



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

Thursday, April 3, 2014

5:00 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Present: 6 -

Lauren Cnare; Matthew J. Phair; Ben M. Van Pelt; Colin A. Bowden; Justin O. Markofski and Daniel A. O'Callaghan

Excused: 3 -

Maurice S. Cheeks; Monya A. Choudhury and Russ Whitesel

STAFF: Mary Charnitz, Anne Kenny, Susan Morrison, Jim O'Keefe, Linette Rhodes, Julie Spears

CALL TO ORDER / ROLL CALL

Markofski called the meeting to order at 5:05 p.m.

APPROVAL OF MINUTES

A motion was made by Bowden, seconded by Cnare, to Approve the Minutes.
The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

CHAIR REPORT

1. [33508](#) CDBG April 2014 Chair Report

Markofski passed on giving a report to make sure that all agenda items were

discussed before 6:00 p.m.

RECONSIDERATION

2. [33177](#) Vegan Haven Central / Emergency Homeless Property Storage

Markofski reminded members that this item had been on the March 6 agenda and was coming back to this meeting due to misinformation given to the applicant about the March 6 meeting time and place. Seeing that the applicant was not at the meeting yet, Markofski asked for a motion to move this item to the bottom of the agenda to allow her time to arrive.

A motion was made by O'Callaghan, seconded by Phair, to Table. The motion passed by voice vote/other.

The Committee may choose to reconsider a decision rendered at their March 6th meeting.

BUSINESS ITEMS

3. [33297](#) Adopting the 2015 - 2016 Community Development Program Goals and Objectives as a guide to the CDBG Committee for the development of its funding recommendations.

Ald. Cnare made a friendly amendment to the motion to move the section on rental housing development on pages 8 and 9 in the 2015-2016 Program Goals and Objectives ahead of the section on owner-occupied housing development to offer reassurance that the Committee understands the market is really tight for rental housing. Ald. Phair accepted the friendly amendment. The motion passed unanimously.

Discussion highlights:

- The Committee discussed whether there is a greater need for rental housing than owner-occupied housing in Madison based on Brenda Konkel's comments at the public hearing on March 20 and if so, whether or not to reflect that need in the 2015-2016 Goals and Objectives.
- O'Callaghan said there is a greater magnitude of need in affordable rental housing, but he feels the Committee takes a balanced approach to the subject of rental versus owner-occupied housing.
- O'Keefe said there is a two-year housing plan being developed with a chapter on affordable rental housing. The document will have recommendations and will reflect conversations among departments.

A motion was made by Phair, seconded by Cnare, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

- [33177](#) Vegan Haven Central / Emergency Homeless Property Storage

A motion was made by O'Callaghan, seconded by Cnare, to Take Off The Table. The motion passed by voice vote/other.

Cheryl Elkinton gave an overview of her original proposal for a storage area for homeless persons. Since submitting her application, another storage facility has opened on Williamson Street. In the meantime, she found a building on South Hamilton Street where the library was temporarily housed that she proposes be used for overnight shelter for men, women, and families with a daytime resource center for homeless with counseling, business assistance, etc., as well as storage. Elkinton said she's still working on piecing the board together but that she's received her 501(c)(3) status.

O'Callaghan made a motion to reconsider the application. Ald. Cnare seconded. The motion passed unanimously.

Discussion highlights:

- O'Callaghan commended Elkinton on the proposed programs in her application. He said there is a lot of good intention in the proposal but not a lot of organizational capacity to run the proposed programs. As good as the ideas are, it will take much more than what has been demonstrated to run the programs. He said he appreciates Elkinton's compassion.
- Elkinton asked for some guidance on her application. Ald. Cnare said that the Committee couldn't in good faith tell her what a winning application would look like. Ald. Cnare and Ald. Phair suggested Elkinton try the summer funding process once she has the board, budget, and organizational capacity in place.

O'Callaghan made a motion to fund the application at \$0 because the organizational capacity and budget are not there yet. Ald. Cnare seconded. The motion passed unanimously.

REPORTS

4. [33511](#)

CDBG April 2014 Staff Report

Financials
CC updates
EOP update
Summer Process Timeline Update

There were no questions.

Common Council Updates/Previews

O'Keefe said that the EOP program resolution will be introduced on April 8 and finalized on April 29. There is also a resolution extending Community Services' contracts for another year that will be introduced on April 8 with final action on April 29.

The Madison municipal youth internship initiative will employ 21 high school students across several agencies.

The CDD is in the midst of an RFP process to identify consultants for a funding process study. Seven applications were received, and a review panel will narrow those down to two.

A request for proposals for operation of Theresa Terrace was issued earlier

this week.

Another RFP was released to identify one or more organizations to implement the construction employment initiative that was part of the 2014 budget.

Emerging Opportunities Program (EOP)

Charnitz said a copy of the resolution with a concise list of projects that were funded was in tonight's hand outs.

5. [33261](#)

Report from Committees with CDBG Committee representation

Gardens Committee (Markofski)

Markofski said that the gardens program continues to be in transition and CAC will end their program on May 31. The Mayor's Office is committed to a smooth transition and to identifying models for a successor to CAC's gardens program. CAC will continue to retain insurance and leases for existing gardens through the end of the year.

Martin Luther King Jr. Humanitarian Award Committee (Bowden)

Bowden said there hadn't been a meeting recently.

Conference Committee (Ald. Cnare, Choudhury, Van Pelt)

Van Pelt said the EOP funding process ran really smoothly.

ADJOURNMENT

O'Callaghan moved adjournment at 6:05 p.m. Ald. Phair seconded. The motion passed unanimously.

Anne Kenny, recorder