



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PARKING COUNCIL FOR PEOPLE WITH DISABILITIES

---

Tuesday, January 21, 2014

5:00 PM

Room 108, City-County Building  
(Parks conference room)  
210 Martin Luther King, Jr., Blvd.

---

### Call to Order / Roll Call

The meeting was called to order at 5:00 p.m.

**Present:** 4 -

Gary A. Weber; Joanne Wagner; Joseph P. Kunz and Fayth E. Kail

**Excused:** 1 -

William J. Tangney

### 1. Approval of Minutes - December 17, 2013

A motion was made by Weber, seconded by Kunz, to Approve the Minutes. The motion passed by voice vote/other.

### 2. Public Comment

None

### 3. Disclosures and Recusals

None

### 4. Representatives from City Department of Civil Rights and Zoning to discuss process for reviewing signing and location of spaces reserved for persons with disabilities on private property. Wagner to report on result of contact with zoning staff.

Jason Glozier of City Department of Civil Rights, said that ADA has a few requirements, which include an accessible path of travel closest to the accessible entrance. Signage requirements are limited to the height of the sign, at a minimum of 60 inches. The sign legend is reserved for states and municipalities. Weber asked if a sign could be installed on a wall rather than on a pole. Glozier said that a sign could be installed in either location. George Hank, City Building Inspection, stated that the number of disabled accessible stalls is determined by the State Building code, e.g. 1-25 stalls requires one disabled accessible stall, and so on (one per 25 spots up to 500, above 500 is 2%). Kail asked when these requirements were last changed. Glozier replied current requirements have been in place since 2008.

Hank stated that code addresses dimensions and marking of stalls. One aspect which creates confusion, for instance, occurs in a condominium development with interior parking. If no one residing in the building has a need for an

accessible stall, the sign can be removed and space opened for anyone to park in. If, however, one of the condominium residents does need an accessible stall, the stall will need to be recreated and reserved for the person with the disability and meet the requirement that the stall be located closest to the accessible entrance. This is the case with assigned parking, and is intended only for residents. If there is a development in which residents and shoppers share parking, the requirement for disability accessible stalls stands at all times. Weber pointed out that code may not assist a person with a disability who is visiting a resident.

Glozier noted that to qualify for a disabled placard you must have a disability that is expected to last at least 6 months. Hank said that as developments are being redone, signs are required to be brought up to current standards, and the vast majority of signs do comply. Kunz noted that Best Buy on Madison's east side has many spaces that are not signed properly, and signs were lowered. Hank will check into this with the intent of having the signs set at the correct height.

Glozier said State Law language may state signs must conform when they are put in; repaving a lot does not meet the threshold to require signing to be updated to current requirements. Kunz said that Parking Enforcement will not issue citations to people using the spaces in violation of the law if the signs do not have the correct wording. Hank said he did not know why police would not cite due to old wording. Weber noted that Hy-Vee had to change their signs four times. Hank said Hy-Vee was given correct information from Zoning, but made mistakes when they purchased the previous signs. Wagner asked Hank to check if there are a sufficient number of spaces in the East Side shopping center, noting that people regularly use a disabled parking space to run in and pick up pizza from Little Caesar's. Hank said if there are frequent violations, Parking Enforcement will enforce the area. Glozier said that anyone could phone in a violation or go to the 'Report a Problem' page on the City of Madison website. Hank suggested that if the police department sees a pattern of reports of violations, they may consider targeting enforcement there. Kail asked that the phone number of the 'Report a Problem' be included in the minutes.

Parking violations can be reported by calling (608) 266-4275 or online via the Report a Problem website at: [www.cityofmadison.com/reportaproblem/](http://www.cityofmadison.com/reportaproblem/).

**5. Committee members to present suggestions for potential new members of PCFPWD.**

Wagner has spoken to people, but has not found any new potential members. Weber asked if any progress was being made with Madison City Channel. Putnam replied that to date all that has been discussed with Madison City Channel was a PSA about parking in or next to spaces reserved for persons with disabilities. Weber suggested that creating a PSA to solicit new members would be helpful. Wagner asked if other city committees are in need of volunteers and what those committees do to attract volunteers. The proposed PSA could be concise (i.e. "Council for People Parking with Disabilities is seeking new members; here is the contact information").

6. Putnam to provide update on status of PSA.

There is nothing to report. This item will remain on future agendas.

7. Discuss issue of snow being piled in Disabled stalls.

Wagner said that whoever plows Capitol Grounds is responsible for snow removal in front of the Risser Justice Center, and will not place snow in the Disabled Space on 100 MLK Jr. Blvd. again. This item will remain on future agendas.

8. [20218](#)

Distribution list for Parking for Persons with Disabilities brochure

There are no new organizations to put on list at this time.

9. Other business for referral

Kail questioned the purpose of the PCFPWD and its solicitation of new members. Kail stated that much of the purpose of the PCFPWD was related to the Disabled Parking Enforcement Council. Weber said that he does feel there are tasks, such as reporting the snow piled in the disabled space on MLK Jr. Blvd. Kunz stated that he was told he could not report violations because he had served on the Disabled Parking Enforcement Council for the maximum amount of time allowed. Kunz continues to see violations of spaces reserved for persons with disabilities. The next meeting's agenda will include an item to discuss the disbanding of the Disabled Parking Enforcement Council.

10. Assignments

Putnam will contact Madison City Channel to ask that a PSA be aired to solicit new members. Putnam will request that Jason Glozier and Stefanie Niesen attend the next PCFPWD meeting to discuss the disbandment of the DPEAC. Wagner will contact Gary Poulson to see if other city committees are in need of members.

Adjournment

A motion was made by Kail, seconded by Weber, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 5:56 p.m.