



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Amended TRANSIT AND PARKING COMMISSION

PLEASE NOTE: This meeting can be viewed in a live webcast of Madison City Channel at www.madisoncitychannel.com.

Wednesday, November 18, 2015

5:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A, City-County Building
City Clerk's Conference Room

Please note: Item F.1. of the Minutes was amended to add that members asked to be updated on the item at a future meeting.

A. CALL TO ORDER/ROLL CALL

Having achieved quorum, Poulson called the meeting to order at 5:09 PM.

Present: 6 - Chris Schmidt; Wayne Bigelow; Gary L. Poulson; Margaret Bergamini; Ann E. Kovich and Kate D. Lloyd

Absent: 1 - Kenneth Golden

Excused: 3 - David Ahrens; Rebecca Kemble and David E. Tolmie

Please note: Schmidt arrived at 5:10 PM, right after the Minutes were approved. Also, there is one vacancy on the Commission in the position of Second Alternate.

B. APPROVAL OF MINUTES

A motion was made by Bergamini, seconded by Bigelow, to Approve the Minutes of the October 14, 2015 meeting. The motion passed by voice vote/other.

C. PUBLIC APPEARANCES - None.

D. DISCLOSURES AND RECUSALS - None.

E. TRANSIT AND PARKING QUARTERLY REPORTS

E.1. [40807](#) Parking: November 2015 Activity Report, October Revenue-Expense Reports - TPC 11.18.15

Interim Asst. Parking Utility Manager Bill Putnam reported. (See attachments for details.)

- * Occupancies were strong at the garages (esp. at GE, OC and CSN). The new Subcommittee would be reviewing rate/policy changes that might help balance the load across the system better.

- * Due to a staff shortage, revenues for RP 3 permits were not yet fully reported in the data. MUNIS didn't include sales tax in revenue totals, and this makes revenue appear to be lower than 2014 YTD.

- * Work on the elevator at the Overture garage would likely be done next summer.

Kovich/Schmidt made a motion to receive the report. The motion carried by voice vote/other.

E.2. [40810](#)

Metro: YTD Performance Indicators, Financial and Performance Measures, Rider-Revenue-Fare Type Reports, Hybrid Stats and Customer Feedback - TPC 11.18.15

Metro Transit General Manager Chuck Kamp reported. (See attachments for details.)

- * YTD ridership was down 4%, likely due to low gas prices.
 - * The Fixed Route On-Time Performance chart was new; used industry standards.
 - * The % drop in revenue was lower than that for ridership because of multi-year averaging with partners, inc. UW.
- Kovich/Schmidt made a motion to receive the reports. The motion passed by voice vote/other.

F. NEW BUSINESS ITEMS

F.1. [40429](#)

That the City of Madison will collaborate with Dane County to designate space and place personal storage lockers in downtown parking ramp(s) and/or other identified safe or reasonable locations which can be utilized by homeless persons to store their personal belongings.

District 2 Alder Ledell Zellers, County Supervisor Heidi Wegleitner, and Carl Fleming, a volunteer with Friends of the State Street Family (FOSSF), spoke in support of the proposal.

Zellers discussed some of the issues, including:

- * Parking ramps were not only places that could be used for storage.
- * Storage was needed most in the downtown area.
- * Re: enforcement of trespass ordinance, lockers would be assigned to individuals; and there would be 5-6 lockers/location.
- * Re: loss of parking space, ramps had lots of nooks and crannies.
- * Ramps could be scary places. The lockers needed to be in open places; safety was an issue for homeless and parkers both.
- * Parking employees wouldn't be expected to manage the program. A strong management plan was needed.

Wegleitner discussed the need for storage and ideas for implementation, including:

- * 24/7 access to belongings was important; overnight shelters didn't have this.
- * Lockers would provide a safe place for documents, as well as potentially a mailing address.
- * A County proposal would provide \$25K to buy lockers; the City and County would work together to designate some space.
- * Small numbers of lockers at scattered sites would work best.
- * A management plan was needed; FOSSF had offered to help.
- * The resolution was just the initial step to provide authorization to move ahead; various issues would have to be worked out before implementation.

Fleming described FOSSF and its role, including:

- * FOSSF was a non-profit, all-volunteer org; with a goal to get people off the street (thru their "Keys to Dignity" program).

- * Many homeless worked as day laborers, and got done too late to get into night shelters.
- * A real address provided more credibility, esp. for employment purposes.
- * Average age of a homeless person was 9 years old.
- * Lockers would create a site where contact could regularly be made by case managers, which would help establish trust.
- * Locations would be managed by case managers (non-profit agencies, like FOSSF); who would keep sites clean and safe, and prevent criminal activity or sleeping.
- * A registration form would be used for initial contact, with a 6-month contract for space.
- * They were not trying to create another problem, but rather trying to eliminate one.

