



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Wednesday, April 30, 2014

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:35 p.m.

Present: 7 -

Lauren Cnare; Patrick E. Delmore; Mike DePue; Madeline B. Gotkowitz;
Larry Nelson; Doug Voegeli and Anita Weier

Excused: 1 -

Bruce Mayer

APPROVAL OF MINUTES

A motion was made by Cnare, seconded by Weier, to Approve the Minutes of the March 25 meeting. The motion passed by unanimous voice vote.

PUBLIC COMMENT

There were no registrants.

DISCLOSURES AND RECUSALS

There were none.

PUBLIC HEARING

1. [33878](#) Approving the design concept for the reconstruction of Lake View Reservoir.

Attachments: [Lake View Reservoir Tank Concept Designs.pdf](#)
[Lake View Public Hearing Handouts.pdf](#)
[Written Public Comments- Lake View Reservoir Public Hearing.pdf](#)

Water Utility Principal Engineer Al Larson presented the proposed tank concepts to the board along with John Strand, the Project Manager from SEH, and Bob Mangas, the project architect from Potter Lawson.

One written comment was received from Jim Powell prior the Public Hearing (see attached). There were also three registrants: Jon Becker addressed the board and provided written comments (attached). Janet Battista and Nelson Eisman from the Friends of Lake View Park were present to answer questions.

A motion was made by Nelson, seconded by Cnare, to approve the design concept and to request that the Water Utility make arrangements for the measurement of radio frequency at the site. The approval was also contingent upon receipt and review of the soil borings and structural analysis. The motion passed by unanimous voice vote.

NEW BUSINESS

2. [33598](#) Authorizing the Mayor and the City Clerk to execute a Professional Services Agreement with (to be recommended to the Water Utility Board) for pre-design planning, public participation support, the preparation of final construction drawings and specifications, permitting, bidding, and construction administration for the design and construction of Unit Well 31 including an iron and manganese filtration plant and an equipment storage facility at 4901 Tradewinds Parkway (16th AD).

A motion was made by Nelson, seconded by Cnare, to Refer to the May meeting. The motion passed by unanimous voice vote.

3. [33382](#) Authorizing the Mayor and the City Clerk to execute an Intergovernmental Agreement between the City of Madison and the City of Fitchburg relating to providing Water Service within the City of Fitchburg in the Danville Drive area (Citywide).

Attachments: [Attachment 1- Potential Service Area.pdf](#)

A motion was made by Cnare, seconded by Nelson, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

4. [33526](#) Determining a Public Purpose and Necessity and adopting a Relocation Order for the City of Madison to obtain the land interests required for the construction of the Hwy 151/Lancaster Water Main Crossing and Booster Station 115 Pipeline Improvements projects. The Hwy 151/Lancaster Water Main Crossing project is located within the Rattman's Neighborhood Development Plan between Hwy 151 and Eastpark Blvd located in part of the Northwest Quarter of the Southeast Quarter and also located in part of the Southwest Quarter of the Northeast Quarter of Section 22, Township 08 North, Range 10 East, City of Madison, Dane County, Wisconsin. The Booster Station 115 Pipeline Improvements project is located in the Hanson Road Neighborhood Development Plan north of Hayes Road between Portage Road and Interstate 90/94 in part of the Southwest Quarter of the Northwest Quarter and also in part of the Northwest Quarter of the Southwest Quarter of Section 22, Township 08 North, Range 10 East, in the City of Madison and the Town of Burke, Dane County, Wisconsin and the authority of the Mayor and City Clerk to sign all documents necessary to accomplish the acquisition of said land interests (17th AD).

Attachments: [Am_Fam_PLE_TLE.pdf](#)
[AMFAM Relocation Order \(1\).pdf](#)
[AMFAM Relocation Order \(2\).pdf](#)
[Hayes Relocation Order \(1\).pdf](#)
[Hayes_PLE_TLE.pdf](#)

A motion was made by Cnare, seconded by Weier, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

5. [33853](#) Authorizing the Mayor and City Clerk to execute a temporary limited easement for sloping and grading purposes to the Town of Middleton for the resurfacing of a portion of Old Sauk Road.

