



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved BOARD OF PUBLIC WORKS

Wednesday, December 17, 2014

4:30 PM

Larry D. Nelson Engineering Operations Facility
1600 Emil Street

CALL TO ORDER/ROLL CALL

The meeting was called to order by Chair Lawton following verification by the Secretary that the meeting was properly noticed and a quorum was present.

Present: 6 - Paul E. Skidmore; David Ahrens; Hans J. Hinke; Steven M. Fix; Jaclyn D. Lawton and Claudia Haack

Excused: 1 - David J. Branson

PUBLIC COMMENT

There was no one from the public registered to speak.

DISCLOSURES AND RECUSALS

Haack noted that she works for MMSD and lives in Alder District #10

PUBLIC HEARING OF RESOLUTIONS AND SCHEDULE OF ASSESSMENTS

Present: 5 - Paul E. Skidmore; Hans J. Hinke; Steven M. Fix; Jaclyn D. Lawton and Claudia Haack

Excused: 2 - David Ahrens and David J. Branson

1. Consider approving the Minutes of the Board of Public Works Meeting of Wednesday, December 3, 2014; and the Minutes of the Board of Public Works Public Hearing of the same date.

A motion was made by Fix, seconded by Skidmore, to Approve the Minutes. The motion passed by voice vote/other.

2. [36562](#) Consider a Report of the City Engineer regarding the results of a review of water resources impacts and the necessity of permits for public works construction projects on this agenda and addendum to the agenda.

Attachments: [36562.pdf](#)

The report was read into the Minutes.

3. At this time, a consent agenda will be moved with the recommended action listed for each item EXCEPT:
- 1) items which have registrants wishing to speak.
 - 2) items which require an extraordinary (roll call) vote and are not included on the consent agenda by unanimous consent.
 - 3) items which Board Members have separated out for discussion/debate purposes.

Those numbers with an asterisk are consent agenda items.

A motion was made by Skidmore, seconded by Fix, to Adopt Under Suspension of Rules 2.04, 2.05, 2.24, and 2.25. The motion passed by voice vote/other.

4. [36372](#) Approving Plans, Specifications, And Schedule Of Assessments For S. Owen Drive Assessment District - 2015.

Attachments: [bpw mailing affidavit s owen.pdf](#)
[53W1856 PIM.ppt](#)
[53W1856EN-Street color.pdf](#)
[S Owen BPW notes.pdf](#)
[CC Mailing Affidavit.pdf](#)
[53W1856 S Owen Dr.pdf](#)

LeAnne Hannan, City Engineering, presented plans and specifications. It was noted that a Notice of Intent permit from the WDNR and a City Erosion Control/Stormwater Management Permit would be required.

Public registered:

N Stanton - 218 S Owen Dr
K Stanton - 218 S Owen Dr

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

5. [36371](#) Approving Plans, Specifications, And Schedule Of Assessments For Milwaukee Street Assessment District - 2015.

Attachments: [bpw mailing affidavit_milwaukee st.pdf](#)
[Milwaukee Street Overview.pdf](#)
[Milwaukee FairOaks Bridge Geometrics with Truck Turning Templates.p](#)
[CC Mailing Affidavit.pdf](#)
[53W0742_Milwaukee.pdf](#)

Steve Sonntag, City Engineering, presented plans and specifications.

Public registered:

J Anne - 3256 Milwaukee St.
J Rothsclin - 3256 Milwaukee St

A motion was made by Skidmore, seconded by Fix, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

6. [36570](#) Approving Plans, Specifications, And Schedule Of Assessments For Park Street Assessment District - 2015.

Attachments: [bpw mailing affidavit_park.pdf](#)
[Overall photo_A.pdf](#)
[Photo A.pdf](#)
[Photo B.pdf](#)
[Photo C.pdf](#)
[Photo D.pdf](#)
[Photo E.pdf](#)
[53W1826_Park Street.pdf](#)

Brenda Stanley, City Engineering, presented plans and specifications. There was no one from the Public registered to speak.

A motion was made by Skidmore, seconded by Hinke, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

7. [36571](#) Approving Plans, Specifications, And Schedule Of Assessments For Mineral Point Road Sidewalk Assessment District - 2015.

