



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved PERSONNEL BOARD

Wednesday, January 7, 2015

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 525 (City-County Building)

CALL TO ORDER / ROLL CALL

Others present: Emaan Abdel-Halim, Kathy Cryan, Mike Dailey, David Dryer, Jeanne Hoffman, Paul Kronberger, Mike Lipski, Rick Marx, Sarah Olson, Enis Ragland, Dave Schmiedicke, Julie Trimbell, and Brad Wirtz.

The meeting was called to order by Ms. Hill

Present: 3 - Christie L. Hill; Julie A. Graziano and Judy J. Hughes

Excused: 1 - Dana E. Denny

APPROVAL OF MINUTES

A motion was made by Hughes, seconded by Graziano, to Approve the Minutes of the November 19, 2014 meeting. Motion passed by voice vote/other.

Excused: 1 - Dana E. Denny

PUBLIC COMMENT

No public comments were made.

DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

NEW BUSINESS

1. [34775](#) Create the classification of CCTV Inspection Technician in CG15, Range 08, and create three new positions of CCTV Inspection Technician in the Engineering budget to be filled through an internal competitive process. The selected candidates positions will be deleted and recreated as CCTV Inspection Technicians upon starting in the new classification.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for items 1 and 2.

2. [34776](#) SUBSTITUTE Create the classification of Sewer and Drainage Maintenance Technician I in CG15, Range 07, "Sewer and Drainage Maintenance Technician 2" in CG15, Range 08, and delete the classification of Street and

Sewer Maintenance Worker 3 in CG15, R07, _Recreate the positions #1123, #4315, #1076, #1082, #3875, #3609, #1134, #3876, #1117, #1141, #3247, #1062 and #1138 of "Street and Sewer Maintenance Worker 3" (CG15/R07) as a "Sewer and Drainage Maintenance Technician I" (CG15/R07) in the Engineering budget and reallocate incumbents B. Baukin, B. Droster, W. Dyer, M. Foy, B. Gulvik, K. Kluever, C. Pribbenow, G. Simdon, J. Streich, T. Thoma, M. Egan, J. Kelley and D. Treinen to the new positions.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for items 1 and 2.

3. [36639](#) Creating the classification of Construction Manager in CG18, R10. Classifying a new 1.0 FTE position in the Engineering Department 2015 operating budget identified as "Construction Manager 18 XX" as a Construction Manager in CG18, R10.

A motion was made by Graziano, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

4. [36636](#) Deleting the classification of Parking Operations Manager in CG18, R15, and creating the classification of Assistant Parking Utility Manager in CG18, R17. Recreating and retitling position #1275 of 1.0 FTE Parking Operations Manager in CG18, R15 as Assistant Parking Utility Manager in CG18, R17, in the Parking Utility Operating Budget.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

5. [36638](#) Create the classification of Budget & Program Evaluation Manager in CG18, Range 17, delete the classification of Budget & Audit Manager in CG18, R17, recreate the 1.0 FTE position #803 of "Budget & Audit Manager" (CG18/R17) as a "Budget & Program Evaluation Manager" (CG18/R17) in the Finance Department budget.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

6. [36641](#) Delete the classification of "Food and Alcohol Policy Coordinator" in CG18, R08, and create the classification of "Food and Alcohol Policy Administrator" in CG18, R10. Recreate the 1.0 FTE position #4004 of "Food and Alcohol Policy Coordinator" (currently occupied by M. Woulf) as a Food and Alcohol Policy Administrator in CG18-10 and reallocate the incumbent to the new position within the Mayor's Office budget.

A motion was made by Graziano, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion

passed by voice vote/other.

7. [36642](#) Recreate the classifications of "IT Applications Development Manager," 1.0 FTE position #831, and "IT Technical Services Manager," 1.0 FTE position #821, currently in CG18, R14 to CG18, R16 and reallocate the incumbents to the new positions, within the Information Technology budget.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for items 7, 8, and 9.

8. [36643](#) Create the classification of "Principal IT Specialist" in CG18, R14. Retitle the classifications of "Management Information Specialist 1, 2, 3 and 4" in CG18, Ranges 06, 08, 10 and 12 as "IT Specialist 1, 2, 3 and 4," respectively, and reallocate the incumbents to the new positions, respectively (see attached list). Create 4 positions of Principal IT Specialist to be posted and filled internally with the underlying vacancies being deleted and recreated as Principal IT Specialist.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for items 7, 8, and 9.

9. [36644](#) Delete the classification of IT Director in CG21, R18, and recreate it in CG21, R21. Recreate the 1.0 FTE position #837 of Information Technology Director in CG21, R18 in CG21, R21 and reallocate the incumbent to the new position, within the Information Technology budget.

A motion was made by Hughes, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for items 7, 8, and 9.

10. [36656](#) Deleting the classification of Employee Assistance Program Coordinator in CG18, Range10, and creating the classification of Employee Assistance Program Administrator in CG18, Range12. Recreating and retitling the position #862 of 1.0 FTE Employee Assistance Program Coordinator in CG18-10 as Employee Assistance Program Administrator in CG18-12, in the Human Resources Operating Budget; and reallocating the incumbent, T. Martinez, to the new position.

A motion was made by Graziano, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Hughes, seconded by Graziano, to Adjourn. The motion passed by voice vote/other.