



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved BOARD OF ESTIMATES

Monday, February 16, 2015

4:30 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Present: 6 - Chris Schmidt; Larry Palm; Michael E. Verveer; Joseph R. Clausius; Denise DeMarb and Paul R. Soglin

Absent: 1 - Lisa Subeck

Ald. Schmidt left at 5:25 at the beginning of the Closed Session.

PUBLIC COMMENT

There were no registrants.

DISCLOSURES AND RECUSALS

None.

PRESENTATION OF CONSENT AGENDA

Items 9, 14, 16, 22 and 24 were not included on the consent agenda.

ITEMS CONSIDERED

1. [36910](#) Deleting the classification of "Building Maintenance and Technical Supervisor" in CG18, R10, and creating the classification of "Monona Terrace Building Maintenance Supervisor" in CG18, R08. Recreating the vacant "Building Maintenance and Technical Supervisor," 1.0 FTE position #3293, currently in CG18, R10, as "Monona Terrace Building Maintenance Supervisor" in CG18, R08, within the Monona Terrace budget.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
2. [36913](#) Recreating the position #1150 of 1.0 FTE Administrative Clerk 2 in CG20-11 as Program Assistant 3 in CG20-13, in the Engineering Division Operating Budget; and reallocating the incumbent, J. Johnson, to the new position.
A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

3. [36914](#) Recreating the position #1061 of 1.0 FTE Secretary 2 in CG17-11 as Program Assistant 2 in CG17-12, in the Engineering Division Operating Budget; and reallocating the incumbent, J. Pien, to the new position.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
4. [36896](#) Recreating the 1.0 FTE Administrative Analyst 3, position #774 in CG18, R10 as an Administrative Analyst 4 (CG18, R12) and reallocating the incumbent, E. York, to that position.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
5. [36897](#) Creating the classification of Principal Accountant in CG 18, R14. Creating three 1.0 FTE positions of Principal Accountant (CG18, R14) in the Finance Department budget to be posted and filled through an internal competitive process, and effective at the completion of the competitive process, the underlying vacancies will be deleted.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
6. [36943](#) Reclassification of vacant 50% FTE Clerk Typist 2 (#500) at the Library to 65% FTE Library Assistant 1.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
7. [36944](#) Increase FTE of vacant 80% Library Assistant (#3725) to 100% FTE.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
8. [36895](#) Amending the 2015 adopted Operating Budget of the Parking Utility to create a new 1.0 FTE position of Engineering Program Specialist 1 (CG16, R17) and to apply Parking Utility reserves to fund the position.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [36318](#) Authorization for Public Health-Madison and Dane County to enter into a purchase of services agreement for security services with JBM Patrol and Protection Corporation
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

10. [36646](#) Release Funds from the Catherine M. Corscot Trust for Zostavax Purchase.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
11. [36649](#) Correcting the amount in a resolution authorizing Public Health-Madison and Dane County to enter into contract with Madison Dental Initiative, Inc. for the coordination of dental services and amending the 2014 Adopted Operating Budget accordingly.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO PLACE ON FILE - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [37126](#) Amending the 2015 budget to appropriate \$9,084 from the Contingent Reserve to Police Department for the assignment of an additional Adult School Crossing Guard.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
13. [37013](#) To authorize the Mayor and City Clerk to enter into a four (4) year Agreement between the City of Madison and the Madison Metropolitan School District, Madison School & Community Recreation for calendar years 2015 through 2018 for school and community recreational programming in Madison Parks.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
14. [37027](#) To authorize the City to enter into an agreement with Blue Plate Catering, Inc. to grant exclusive rights to provide alcohol service to Olbrich Botanical Gardens and the Warner Park Community Recreation Center.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL WITH THE FOLLOWING RECOMMENDATIONS - ADOPT AS AMENDED - REPORT OF OFFICER. The motion passed by voice vote/other.**
- The Board of Park Commissioners is to prepare a substitute before the 3/3/15 Common Council meeting.**
15. [37032](#) To authorize the Mayor and City Clerk to enter into an Operating Agreement between the City of Madison and Wingra Canoe and Sailing Center, Inc. covering boat livery and concession operations utilizing certain lands and buildings at Vilas Park and Wingra Park for a ten year period from 2015 to 2024, with the possibility of one additional five year renewal.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