Attachments: [bpw mailing affidavit_mineral pnt.pdf](#)
[53W1898EN-Street BPW.pdf](#)
[53W1898 Mineral Point Rd Sidewalk.pdf](#)
[CC Mailing Affidavit.pdf](#)

Glen Yoerger, City Engineering, presented plans and specifications. There was no one from the Public registered to speak.

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

8. [36563](#) Approving Plans, Specifications, And Schedule Of Assessments For Resurfacing 2015 - Assessment District.

Attachments: [Assessments for Web.pdf](#)
[bpw notice of special assessment merge 2015.pdf](#)
[2015 resurf 120314.ppt](#)
[Mailing Aff - Resurfacing 2015.pdf](#)
[cc mailing affd resurfacing.pdf](#)

John Fahrney, City Engineering, presented plans and specifications.

Public registered:

G Berliot - 5326 Knightsbridge
T Nelson - 1014 Forster Dr

A motion was made by Skidmore, seconded by Fix, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24 & 2.25 - PUBLIC HEARING. The motion passed by voice vote/other.

9. [36273](#) Approving Geometrics for Cottage Grove Road from Drexel Avenue to Approximately 250 feet east of Dempsey Road, and Dempsey Road from 200 feet south of Dempsey Road to the Union Pacific Railroad (includes intersection of Cottage Grove Road and Dempsey Road).

Attachments: [CottGroveDempseyBPWGeometrics.pdf](#)

Lisa Coleman, City Engineering, presented the geometrics.

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

10. [36302](#) Determining a Public Purpose and Necessity and adopting a Relocation Order for the acquisition of land interests required for Engineering Project No. 53W1681 established for the reconstruction and maintenance of Cottage Grove Rd and Dempsey Rd public street and sidewalk improvements adjacent to the Royster Clark Development, as included in the 2015 Capital Improvement Program, Engineering-Major Streets, Project #38, Royster Clark Development. (15th AD)

Attachments: [53W1681_RO.pdf](#)

Lisa Coleman, City Engineering, presented the request.

A motion was made by Skidmore, seconded by Ahrens, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

11. [36303](#) Determining a Public Purpose and Necessity and adopting a Relocation Order for the acquisition of land interests required for Engineering Project No. 53W1837 established for the reconstruction and maintenance of Tompkins Dr public street and sidewalk improvements from Monona Dr to Joylynn Dr, as included in the 2015 Capital Improvement Program, Engineering-Major Streets, Project #01, Rural to Urban Streets. (16th AD)

Attachments: [53W1837 Relocation Order.pdf](#)

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

12. [36325](#) Authorizing the Mayor and the City Clerk to execute a Consent to Occupy Easement for the benefit of Christopher D. Carpenter to permit private improvements within the existing sanitary sewer easement, for the property located at 5006 Lake Mendota Drive.

Attachments: [10588 Consent Exhibit A .pdf](#)
[10588 Consent to Occupy Easement.doc](#)
[10589 San Sewer Easement.docx](#)
[CARPENTER EXHIBIT A PERMANENT PUBLIC STORM SEWER EASEM](#)
[CARPENTER EXHIBIT A PERMITTED ENCROACHMENTS.pdf](#)

Jeff Quamme, City Engineering, presented the easement.

A motion was made by Skidmore, seconded by Ahrens, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

13. [36327](#) Accepting a Permanent Limited Easement for Public Storm Sewer purposes and authorizing the Mayor and the City Clerk to execute a Consent to Occupy Easement for the benefit of Christopher D. Carpenter to permit certain private improvements within the proposed public storm sewer easement, for the property located at 5006 Lake Mendota Drive.

Attachments: [10589 Easement Exhibit A .pdf](#)

Jeff Quamme, City Engineering, presented the easement.

A motion was made by Skidmore, seconded by Ahrens, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

14. [36336](#) Amending Section 9.20, creating Section 10.08(8)(l) and amending Section 10.09 of the Madison General Ordinances to update the permit and license requirements for performing certain work in the right-of-way.