A motion was made by Bergamini, seconded by Bigelow, to Return to Lead with the Recommendation for Approval to the CITY-COUNTY HOMELESS ISSUES COMMITTEE. The motion passed by voice vote/other. Kovich asked that members be updated as more information became available, since much of this was preliminary.

F.2. [39797](#)

Authorizing the Mayor and the City Clerk to enter into a contract with Trapeze Software Group, Inc. for 2015 -2019 to provide software maintenance and support at an estimated cost of \$415,000 for 2015 with options for additional software support.

A motion was made by Bigelow, seconded by Kovich, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

CLOSED SESSION NOTICE

F.3. [40812](#)

Metro: Deliberation of negotiation strategies regarding future paratransit and MA Waiver agreements with Dane County - TPC 11.18.15

[Please note: This item followed Agenda Item H.] After reading the Closed Session Notice, Bergamini made a motion to go into Closed Session. Kovich seconded the motion, and a Roll Call was taken, as follows:

Ayes - Bergamini, Schmidt, Lloyd, Bigelow, and Kovich
Non-Voting - Poulson
Excused - Ahrens, Tolmie and Kemble
Absent - Golden

G. INFORMATIONAL PRESENTATIONS AND DISCUSSION ITEMS

G.1. [40814](#)

Parking: Update on Approved 2016 Operating Budget - TPC 11.18.15

[Please note: This item followed Agenda Item F.2.] Putnam said Gov East wouldn't be taken offline in March; continuing operations there would create revenue to offset expenses.

G.2. [40815](#)

Metro: Update on Approved 2016 Operating Budget - TPC 11.18.15

Kamp said Metro did not receive the TIGER grant, but \$1.5 million of local money was added to their budget to move ahead with a garage.

G.3. [40818](#)

Metro: Update on TIGER Grant - TPC 11.18.15

Kamp noted that 39 out of 676 projects received TIGER grants. Though Metro did not get their grant, their application was competitive, and they would try again in April.

G.4. [40820](#)

Metro: Initial Information regarding proposed 2016 fare increase - TPC 11.18.15

Kamp and Metro Finance Manager Wayne Block discussed the information provided. (See attachments for details.) They would do an equity analysis. Low income riders paid cash the most, and thus carried the biggest burden. They would focus on 31-day and unlimited passes. The Impact chart assumed no ridership increase and applied an elasticity factor. Metro planned to hold a hearing in spring, with changes taking effect in September.

G.5. [40824](#)

Metro: Update on Routes 55 and 75 - TPC 11.18.15

Kamp discussed the possibility of moving trips from Route 55 to provide mid-day service on Route 75 to Epic. Because this change would need to include parallel paratransit service, the local share could increase from \$300K to \$600-700K. Epic seemed to view this favorably. Metro would likely make a request in December for a hearing in January.

G.6. [40527](#)

Accepting Nominations for the 2015 Jeffrey Clay Erlanger Award

**H. REPORTS OF OTHER COMMITTEES - for information only; no action required.
(Most recent meeting minutes electronically attached, if available)**

[07828](#)

ADA Transit Subcommittee
Contracted Service Oversight Subcommittee
Parking Council for People with Disabilities
Long-Range Transportation Planning Commission
Joint Southeast Campus Area Committee
Madison Area Transportation Planning Board (MPO)
TPC Subcommittee (to review issues outlined in Leg. File 37359)

Please note: A Roll Call is shown here to show that Kemble arrived at the meeting at 6:45 PM, during Closed Session. Also, Lloyd is shown as excused because she left the meeting at 6:58 PM, right after the Closed Session ended, and before Item I. and Adjournment.

Present: 6 - Chris Schmidt; Rebecca Kemble; Wayne Bigelow; Gary L. Poulson; Margaret Bergamini and Ann E. Kovich

Absent: 1 - Kenneth Golden

Excused: 3 - David Ahrens; David E. Tolmie and Kate D. Lloyd

I. ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

- I.1. General announcements by Chair - None.
- I.2. Commission member items for future agendas - None.

ADJOURNMENT

Before adjournment, a Roll Call was taken to establish quorum. A motion was made by Kovich, seconded by Bigelow, to Adjourn at 7:02. The motion passed by voice vote/other.

[13541](#)

Informational enclosures (for Transit and Parking Commission members):
2016 TPC Meeting Dates and Locations Schedule