOW SPONSOR SO IT TELLS THEM WHY IT IS FREE. \$500 AMOUNT
- NIKKI CONCERNED THAT KIDS ARE BEING TURNED AWAY OR CAN'T COME BECAUSE THEY DONT HAVE MONEY. NO MOTION TALK TO SPONSORS FIRST.
- LARRY MAKE A MOTION TO EXPLORE THE PROJECT (PILOT) FOR THE NEXT COUPLE OF MONTHS.
- JAN DO WE HAVE GUIDELINES FOR SPONSORSHIP, YES THEY DO.
- NIKKI MOTION TO EMPOWER JACOB TO EXPLORE THE PILOT PROJECT.
- 2ND: LARRY
- YES: ALL
- NO: NONE
- JEFFERY FEELS WE NEED TO DISCUSS THE BURDEN TO STAFF? LARRY SAYS AFTER JACOB NEED TO DO SOME EXPLORING TO REPORT BACK IN TWO MONTHS
- JACOB SAYS TO CONTINUE WITH FREE OPEN GYM, OFFER SCHOLARSHIP FUND FOR ID CARDS.
- REBECCA SUGGESTS COLLEGE KIDS TO VOLUNTEER FROM UW SYSTEM. MARGARET CENTER.

[39348](#) Pass visit purpose report ADULT 2014

[39349](#) Pass visit purpose report ADULT 2015

[39350](#) Pass visit purpose report SENIOR 2014

[39351](#) Pass visit purpose report SENIOR 2015

[39352](#) Pass visit purpose report YOUTH 2014

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9. ADJOURNMENT

This was Adjourn