A motion was made by Skidmore, seconded by Hinke, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

- 15.* [36370](#) Accepting street including bituminous surface improvements constructed by private contract in Heather Glenn Addition to the Crossing - Phase I, Private Contract 1929. (7th AD)

Attachments: [1929 sched a.pdf](#)

A motion was made by Skidmore, seconded by Fix, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

- 16.* [36555](#) Declaring the City of Madison's intention to exercise its police powers establishing the Larkin Street, Glenway St., Hillcrest Dr., Zwerg Dr. and Ross St. Utilities with Resurfacing Assessment District - 2015.

A motion was made by Skidmore, seconded by Fix, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

- 17.* [36556](#) Declaring the City of Madison's intention to exercise its police powers establishing the Jenifer Street, S. Paterson Street, S. Brearly Street, and S. Few Street Reconstruction Assessment District - 2015. (6th AD)

A motion was made by Skidmore, seconded by Fix, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

18. [36557](#) Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Sidewalk, Curb & Gutter, and Concrete Pavement Patches, Citywide Installation and Repair (West and East) - 2015.

Brenda Stanley, City Engineering, presented plans and specifications.

A motion was made by Skidmore, seconded by Fix, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

19. [36558](#)

Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for Annual Horizontal Sawcutting of Concrete Sidewalk and Incidental Work (Districts 10 and 20) - 2015.

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by the following vote:

Aye: 4
Excused: 1
Abstain: 1
Non Voting: 1

Brenda Stanley, City Engineering, presented plans and specifications.

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by the following vote:

Ayes: 4 - Paul E. Skidmore; David Ahrens; Hans J. Hinke and Steven M. Fix

Abstentions: 1 - Claudia Haack

Excused: 1 - David J. Branson

Non Voting: 1 - Jaclyn D. Lawton

20. [36560](#)

Approving plans and specifications and authorizing the Board of Public Works to advertise and receive bids for the Annual Construction and Reconstruction of Concrete Sidewalk and Incidental Concrete Curb and Gutter Work Ordered (Districts 10 and 20) by the Common Council.

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by the following vote:

Aye: 4
Excused: 1
Abstain: 1
Non Voting: 1

Brenda Stanley, City Engineering, presented plans and specifications.

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by the following vote:

Ayes: 4 - David Ahrens; Hans J. Hinke; Steven M. Fix and Paul E. Skidmore

Abstentions: 1 - Claudia Haack

Excused: 1 - David J. Branson

Non Voting: 1 - Jaclyn D. Lawton

21. [36559](#) Ordering Property Owners to Repair or Replace Substandard and Defective Sidewalks in the 10th and 20th Aldermanic Districts.

Attachments: [ald_dist_10_small.pdf](#)
[ald_dist_20_small.pdf](#)

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by the following vote:

Aye: 4
Excused: 1
Abstain: 1
Non Voting: 1

Brenda Stanley, City Engineering, presented plans and specifications.

A motion was made by Skidmore, seconded by Fix, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by the following vote:

Ayes: 4 - Hans J. Hinke; Steven M. Fix; Paul E. Skidmore and David Ahrens

Abstentions: 1 - Claudia Haack

Excused: 1 - David J. Branson

Non Voting: 1 - Jaclyn D. Lawton

22. [36561](#) Authorizing the Mayor and City Clerk to enter into an amended agreement with Meyer Scherer & Rockcastle, Ltd. to provide professional architectural and engineering design services for the Madison Municipal Building (MMB).

Bryan Cooper, City Engineering, presented the agreement.

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

23. [36564](#) Change Order No. 1 to Contract No. 7351, Wright Street Sidewalk, to S & L Underground & Trucking Inc., in the amount of \$15,603.50.

Attachments: [co 1 - 7351.pdf](#)

John Fahrney, City Engineering, presented the Change Order.

A motion was made by Skidmore, seconded by Hinke, to Approve. The motion passed by voice vote/other.

24. [36565](#) Change Order No. 2 to Contract No. 7244, Utility Replacement w/Resurfacing - 2014, to S & L Underground & Trucking, Inc. in the amount of \$20,205.00.

Attachments: [co 2 - 7244.pdf](#)

John Fahrney, City Engineering, presented the Change Order.

A motion was made by Fix, seconded by Hinke, to Approve. The motion passed by voice vote/other.

25. [36566](#) Change Order No. 1 to Contract No. 7369, Eastmorland Park Greenway, to Drax Inc., in the amount \$7,951.00 with an additional time extension of 2 days.