16. [36979](#) Creating Secs. 10.055 and 29.135, repealing and recreating Sec. 29.10, and amending Secs. 29.07(3)(e), 29.13(4), 1.08(3)(a) and 1.08(4) to shift the administration of the Street Occupancy Permit Program to the Traffic Engineering Division.
- A motion was made by Schmidt, seconded by Verveer, to Refer to the 3/9/2015 BOARD OF ESTIMATES meeting. The motion passed by voice vote/other.**
17. [36928](#) Approving a Facade Improvement Grant to LLR Venture Group, LLC; 315-319 N. Henry Street, currently vacant.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
18. [37121](#) Approving proposed guidelines and process for allocating \$100,000 appropriated in the 2015 operating budget for community building and engagement activities, and authorizing the Community Development Division to undertake a Request for Proposals process to solicit proposals for use of those funds.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
19. [37034](#) Authorizing up to \$125,000 of CDBG funds to support Literacy Network's acquisition of the former south Madison Wingra Clinic property located at 701 Dane Street to expand literacy services to Madison area adults.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
20. [37097](#) SUBSTITUTE Authorizing the execution of a Purchase and Sale Agreement between the City of Madison and Graybar Electric Company, Inc. for the purchase of property located at 1301 West Badger Road for the location of a warehouse and distribution facility for the Public Library and authorizing an amendment to the Capital Budget to fund the purchase of the property, complete the design and construction process and begin renovation of the property.
- A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

21. [37111](#) Authorizing the Mayor and City Clerk to amend the contracts with Vandewalle & Associates and The Hiebing Group for consultation services to implement the East Washington Avenue Capitol Gateway Corridor Plan and related projects within the Capitol East District ("District"), and authorizing the DPCED Director to hire additional outside consultant(s) to complete District-related work, with a recognition that all of the aforementioned contracts and contract amendments shall not exceed \$100,000 and are approved through December 31, 2015.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

22. [36685](#) Directing City staff to assess the suitability of and identify financing for the City to purchase the property located at 910 Ann Street to Land Bank for future redevelopment opportunities and, if determined to be suitable and funding sources are identified, authorizing the initiation of negotiations to purchase the property.

A motion was made by Schmidt, seconded by Palm, to RECOMMEND TO COUNCIL WITH THE FOLLOWING RECOMMENDATIONS - NO RECOMMENDATION- REPORT OF OFFICER. The motion passed by voice vote/other.

The BOE would like a substitute to be drafted for the Common Council.

23. [37014](#) Authorizing the Mayor to issue a Request for Proposals ("RFP") for a full-service affordable grocery store located south of the Verona Road and Beltline Highway interchange with up to \$300,000 of financing assistance from the City of Madison in the form of a low-interest and/or forgivable loan.

A motion was made by Schmidt, seconded by DeMarb, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

CLOSED SESSION

A motion was made by Schmidt, seconded by DeMarb, to Convene into Closed Session. The motion passed by the following vote:

Absent: 1 - Lisa Subeck

Ayes: 5 - Chris Schmidt; Larry Palm; Michael E. Verveer; Joseph R. Clausius and Denise DeMarb

Non Voting: 1 - Paul R. Soglin

Ald. Schmidt left.

24. [37261](#) City Attorney Update on WRS Eligibility for Stagehands Litigation.

No formal action was taken on this item.

RECONVENE IN OPEN SESSION

A motion was made by DeMarb, seconded by Verveer, to Reconvene. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by DeMarb, seconded by Verveer, to Adjourn at 5:45 p.m. The motion passed by voice vote/other.