



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PERSONNEL BOARD

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Wednesday, September 2, 2015

12:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 525 (City-County Building)

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### CALL TO ORDER / ROLL CALL

**Others Present:** Mike Lipski, Susan Gafner, Rob Phillips, Eric Pederson, Julie Trimbell, Charlie Romines, Harper Donahue and Emaan Abdel-Halim.

**Present:** 5 - Gary D. Mitchell; Christie L. Hill; Dana E. Denny; Julie A. Graziano and Judy J. Hughes

### APPROVAL OF MINUTES

A motion was made by Graziano, seconded by Hill, to Approve the Minutes of the July 22, 2015 meeting. The motion passed by voice vote/other.

### PUBLIC COMMENT

No Public Comments were made.

### DISCLOSURES AND RECUSALS

No Disclosures or Recusals were made.

### NEW BUSINESS

1. [39819](#) Create the classification of Library Associate Director in CG 18, Range 16. Recreate the 1.0 FTE position #504 of Library Community Services Manager in CG 18, Range 14 (currently vacant) as Library Associate Director in CG 18, Range 16, within the Library operating budget.  
  
**A motion was made by Hughes, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
2. [39823](#) Delete the classification of Parks Community Services Manager in CG18, Range 14 and recreate it in CG18, R12. Recreate the vacant position #1520 in the permanent salary detail of the Parks Division budget as a 1.0 FTE Parks Community Services Manager in CG18, Range 12.  
  
**A motion was made by Mitchell, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
3. [39820](#) Recreating the position #3307 of 1.0 FTE Engineering Program Specialist 1 in CG16-17 as an Engineering Program Specialist 2 (job class code #F053) in CG16-19, in the Engineering Division Operating Budget; and reallocating the

incumbent, D. Wipperfurth, to the new position.

**A motion was made by Graziano, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**

4. [39821](#) Recreating the position #1072 of 1.0 FTE Engineering Program Specialist 1 in CG16-17 as an Engineering Program Specialist 2 (job class code # F053) in CG16-19, in the Engineering Division Operating Budget; and reallocating the incumbent, L. Zenchenko, to the new position.

**A motion was made by Hughes, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**

5. [39822](#) Delete the classification of Engineering Financial Manager in CG18, R12, and recreate it in CG18, R14. Recreate position #1104 as a 1.0 FTE Engineering Financial Manager in CG18, Range 14, and reallocate the incumbent (S. Danner-Rivers) to the new position, in the Engineering Division budget.

**A motion was made by Hughes, seconded by Hill, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**

6. [39830](#) Adopting updates to the City of Madison Personnel Rules.

**A motion was made by Mitchell, seconded by Hughes, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

#### ADJOURNMENT

**A motion was made by Hughes, seconded by Hill, to Adjourn. The motion passed by voice vote/other.**