



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PERSONNEL BOARD

Tuesday, October 9, 2012

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 525 (City-County Building)

CALL TO ORDER / ROLL CALL

Others present: Emaan Abdel-Halim, Division Chief Clay Christenson, Harper Donahue, Mike Lipski, Matt Mikolajewski, Sarah Olson and Julie Trimbell.

Present: 3 -

Darold D. Lowe; Malika S. Monger and Dana E. Denny

Absent: 1 -

Judy J. Hughes

APPROVAL OF MINUTES

A motion was made by Monger, seconded by Denny, to Approve the Minutes of the September 5, 2012 meeting. The motion passed by voice vote/other.

PUBLIC COMMENT

No Public Comment

DISCLOSURES AND RECUSALS

No disclosures or recusals were provided.

NEW BUSINESS

- 1 [27796](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Alcohol Policy Coordinator" in Compensation Group 18, Range 08 and creating the classification of "Food and Alcohol Policy Coordinator" in Compensation Group 18, Range 08.

A motion was made by Lowe, seconded by Monger, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both file numbers 27796 and 27748.
- 2 [27748](#) Recreate position #4004, occupied by M. Woulf, as a Food and Alcohol Policy Coordinator, in the Mayor's Office budget, in CG18, Range 08, and reallocate the incumbent to the new position.

A motion was made by Lowe, seconded by Monger, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
- 3 [27749](#) Create the classifications of Fire Education/Enforcement Officer 1 (CG16-13)

and Fire Education/Enforcement Officer 2 (CG16-16), and delete the classifications of Fire Community Education Specialist 1-3 in CG16, R13, 16, and 19 respectively. Recreate two 1.0 FTE Fire Community Education Specialist 2 (CG16-16) positions, and a 1.0 FTE Fire Community Education Specialist 3 (CG16-19) position as Fire Education/Enforcement Officer 2 (CG16-16) within the Fire Department budget and reallocate the incumbents to the new positions.

A motion was made by Monger, seconded by Denny to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both file numbers 27749 and 27795.

- 4 [27795](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classifications of "Fire Public Information Specialist 1" in Compensation Group 18, Range 08, and "Fire Public Information Specialist 2" in Compensation Group 18, Range 10.

A motion was made by Monger, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

- 5 [27798](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Economic Development Specialist" in Compensation Group 18, Range 12.

A motion was made by Monger, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both file numbers 27798 and 27767.

- 6 [27767](#) Classify the position in the Economic Development Division budget, currently identified as "Special Project Manager/Business Development Specialist Position" as an Economic Development Specialist in CG18, Range 12.

A motion was made by Monger, seconded by Denny to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Denny, seconded by Lowe, to Adjourn. The motion passed by voice vote/other.