

Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, June 13, 2013

5:30 PM

Madison Water Utility
119 E. Olin Ave., Conf. Rm. A and B

1. CALL TO ORDER / ROLL CALL

Present: 5 -

Matthew J. Phair; Susan J. Zahner; Judith M. Wilcox; Lori Kay and Alan I. Schwartzstein

Absent: 1 -

Carl Chenoweth

Excused: 2 -

Patricia A. Lasky and Renae Sieling

2. APPROVAL OF MINUTES

A motion was made by Schwartzstein, seconded by Zahner, to Approve the Minutes. The motion passed by voice vote/other.

3. PUBLIC COMMENT - 5 minutes per speaker - None

4. DISCLOSURES AND RECUSALS - None

REPORTS

5. [27918](#) ENVIRONMENTAL HEALTH DIVISION REPORT - 5 minutes

Beth Cleary provided an update for the section. Madison Kipp Corporation (MKC) work continues with extraction of soil to the west of MKC and continuing groundwater monitoring. We have hired our summer Limited Term Employment staff including two mosquito technicians and two pool samples. All Sanitarians have been trained for the minor changes in the food code taking effect September 1. Mobile food carts have increased with warmer weather and two were closed in the last two weeks due to critical violations. We are in the midst of a Quality Improvement (QI) project involving our temporary food program, which issues 2000 permits issued in the county. This includes gathering data and with possible changes for improvement. After the recent appeal by a relative, not the animal owner, of a dog declared dangerous, we are changing the Madison General Ordinance language so that only the animal owner or the victim can appeal. The animal was re-homed in Oconomowoc. There is another dangerous animal appeal pending. The Pesticide Advisory Management Committee was dissolved although an annual report will still be completed and presented to the Board for approval. The public will have an opportunity to comment on the report at that time. A question was asked if there is anyone keeping track of pesticide use residentially or in businesses.

6. [30519](#) Budget Planning 2014

Attachments: [Budget Planning--BOH.pdf](#)

See attachment for more detail

The County Executive made no request for cuts in the budget but rather charged staff to be creative in forming new partnerships or bringing in revenue. A few highlights follow:

- We have the oldest department in the city and the county which means increased compensated absences
- GPR support of WIC has decreased dramatically, clients surveyed better than before
- Immunizations cost per clinic has risen, least used clinics will be consolidated
- Dirty houses, air quality i.e. environmental complaints are high cost items with no revenue

7. [27914](#) CHAIR'S REPORT - 5 minutes

Judy Wilcox expressed her and the Board's appreciation for Alan Schwartzstein's contributions and service to the Board of Health. Schwartzstein thanked current and previous Board members, staff of the department, the County Executive and the Mayor.

8. [27915](#) DIRECTOR'S REPORT - 5 minutes

The Mayor asked departments for a preliminary 2014 goal/accomplishment list. He will meet with the department and included in a group with Public Health is Dept. of Civil Rights, Police, Fire, Community Development and others. Several items we will mention are youth development programs, poverty reduction and expansion of the Nurse Family Partnership program.

9. [27917](#) COMMUNITY HEALTH DIVISION REPORT - 5 minutes

Michaud is talking to staff about taking a look at what works for them now and in the future. Several things to consider; willingness to go through change and take on responsibilities; the data piece, including look at all data systems we use and why/what are they used for; finally a focus on evidence, what evidence we have that works. Michaud will be starting brown bag lunches with staff to talk about program evaluation.

LIAISON REPORTS - 5 minutes

10. [28747](#) Committee on the Environment - Pat Lasky

No report

11. [28748](#) Madison Food Policy Council - Alder Matt Phair

No meeting held

NEW BUSINESS - Action Items - 20 minutes

12. **Election of Second Vice Chair**

Zahner/Schwartstein nominated Lori Kay, unanimously elected

13. [30464](#) Board of Health Resolution #2013-08 Agreement with the Evjue Foundation for HPV Vaccine Incentives

Attachments: [BOH Resolution 2013 08 Evjue Agreement for HPV Vaccine.pdf](#)

A motion was made by Kay, seconded by Phair, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

14. [30500](#) Board of Health Resolution #2013-09 Recognizing Helen Bridwell on Her Retirement

Attachments: [BOH 2013 09 Resolution Recognizing Helen Bridwell.pdf](#)

A motion was made by Phair, seconded by Zahner, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

The Chair, on behalf of the Board, expressed thanks to Helen

15. [30469](#) Board of Health Resolution #2013-07 Recognizing Frances Hough for 29 Years of Service

Attachments: [BOH Resolution 2013 07 Recognizing Frances Hough.pdf](#)

A motion was made by Kay, seconded by Schwartzstein, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.

The Chair, on behalf of the Board, expressed thanks to Frances.

16. [30560](#) Board of Health Resolution #2013-10 Agreement for Medical Director

Attachments: [BOH Resolution #2013-10 Agreement for Medical Director.pdf](#)

This Board of Health Resolution was Grant Final Approval by the Board of Health

Referral from Madison Common Council

17. [30399](#) Amending the 2013 Public Health Capital Budget to authorize the repair of a Water Incubator in the Public Health Lab.

A motion was made by Zahner, seconded by Schwartzstein, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

REPORTS FROM BOARD OF HEALTH COMMITTEES - None

19. [27921](#) EXECUTIVE COMMITTEE
20. [27922](#) BUDGET COMMITTEE
21. [27923](#) ADMINISTRATIVE HEARING
22. [27924](#) PERSONNEL

- 23. [27925](#) AD HOC BYLAWS

- 24. [27926](#) AD HOC PROGRAM EVALUATION

- 25. **ADJOURNMENT**

 This was Adjourn