



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved COMMUNITY DEVELOPMENT DIVISION CONFERENCE COMMITTEE

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Thursday, May 8, 2014

5:00 PM

Madison Municipal Building, Room LL130  
215 MLK Jr. Blvd

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### CALL TO ORDER / ROLL CALL

**Staff Present:** Jim O'Keefe, Lorri Wendorf-Corrigan, Susan Morrison, Mike Miller, Jennifer Stoiber

**Kim Genich calls the meeting to order at 5:05 pm.**

**Present:** 4 - Lauren Cnare; Denise DeMarb; Monya A. Choudhury and Kim Genich

**Absent:** 2 - Ben M. Van Pelt and Felicitus Ferington

### APPROVAL OF MINUTES

A motion was made by Lauren Cnare, seconded by Monya Choudhury to approve the minutes from the April 23, 2014 meeting. Motion passed by voice vote.

### PUBLIC COMMENT

None.

### DISCLOSURES AND RECUSALS

None.

### DISCUSSION ITEMS

1. [33922](#) Approving the selection of the Wisconsin Youth Company as the operator of the neighborhood center which is to be constructed in the Theresa Terrace neighborhood, authorizing the WYC to begin outreach and planning efforts with neighborhood residents in anticipation of the construction and opening of the center, and authorizing the Mayor and the City Clerk to enter into an agreement with the WYC to carry out these roles.

**Jim O'Keefe reported that construction on the Theresa Terrace Neighborhood Center will begin in September and should be completed by the end of February 2015. An operator has been chosen to begin neighborhood outreach and planning for the center opening. We conducted an RFP process to find an experienced operator, and received one response from Wisconsin Youth Company.**

**Kay Stevens, executive director of Wisconsin Youth Company, gave a brief presentation. She discussed the background of WI Youth Company and WI**

Youth and Family Center. They have been supporting the Theresa Terrace neighborhood for many years. They have the administrative strength that will be important to a new center. WYC tends to hire staff from the neighborhood they are serving, and try to maintain diversity. Kay discussed the neighborhood expectations of the new center. They will work together with Faulk School and the Meadowood Community Center to cover services for everyone in the neighborhood. Adult programming is not their strong suit, but they do have good relationships with other organizations that they can contract with.

Lorri Wendorf-Corrigan discussed how the staff and community review panel made their decision to recommend Wisconsin Youth Company as operator of the Theresa Terrace Neighborhood Center.

A motion was made by Monya Choudhury, seconded by Lauren Cnare to recommend approval of Wisconsin Youth Company as operator for the future Theresa Terrace Neighborhood Center. Motion passed by voice vote.

2. [33940](#)

Approving the selection of Construction Training, Inc. and its collaborative partners to provide services in support of an apprenticeship program to help prepare low-income and disadvantaged persons for employment in the trades, and authorizing the Mayor and the City Clerk to enter into an agreement with Construction Training, Inc. to implement the program.

Jim O'Keefe said that the CDD issued an RFP in response to a directive from the Mayor and Common Council. \$125,000 was earmarked for construction training, intended to prepare underrepresented individuals for employment in the construction trade. We looked for a team of organizations to respond to this RFP. Jim discussed the specifics of the RFP. We received two responses, and Construction Training Inc was selected. Their proposal was very detailed and well-written.

Mary Watrud from Construction Training Inc introduced individuals from the different agencies they are partnering with. She discussed the collaborative effort and the advantages of working as a team. She outlined the different parts of their programs and how they support the whole. The focus of the project is on job retention.

A motion was made by Monya Choudhury, seconded by Denise DeMarb to approve Construction Training Inc and its collaborative partners to provide services in support of an apprenticeship program to help prepare low-income and disadvantaged persons for employment in the trades. Motion passed by voice vote.

3. [33809](#)

Staff Report

None.

## ADJOURNMENT

A motion was made by Denise DeMarb, seconded by Lauren Cnare to adjourn at 6:15 pm. Motion passed by voice vote.