



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved WATER UTILITY BOARD

---

Tuesday, May 28, 2013

4:30 PM

Water Utility Operations Center Lunch Room  
110 S. Paterson St.

---

### CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:30 p.m.

Present: 7 -

Lauren Cnare; Mike DePue; Madeline B. Gotkowitz; Larry Nelson; Doug Voegeli; Bruce Mayer and Anita Weier

### APPROVAL OF MINUTES

A motion was made by Cnare, seconded by Mayer, to Approve the Minutes of the April 23, 2013 meeting. The motion passed by voice vote.

### PUBLIC COMMENT

There were no registrants.

### DISCLOSURES AND RECUSALS

Larry Nelson disclosed that he is a stockholder of Madison Gas and Electric.

### TOUR OF THE OPERATIONS CENTER

Operations Manager Dan Rodefled led a tour of the utility's Operations Center.

### NEW BUSINESS

1. [29707](#) Authorizing the execution of an Underground Gas and Electric Line Easement to Madison Gas and Electric Company across a portion of a City Water Utility parcel located at 4901 Tradewinds Parkway.

**Attachments:** [10133 MGE Easement Reso Exhibit A.pdf](#)

A motion was made by Cnare, seconded by Weier, to **RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER**. The motion passed by voice vote.

2. [30095](#) SUBSTITUTE: Authorizing the Mayor and the City Clerk to execute a Professional Services Agreement with Mead and Hunt for architectural programming, public participation support, the preparation of final construction drawings and specifications, permitting, bidding, and construction administration for the reconstruction of the Utility's Operations Center (6th AD).
- Attachments:** [Recommendation to Hire 05\\_28\\_2012.pdf](#)  
[30095- Version 1.pdf](#)  
[Letter of Transmittal.pdf](#)
- A motion was made by Nelson, seconded by DePue, to recommend to Council to authorize the execution of a Professional Services Agreement with Mead and Hunt through Phase One (including feasibility study), with further execution contingent on the development of a memorandum of understanding with appropriate city agencies on future plans and intentions to purchase property at 110 S. Paterson St. The motion passed by voice vote.**
3. [30227](#) Authorizing the Execution of a Municipal Revenue Sharing Agreement Between the City of Madison and the Town of Blooming Grove.
- Attachments:** [Intergovernmental Agmnt for PDQ.pdf](#)  
[Publication Proof \(BG Revenue Sharing Agreement\).pdf](#)
- A motion was made by Nelson, seconded by Weier, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote.**
4. [30320](#) Review and approval of any revisions to Board-Executive Delegation Policies.
- Attachments:** [Board-Executive Delegation Policies.pdf](#)  
[Board Policy BED-2A Revised 5-28-2013.pdf](#)
- A motion was made by Cnare, seconded by Nelson, to Approve with Amendment(s) to Policy BED-2A. The motion passed by voice vote.**

## MONITORING REPORTS

5. [30322](#) Affordability Report
- Attachments:** [O-2D Affordability May 2013.pdf](#)
- A motion was made by Mayer, seconded by Weier, to Approve the general manager's policy interpretation and the monitoring data supporting his conclusion. The motion passed by voice vote.**
6. [30323](#) Sustainability Report
- Attachments:** [O-2E Sustainability May 2013.pdf](#)
- A motion was made by Cnare, seconded by Mayer, to Approve the general manager's policy interpretation and the monitoring data supporting his conclusion. The motion passed by voice vote.**
- Madeline Gotkowitz left the meeting at 6:00 p.m. Bruce Mayer presided over the remainder of the meeting.**

**Present:** 6 -

Lauren Cnare; Mike DePue; Larry Nelson; Doug Voegeli; Bruce Mayer and Anita Weier

**Excused:** 1 -

Madeline B. Gotkowitz

7. [30324](#) Financial Planning/Budgeting Report (2014 Capital Budget)

**Attachments:** [EL-2C Financial Planning Budgeting Monitoring Report May 2013.pdf](#)

Principal Engineer Al Larson addressed the board regarding the Capital Budget. A motion was made by DePue, seconded by Cnare, to approve the report with a request that the General Manager submit the budget with an accompanying note that the scheduling of the Well 8 Iron and Manganese Mitigation Project is subject to change, responsive to conditions. The motion passed by voice vote.

## INFORMATIONAL ITEMS

8. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

**There was no noncompliance to report.**

9. [24301](#) Items of general interest and update on any rate case in progress.

Financial Manager Michael Krentz said the utility is considering filing a simplified rate increase application for a 3% increase. However, this may not be possible due to the 2012 rate of return.

Customer Service Manager Robin Piper provided an update on Project H2O, the utility's Advanced Metering Infrastructure project.

10. [28907](#) Report from the Committee on the Environment.

**There was no new information to report.**

## BOARD SELF-EVALUATION

11. [20013](#) Meeting Evaluation and Discussion

**Attachments:** [Board Self-evaluation.pdf](#)

**The meeting evaluation was led by Bruce Mayer.**

## FUTURE AGENDA ITEMS

12. [14501](#) Introduction of Future Agenda Items.

**Attachments:** [Decision Tree.pdf](#)

**No new future agenda items were introduced.**

## ADJOURNMENT

A motion was made by Cnare, seconded by Weier, to Adjourn at 6:31 p.m. The motion passed by voice vote.