



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

Thursday, October 1, 2015

5:00 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

- Present:** 5 - Maurice S. Cheeks; Samba Baldeh; Ricky Hunt; Ben M. Van Pelt and Daniel A. O'Callaghan
- Absent:** 2 - Matthew J. Phair and Colin A. Bowden
- Excused:** 3 - Greg L. Rosenberg; Joseph M. O'Connell and Keetra S. Burnette

CITY STAFF: Anne Kenny, Mike Miller, Susan Morrison, Jim O'Keefe

CALL TO ORDER / ROLL CALL

O'Callaghan called the meeting to order at 5:15 p.m.

APPROVAL OF MINUTES

Van Pelt moved to approve minutes from September 3, 2015. Ald. Cheeks seconded. The motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

BUSINESS ITEMS

1. [38664](#) CDBG Chair report

O'Callaghan noted that there is a demonstration taking place right now at the City County Building relating to ongoing issues of homelessness in the community. This Committee has a special role to play addressing homelessness. Community Action Coalition (CAC) was invited to this evening's meeting to give an update on Coordinated Intake, but they were unable to make it tonight. Their presentation will take place in November.

[39906](#)

Adopting the Emerson East-Eken Park-Yahara Neighborhood Plan (EEEPY) as a Supplement to the City of Madison Comprehensive Plan.

Linda Horvath of the City Planning Department and Amy Klusmeier, resident of the Eken Park Neighborhood, presented the plan to the Committee. Horvath gave an overview of the plan, and Klusmeier highlighted the recommendations in the plan, which include improving community feelings of comfort and security; increasing the frequency and variety of community events; promoting food share, food pantry, and CSA share; exploring hosting health fairs; increasing programming for children and youth; and working with developers to incorporate affordable housing units in new housing developments. She also reviewed CDBG funding priorities in the plan, which include enhancing the Emerson Elementary School playground; improving gathering space at Washington Manor Park; branding corridors and intersections; targeting affordable units in new development plans; providing support for business incubator activity; and providing funds for Tiny Housing with Occupy Madison.

Ald. Phair arrived at 5:27 p.m.

Present: 6 - Maurice S. Cheeks; Samba Baldeh; Matthew J. Phair; Ricky Hunt; Ben M. Van Pelt and Daniel A. O'Callaghan

Absent: 1 - Colin A. Bowden

Excused: 3 - Greg L. Rosenberg; Joseph M. O'Connell and Keetra S. Burnette

2. [39906](#) Adopting the Emerson East-Eken Park-Yahara Neighborhood Plan (EEEEPY) as a Supplement to the City of Madison Comprehensive Plan.

This Resolution was Return to Lead with the Recommendation for Approval to the PLAN COMMISSION

3. [40221](#) Latino Chamber of Commerce status update

Miller introduced the Latino Chamber of Commerce (LCC) board members and their mission to assist businesses in the community. Members of the LCC Board, including Mayra Medrano, Alejandro Arungo, Alex Ysquierdo, Lupe Montes, Juan Jose Lopez, Arlene Bollig, and Monica Gonzalez, each thanked the CDBG Committee, staff, and especially Mike Miller for the financial and technical assistance they've given to the LCC since 2008.

Medrano said that the LCC's vision statement is to build and strengthen the Latino community and Latino businesses. They work with the Greater Madison Chamber, Wisconsin Women's Business Initiative Corporation (WWBIC), Centro Hispano, Latino Workforce Academy, and others in the community to grow the LCC's capacity.

Arungo said they hope to hire an executive director soon. Montes said that LCC will assist any entrepreneur, whether Latino or not, who seeks their help. LCC provides technical assistance and refers entrepreneurs to WWBIC for seed loans.

4. [39987](#) Appoint CDBG Committee member to the Conference Committee

O'Callaghan said that Rosenberg, whom he nominated last month, wasn't able to take on another commitment. There were no other volunteers to the Conference Committee. O'Callaghan said he would try to contact other members to see if they're willing to serve on the Conference Committee, which will have two meetings in October.

Ald. Cheeks moved to table this item to the call of the Chair. Van Pelt seconded. The motion passed unanimously.

5. [39929](#)

CDBG October 2015 Staff Report

Affordable Housing RFP
Continuum of Care (CoC) application process
Framework 2017-2018
Neighborhood Centers
Day Shelter
2016 Budget
Financials

Affordable Housing RFP

Morrison said that the CDD received four applications for the approximate \$3 million available in Affordable Housing Funds. The applications are being reviewed by staff, and developers will present them to staff next week. Related recommendations will be presented to the Committee next month for action and then a recommendation will be forwarded to the Common Council.

Continuum of Care (CoC) application process

Morrison said the local CoC applies annually for money from HUD to fund the local homeless-related services in the area. The City is the collaborative applicant for the funds and CDBG staff coordinates the process. The Application Committee of the CoC is reviewing applications priorities and possible projects. The NOFA came out a week ago, and the application is due to HUD in November.

Framework 2017-2018

Morrison said that staff has just begun initial discussions about the next Framework, which is a document used to guide the funding that is made available community agencies through a funding process. Staff will come to the Committee with information and requests for recommendations as the process of revising the Framework document for next summer's funding cycle moves forward.

Neighborhood Centers

O'Keefe said that the City Engineering Division is working on finalizing a RFP to select a design consultant for the Park Edge/Park Ridge facility. Community meetings will be held on that project.

O'Keefe said there's a community meeting tonight in the Bridge-Lake Point neighborhood regarding replacing the Bridge-Lake Point-Waunona Center. The new center would likely be part of an affordable housing project, which is before staff for consideration as one of the AHF proposals.

Day Shelter

O'Keefe said the County secured an option to purchase a property in the 1300

block of East Washington Avenue, formerly occupied by Messner's. There's a neighborhood meeting scheduled on October 7. Much work needs to be done between City and County staff to determine what kinds of services will be available at the day shelter and who will pay for them. The University of Wisconsin is interested in assisting in operations. Substantial rehabilitation is required on the building before it can be used as a day shelter, so it will not be ready for this winter. The City and County will have to work together to provide services this winter in lieu of the day shelter being open.

2016 Budget

O'Keefe said that the operating budget hasn't been released yet. The capital budget remains intact for CDD, including the commitment to the AHF. Some of the money for 2016 is proposed to come from the closure of a TID on Monroe Street. However, that money is also being considered for a street project, which would deprive the AHF of \$0.5 million dollars for 2016. Based on the conversation at the BOE, however, the Mayor and Common Council would likely try to make the AHF whole for 2016.

Financials

No report was given.

6. [38209](#)

Report from committees with CDBG Committee representation

1. Gardens Committee (Rosenberg)
2. Martin Luther King Jr Humanitarian Award Committee (Bowden)

1) Gardens Committee

There was no report.

2) Martin Luther King, Jr. Humanitarian Award Commission

There was no report.

ADJOURNMENT

Ald. Phair moved to adjourn at 6:50 p.m.; Van Pelt seconded. The motion passed unanimously.

Anne Kenny, recorder