

## Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

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Thursday, October 8, 2015

5:30 PM

Town of Westport  
Kennedy Administration Building  
5387 Mary Lake Road  
Waunakee, WI 53597

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### 1. CALL TO ORDER / ROLL CALL

**Present:** 5 - Mark E. Edgar; Judith M. Wilcox; Patricia A. Lasky; Lezli Redmond and Renae Sieling

**Excused:** 3 - Matthew J. Phair; Cynda Solberg and Jerry L. Halverson

The Chair called the meeting to order at 5:32 p.m.

### 2. APPROVAL OF MINUTES

2.a [40294](#) Board of Health Meeting Minutes for September 10, 2015

**Attachments:** [Minutes September 10 2015 BOHMDC.pdf](#)

A motion was made by Sieling, seconded by Redmond, to Approve. The motion passed by voice vote/other.

### 3. PUBLIC COMMENT - None

### 4. DISCLOSURES AND RECUSALS - None

5. [40052](#) STRATEGIC PLANNING UPDATE - Shawnee Parens

- Objectives were drafted by each workgroup.
- The equity review on objectives is next week.
- From there, we will integrate feedback, a narrative and executive summary will be written to present in an accessible way to public.
- Then we will build out tactics; handout with objectives; asking for guidance on what is actionable from Board.
- Once the full Operations team is hired we will begin the on a high functioning department and ask for time at meeting.

### REPORTS TO COMMITTEE

6. [36377](#) CHAIR'S REPORT - 5 minutes

6.a Election of Officers - Chair, First Vice Chair, Second Vice Chair

Lasky/Sieling moved to retain the current slate of officers, passed unanimously

-Chair, Judy Wilcox

-First Vice Chair, Mark Edgar

-Second Vice Chair, Pat Lasky

Three Board members terms are up in April of 2016. One is the County Board Supervisor Solberg, also Jerry Halverson and Pat Lasky. The Chair asked that Board members let her know if they want to be reappointed and also submit to her the names of potential new members.

7. [36376](#) DIRECTOR'S REPORT - 5 minutes

-At the November board meeting we will introduce the new Policy, Planning and Evaluation Supervisors; Melissa Heinz and Julia Olsen.

Kudos to staff and managers for the patience as we've been a long time without a full leadership team and time is currently eaten up by interviews.

-For 2016, note the meeting schedule changes to every other month after the February meeting.

7.a [40298](#) 2016 Board of Health Draft Meeting Dates

**Attachments:** [2016 Draft BOARD OF HEALTH MEETING DATES 2.pdf](#)

**A motion was made by Lasky, seconded by Redmond, to Approve. The motion passed by voice vote/other.**

8. [33972](#) OPERATIONS DIVISION - 5 minutes

-Will be attending a National Network of Public Health Institutes conference on Quality Improvement and Performance Management.

-This helps prepare the department apply for accreditation.

9. [32731](#) COMMUNITY HEALTH DIVISION - 5 minutes

- We are close to hiring a Community Health director.
- Kudos to the managers who keep things running in the division.
- The Nurse Family Partnership and Prenatal Care Coordination staff will all be located at the Atrium.
- The staff for the Women, Infants and Children program will be located at our East Washington Office.
- With the implementation of E WIC, less storage is needed for the WIC office

10. [27918](#) ENVIRONMENTAL HEALTH DIVISION - 5 minutes

- We are applying for grant dollars to support our enrollment in the Food and Drug Administration Food Program Standards.
- Molly Young is our new Environmental Health Technician.
- Beth Cleary in our division will be staffing a committee to merge the Department of Health Services and Department of Agriculture Trade and Consumer Protection food programs.
- Two Well and Septic staff are retiring in the next few months.
- In the past three months we have received ten referrals for household hygiene cases.
- A sewer pipe in the Lab leaked damaging the equipment, which needed replacing.
- We now have two outdoor air complaints on businesses that use meat smokers. We will work with the state on these.
- We are now monitoring 0 people who have traveled to former Ebola hot spots.
- There was an appeal filed on the decision on the dangerous animal case for Sheba. We are requesting to speed up the appeal process since the dog is at the Humane Society.

11. [39574](#) POLICY, PLANNING AND EVALUATION DIVISION - 5 minutes

12. [28747](#) Committee on the Environment - Pat Lasky

- Members have reviewed and accepted the Lake Wingra Watershed Plan, which includes cleaning up the lake and restoring it to a more natural state. The report will come to the Board for consideration.
- A leaf collection project in the Odana area, with the optional of bagging of leaves, to address the phosphate issue.
- The Pollinator Protection Task Force has reported the loss of honey bees and monarch butterflies. The Madison Food Council will monitor implementation of the report.
- The issue of chloride is being discussed as some wells are approaching contamination levels. The Board may want to discuss the extent of their role in some of these health issues (such as hypertension). Water softeners contribute to chloride levels. What do we do and what resources does the department have to address these issues?

**STANDING AND SPECIAL COMMITTEES**

13. [27921](#) EXECUTIVE

14.     [27922](#)           BUDGET

15.     [27924](#)           PERSONNEL

16.     [27923](#)           ADMINISTRATIVE HEARING

16.a    [40055](#)           ADMINISTRATIVE HEARING HELD ON AUGUST 25, 2015

Attachments:     [signed decision Sheba 9 11 15.pdf](#)

This Report was Accept

16.b    [40056](#)           ADMINISTRATIVE HEARING HELD ON SEPTEMBER 2, 2015

Attachments:     [Sugar decision 9 10 15 signed.pdf](#)

This Report was Accept

17.     FUTURE MEETING ITEMS AND DATE

18.     ADJOURNMENT

This was Adjourn