Attachments: [co 1 - 7369.pdf](#)

John Fahrney, City Engineering, presented the Change Order.

A motion was made by Ahrens, seconded by Skidmore, to Approve. The motion passed by voice vote/other.

26. [36567](#) Change Order No. 2 to Contract No. 7232, Resurfacing 2014 Curb and Gutter with Castings Streets with Utilities to Parisi Construction Co., Inc. in the amount of \$10,104.00.

Kelly Miess, Water Utility, presented the Change Order.

A motion was made by Skidmore, seconded by Fix, to Approve. The motion passed by voice vote/other.

27. [36568](#) Change Order No. 2 to Contract No. 7354, Lakeview Reservoir Pipeline Improvements, to S & L Underground & Trucking, Inc. for \$14,747.00.

Attachments: [co 2 - 7354.pdf](#)

Kelly Miess, Water Utility, presented the Change Order.

A motion was made by Fix, seconded by Skidmore, to Approve. The motion passed by voice vote/other.

28. [36569](#) Resolution Authorizing The Mayor And City Clerk To Apply For And Accept A Wisconsin Department of Natural Resources (WDNR) Lake Planning Grant To Develop a Comprehensive Restoration and Management Plan for Warner Lagoon. (18th & 12th ADs)

Sally Swenson, City Engineering, presented the resolution.

A motion was made by Fix, seconded by Skidmore, to RECOMMEND TO COUNCIL TO ADOPT UNDER SUSPENSION OF RULES 2.04, 2.05, 2.24, & 2.25 - REPORT OF OFFICER. The motion passed by voice vote/other.

29. [36575](#) Declaration of Public Works Emergency on the John Nolen Drive Bridges to repair a beam and add two bearings.

Attachments: [FW_JND.pdf](#)
[2014 12 01 Letter.pdf](#)
[Letter Enclosures.pdf](#)

A motion was made by Fix, seconded by Skidmore, to Approve. The motion passed by voice vote/other.

30. [35864](#) Process for environmental documentation when no Federal Funds are involved.

Attachments: [ENVIRONMENTAL REVIEW STEPS FOR A CITY OF MADISON PUBLIC W](#)

Referred to the next BPW.

31. [36574](#) Discussion of possible 5:30 pm start time for public hearings before the Board.

This was approved.

32. **Appeals regarding prequalifications of various contractors to bid on City of Madison Public Works Projects, and contractors applying to be licensed Concrete Layers, Asphalt Pavers, and Mudjackers as approved by the City Engineer, if any.**

There were no appeals.

33. **There are no bids scheduled to be opened.**

34. [36577](#) Change Order No. 1 to Contract No. 7250, Clemons Avenue, Helena Street, Jenifer Street, and Walton Place Reconstruction Assessment District - 2014, to S & L Underground & Trucking, Inc. in the amount of \$13,654.00.

Attachments: [co 1 - 7250.pdf](#)

Corey Stelljes, City Engineering, presented the Change Order.

A motion was made by Fix, seconded by Skidmore, to Approve. The motion passed by voice vote/other.

35. [36601](#) Change Order No. 1 to Contract No. 6983, Royster Corners Assessment District - 2014, to R.G. Huston Company, Inc. in the amount of \$75,000.00.

Attachments: [co 1 - 6983.pdf](#)

Corey Stelljes, City Engineering, presented the Change Order.

A motion was made by Ahrens, seconded by Hinke, to Approve. The motion passed by voice vote/other.

- 36.* [36600](#) Subcontractor List for Contract No. 7343, Highland Manor Community Safe Room to Miron Construction Co., Inc. for 63.84%.

Attachments: [7343 12-17 BPW.pdf](#)

A motion was made by Ahrens, seconded by Hinke, to Approve. The motion passed by voice vote/other.

37. **REMINDER TO BPW MEMBERS (ANNUAL STATEMENT OF INTERESTS) - Under Sec. 3.35(9)(i)1, MGO, all committee meeting agenda from now through the end of January are to include an agenda item on completion of the SOI, in order to remind all persons to file the SOI.**

ADJOURNMENT

A motion was made by Skidmore, seconded by Fix, to Adjourn at 6:53 PM. The motion passed by voice vote/other.