Attachments: [10437 Reso Exhibit A.pdf](#)

A motion was made by Cnare, seconded by Weier, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.

6. [33879](#) Approving the Water Utility Board Master Agenda/ Annual Calendar and establishing a board education/governance capacity budget for 2015.

Attachments: [Draft Master Agenda- 2014.pdf](#)

A motion was made by Depue, seconded by Cnare, to approve the Master Agenda and a board education budget of \$1500 for 2015. The motion passed by unanimous voice vote.

UNFINISHED BUSINESS

7. [31663](#) 2012-2013 Water Utility Annual Report
- Attachments:** [2012-2013 Water Utility Annual Report- FINAL.pdf](#)
- A motion was made by Cnare, seconded by DePue, to RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER. The motion passed by unanimous voice vote.
8. [33202](#) Discussion and approval of board recommendations regarding the Water Utility's Payment in Lieu of Taxes to the City of Madison
- Attachments:** [140226 PILOT Handout.pdf](#)
[PILOT Statement 4-30-14.pdf](#)
- A motion was made by Cnare, seconded by Weier, to approve the statement prepared by the board and to direct staff to draft legislation. The motion passed by unanimous voice vote.

MONITORING REPORTS

9. [33880](#) Infrastructure Report
- Attachments:** [EL-2G Infrastructure March 2014.pdf](#)
- A motion was made by Nelson, seconded by DePue, to accept the interpretation and report as submitted. The motion passed by unanimous voice vote.
10. [33881](#) Treatment of Consumers Report
- Attachments:** [EL-2A Treatment of Consumers 2014.pdf](#)
- A motion was made by Cnare, seconded by DePue, to accept the interpretation and report as submitted. The motion passed by unanimous voice vote.
11. [33882](#) Water Quality Report
- Attachments:** [O-2B Water Quality 20140430.pdf](#)
[Water Quality Watch List.pdf](#)
[WQTAC Meeting Notes 2014-03-11.pdf](#)
- A motion was made by Cnare, seconded by Nelson, to accept the interpretation and report as submitted. The motion passed by unanimous voice vote.

INFORMATIONAL ITEMS

12. [24301](#) Items of general interest and update on any rate case in progress.
- The utility has signed a contract with Trilogy Consulting as consultants for the utility's the cost of service study and rate design.**
- The utility is continuing to work with its software vendor on bill presentment and payment in preparation for the transition to monthly billing. The current plan is to have a "catch-up bill" in August and the first monthly bills to all customers in September.**
13. [22206](#) Notification of noncompliance with any Water Utility Board Policies.
- There was none.**
14. [33883](#) Update on salt initiative in the Well 14 Wellhead Protection Area
- Water Quality Manager Joe Grande gave the board an update on the salt initiative taking place in the Wellhead Protection Area for Well 14. There is an interagency committee on Stormwater and Water Quality that includes representatives from Public Health, City Engineering, Mayor's Office, Streets Division, and Parks.**
15. [33201](#) Update on the Paterson Operations Center Reconstruction Project
- The utility continues to meet with the City Planning Division to develop alternatives.**
16. [28907](#) Report from the Committee on the Environment.
- The previous meeting was cancelled due to lack of quorum.**

BOARD SELF-EVALUATION

17. [20013](#) Meeting Evaluation and Discussion
- Attachments: [Board self-monitoring checklist.pdf](#)**
- Mike DePue led the meeting evaluation.**

FUTURE AGENDA ITEMS

18. [14501](#) Introduction of Future Agenda Items.
- Attachments: [Decision Tree.pdf](#)**
- A report on frozen services in 2014 was suggested as a future agenda item.**

ADJOURNMENT

A motion was made by Weier, seconded by DePue, to Adjourn at 6:37 p.m. The motion passed by unanimous voice vote.