



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Draft PERSONNEL BOARD

Wednesday, September 3, 2014

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 525 (City-County Building)

CALL TO ORDER / ROLL CALL

Others present: Lynn Christoph, Lisa Daniels, Steve Davis, Harper Donahue, David Dyer, Terri Genin, Walt Jackson, Michael Krentz, Mike Lipski, Rick Marx, Sarah Olson and Julie Trimbell.

The meeting was called to order by Mr. Lowe.

Present: 4 - Darold D. Lowe; Christie L. Hill; Dana E. Denny and Julie A. Graziano

Absent: 1 - Judy J. Hughes

APPROVAL OF MINUTES

A motion was made by Hill, seconded by Graziano, to Approve the Minutes of the July 16, 2014 meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

No public comments.

DISCLOSURES AND RECUSALS

No disclosures or recusals.

NEW BUSINESS

1. [34775](#) Create the classification of CCTV Inspection Technician in CG15, Range 08, and create three new positions of CCTV Inspection Technician in the Engineering budget to be filled through an internal competitive process. The selected candidates positions will be deleted and recreated as CCTV Inspection Technicians upon starting in the new classification.

A motion was made by Lowe, seconded by Denny, to Re-refer to the PERSONNEL BOARD. The motion passed by voice vote/other.

A single motion was made for items 1 and 2.

2. [34776](#) Create the classification of Sewer and Drainage Maintenance Technician in CG15, Range 07, delete the classification of Street and Sewer Maintenance Worker 3 in CG15, R07, recreate the positions #1123, #4315, #1076, #1082, #3875, #3609, #1134, #3876, #1117, #1141, #3247, #1062 and #1138 of "Street and Sewer Maintenance Worker 3" (CG15/R07) as a "Sewer and

Drainage Maintenance Technician" (CG15/R07) in the Engineering budget and reallocate incumbents B. Baukin, B. Droster, W. Dyer, M. Foy, B. Gulvik, K. Kluever, C. Pribbenow, G. Simdon, J. Streich, T. Thoma, M. Egan, J. Kelley and D. Treinen to the new position.

A motion was made by Lowe, seconded by Denny, to Re-refer to the PERSONNEL BOARD. The motion passed by voice vote/other.

A single motion was made for items 1 and 2.

3. [35275](#) Recreate the 1.0 FTE position #2156 of "Program Assistant 2" (currently occupied by V. Avalos) as "Administrative Assistant" in the Fire budget and reallocate the incumbent to the new position

A motion was made by Lowe, seconded by Hill, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
4. [35324](#) Recreate the 1.0 FTE position (#4032) of Planner 2, currently in CG18, Range 08, as a Planner 3 in CG18, Range 10 in the Planning Division, and reallocate the incumbent (L. Horvath) to the new position.

A motion was made by Graziano, seconded by Lowe, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
5. [35326](#) Recreate the 1.0 FTE position #1034 of Administrative Clerk 1 (CG20/R09), currently occupied by M. Steinmann, as a 1.0 FTE Program Assistant 1 (CG20/R11) within the Community Development Authority - Housing Operations Unit budget, and reallocate the incumbent to the new position.

A motion was made by Lowe, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
6. [35325](#) Recreate the 1.0 FTE position #2578 of Administrative Clerk 1 (CG20/R09), currently occupied by W. Diehlman, as a 1.0 FTE Program Assistant 1 (CG20/R11) within the Madison Police Department budget, and reallocate the incumbent to the new position.

A motion was made by Lowe, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
7. [35329](#) Classification of a newly created Accountant position in the Water Utility Operating Budget, currently identified as in CG18-xx, as a 1.0 FTE Accountant 2 in CG18-08.

A motion was made by Denny, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
8. [35330](#) Recreating of position #4266 as a 1.0 FTE Accountant 3 in CG18-10 in the Finance Operating Budget; and reallocating the incumbent Brook DiGregorio to the new position.

A motion was made by Lowe, seconded by Hill, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

9. [35333](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of Parking Operations Supervisor in Compensation Group 18, Range 08, and recreating said classification in Compensation Group 18, Range 09.

This Ordinance was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for items 9 and 10.

10. [35327](#) Recreate the 1.0 FTE position of Parking Operations Supervisor, #1314 (occupied by D. Wills), in CG18-08, as a Parking Operations Supervisor in 18-09 in the Parking Utility budget. Reallocate the respective incumbent of position #1314 to the new position.

A motion was made by Denny, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for items 9 and 10.

11. [35335](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of Traffic Operations Supervisor in Compensation Group 18, Range 08, and recreating said classification in Compensation Group 18, Range 10.

A motion was made by Lowe, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was for items 11 and 12.

12. [35328](#) Recreate the 1.0 FTE position of Traffic Operations Supervisor, #1222 (occupied by P. Nehmer), in CG18-08, as a Traffic Operations Supervisor in 18-10 in the Traffic Engineering Division budget. Reallocate the respective incumbent of position #1222 to the new position.

A motion was made by Lowe, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

A single motion was made for items 11 and 12.

ADJOURNMENT

A motion was made by Lowe, seconded by Graziano, to Adjourn. The motion passed by voice vote/other.