



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

Thursday, May 2, 2013

5:00 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

STAFF: Mary Charnitz, Anne Kenny, Jim O'Keefe

Markofski called the meeting to order at 5:01 p.m.

Markofski welcomed Ald. Maurice Cheeks, who introduced himself as alder for District 10. He said that the CDBG Committee was on the top of his list of committees to serve on because it's really relevant to his district. Members of the Committee introduced themselves as well.

Present: 6 -

Maurice S. Cheeks; Lauren Cnare; Monya A. Choudhury; Liz Dannenbaum; Justin O. Markofski and Russ Whitesel

Absent: 3 -

Matthew J. Phair; Ben M. Van Pelt and Daniel A. O'Callaghan

APPROVAL OF MINUTES

M Choudhury moved to approve Alder Cnare seconded with correction of Dan O'Callaghan name on page 5.

ROLL CALL - Ben Van Pelt arrived at the meeting.

Present: 7 -

Maurice S. Cheeks; Lauren Cnare; Ben M. Van Pelt; Monya A. Choudhury; Liz Dannenbaum; Justin O. Markofski and Russ Whitesel

Absent: 2 -

Matthew J. Phair and Daniel A. O'Callaghan

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

Chair Report

Markofski asked the Committee to brainstorm ideas for information topics for future agendas for this year to further the Committee's development and knowledge base. He gave as several examples: 1) having Madison Measures give a more formal presentation of their data system and how it is accessed and utilized; 2) having reports from neighborhood resource teams; 3) having CDA share their five-year strategic plan; 4) having Third Sector, center directors, or Continuum of Care do an information sharing panel.

Discussion highlights:

- Whitesel suggested having agencies present their emerging issues, especially before the Summer Funding Process and their funding requests.
- Choudhury advocated for putting a housing plan on the list. She also suggested adding homeless youth and transitional-aged youth issues to the list. She also suggested having chairs of other committees come to CDBG meetings to share information.

ROLL CALL - Alder Phair and Dan O'Callaghan arrived at the meeting.

Present: 9 -

Maurice S. Cheeks; Lauren Cnare; Matthew J. Phair; Ben M. Van Pelt; Monya A. Choudhury; Liz Dannenbaum; Daniel A. O'Callaghan; Justin O. Markofski and Russ Whitesel

Chair Report

- O'Callaghan suggested a comprehensive housing study and policy.
- Dannenbaum suggested a presentation on the emerging needs in neighborhoods. She'd like to hear what alders have to say.
- Van Pelt suggested more open communication with other committees and getting feedback from other committee members.
- Ald. Phair suggested engaging with Public Health a little more. They're looking for ways to become more engaged with other City agencies, and they have a lot of data that the CDBG could use.
- Ald. Cheeks suggested a presentation by Dane County Youth Commission on the youth assessment that they do. They would have a lot of information from their survey of students across the county.
- Ald. Cnare suggested a presentation from Public Health also. She would also advocate for more information from the early indicator and police data. She suggested more interaction and communication with other Dane County communities' peer institutions and personnel.
- Choudhury suggested the Committee reflect on the last two-year process and the challenges the Committee faced.
- Ald. Phair suggested the school district present their concerns. The City

and this Committee should be thinking about how their strategies improve education for kids.

- Markofski said Charnitz will send out a follow up email, and he and Whitesel will meet with staff to go over these ideas and any others that are submitted and schedule items for future meetings.
- Ald. Cnare suggested the Committee think about how the Committee wants to use the information it receives in these presentations. She also suggested that guests stick to an agreed-upon timeframe for the presentations.
- Whitesel suggested bringing in staff from other committees to present information to the CDBG Committee.

[28647](#)

BY TITLE ONLY - Authorizing the provision of funds to Occupy Madison, Inc. to assist with the acquisition and rehab of a property located on Fordem Avenue, to be used for affordable Single Room Occupancy units.

Note: Occupy Madison has decided to withdraw their application.

Ald. Cnare moved to return the proposal to lead and place on file without prejudice. Ald. Phair seconded.

Return to Lead with the Recommendation to Place on File without Prejudice to the BOARD OF ESTIMATES

[29479](#)

Authorizing the Mayor and City Clerk to execute an Assignment and Assumption Agreement and Subordination of Mortgage allowing Ponwood Circle, LLC to assume all obligations as Borrower on a loan originally made to the Wisconsin Initiatives in Sustainable Housing, Inc. d/b/a WISH Trust for the property located at 132 Ponwood Circle, Unit A.

Whitesel moved to return to lead with the recommendation for approval. Ald. Cnare seconded.

- Dannenbaum asked for clarification on the trust.
- Mandeville said that the trust was an inefficient way to own property and that the proposal requests a transfer of the ownership from WISH Trust to an LLC, whose sole member is Movin' Out, Inc. (MOI). With this transfer, MOI will not have to pay a couple thousand dollars in trustee fees annually.
- Projects are allowed to use 15% of their CDBG funds as soft costs.

The motion passed with Choudhury, Ald. Cnare, Dannenbaum, O'Callaghan, Ald. Matt Phair, Van Pelt, and Whitesel voting aye, and Ald. Cheeks abstaining.

This Resolution was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES

[29889](#)

CDBG May 2013 Staff Report

Financials
Update on Council Action
Theresa Terrace

Charnitz said that maps showing median income by block group were handed

out at the beginning of the meeting.

- Income information is not available at the block level due to privacy issues.
- Census tracts vary by the number of block groups they have, with the average being three.
- One map shows median household income per block group, while the other one shows the percent of families below poverty level. Students have been removed from the families.
- Families are identified as two or more related individuals in a household.
- Ald. Phair said that the map appeared to inaccurately display the poverty level in his neighborhood, and Charnitz said she would look into the apparent discrepancy in the map and the actual percentage of families below poverty level in that area.

Charnitz said that Owl Creek bus service won't start until August. They will be tracking all the ridership data, which will be shared with the Committee later in the year.

Financials

Charnitz noted that the financial report was distributed tonight.

Update on Council Action

Charnitz said that the leases for Meadowood Library and Meadowood Neighborhood Center were approved by Council.

Charnitz said the authorization to accept the State HCRI grant for downpayment assistance has also been approved by Council.

Theresa Terrace

Charnitz said that they're in the process of having between six and nine public input session meetings.

Ald. Phair will be the host and Public Health will be facilitating. After all the smaller meetings have been accomplished, there will be a large meeting where everyone will come together and prioritize the suggestions. The CDD is working with trying to get an architect involved in the process before that last meeting.

Ald. Phair said that they had one meeting so far and have two scheduled for next week.

29890

Report from committees with CDBG Committee representation

1. Gardens Committee (Markofski)
2. Martin Luther King Jr. Humanitarian Award Committee
3. Community Development Authority

1. Gardens Committee (Markofski)

Markofski said their last meeting didn't have quorum.

2. Martin Luther King, Jr. Humanitarian Award Committee

No update was given.

3. Community Development Authority

No update was given because the CDBG Committee no longer has a representative on the CDA. Markofski said that he wants to follow up on efforts to solidify a connection with CDA and the CDBG Committee.

ADJOURNMENT

Ald. Phair moved adjournment at 5:50 p.m., and Choudhury seconded.
Unanimous.

Anne Kenny, recorder