



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PERSONNEL BOARD

Wednesday, February 12, 2014

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 525 (City-County Building)

CALL TO ORDER / ROLL CALL

Others present: Emaan Abdel-Halim, Peter Breselton, Tom Campbell, Harper Donahue, Sue Fichtel, Kathi Hurtgen, Paul Kronberger, Scott Langer, Al Larson, Mike Lipski, Michelle Michalak, Margie Navarre Saaf, Sarah Olson, Mark Packard, Mark Penner, Erin Stenson, Connie Thompson, Julie Trimbell

Present: 3 -

Darold D. Lowe; Dana E. Denny and Judy J. Hughes

Absent: 1 -

Julie A. Graziano

APPROVAL OF MINUTES

A motion was made by Hughes, seconded by Denny, to Approve the Minutes of the December 4, 2013 meeting: <https://madison.legistar.com/Calendar.aspx>
The motion passed by voice vote/other.

PUBLIC COMMENT

No public comments were made.

DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

NEW BUSINESS

1. [32935](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Police Property Supervisor" in Compensation Group 18, Range 05, and recreating it in Compensation Group 18, Range 08.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for files 32935 and 32930.

2. [32930](#) Recreate the position (#3529) of Police Property Supervisor, currently in CG18, Range 05, in CG18, Range 08 in the Police Department, and reallocate the incumbent (M. Packard) to the new position.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion

passed by voice vote/other.

A single motion was made for files 32935 and 32930.

3. [32620](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Process Improvement Specialist" in Compensation Group 18, Range 10.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for files 32620 and 32617.

4. [32617](#) Recreating the newly created position of MIS3 (CG18, R10), identified in the 2014 Operating Budget Salary Detail for Information Technology, as a Process Improvement Specialist, in CG18, Range 10.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for files 32620 and 32617.

5. [32605](#) SUBSTITUTE Reallocating the incumbent (M. Winter) of position #1247 to the budgeted level of Traffic Engineer 4. Deleting one Traffic Engineer 3 position (CG18,R14) (#1247) in the permanent salary detail of the Traffic Engineering Division budget, recreating it as a Traffic Engineer 4 position (CG18,R15) and reallocating the current incumbent to the new position.

A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

6. [32611](#) Recreating position #413 to a Program Assistant 1 in the Library budget and reallocating incumbent Mark Penner to the new position.

A motion was made by Denny, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

7. [32933](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Monona Terrace Assistant Operations Manager" in Compensation Group 18 (CG18), Range 04, creating the classification of "Monona Terrace Assistant Operations Manager" in CG18, Range 05, and creating the classification of "Monona Terrace Assistant Operations Supervisor" in CG18, Range 04.

A motion was made by Denny, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for files 32933 and 32914.

8. [32914](#) Retitle the existing position (#3326) of Monona Terrace Assistant Operations Manager, occupied by T. Sangha, as a Monona Terrace Assistant

Operations Supervisor. Recreate the existing position (#3596) of Monona Terrace Assistant Operations Manager, occupied by B Cator, in CG18, R05, and reallocate the incumbent to the new position.

A motion was made by Denny, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for files 32933 and 32914.

9. [32918](#) Recreate the 1.0 FTE position #696 of Program Assistant 1 (CG17/R11), currently occupied by A. Freedman, as a 1.0 FTE Program Assistant 2 (CG17/R12) within the Economic Development Division budget, and reallocate the incumbent to the new position.
- A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
10. [32913](#) Recreating a vacant Engineering Program Specialist 1 (#1888, CG16, R17) position at the Water Utility to a Surveyor 2 (CG18, R08).
- A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
11. [32892](#) Reallocating the incumbent of position #857 (H. Donahue) to the budgeted level of Human Resources Analyst 3.
- A motion was made by Denny, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**

ADJOURNMENT

A motion was made by Hughes, seconded by Denny, to Adjourn. The motion passed by voice vote/other.