



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved WATER UTILITY BOARD

Wednesday, September 19, 2012

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:30 p.m.

Present: 7 -

Lauren Cnare; Mike DePue; Madeline B. Gotkowitz; Larry Nelson; Doug Voegeli; Bruce Mayer and Sue Ellingson

Excused: 1 -

Dan Melton

APPROVAL OF MINUTES

A motion was made by Cnare, seconded by Nelson, to Approve the Minutes of the August 28 meeting. The motion passed by voice vote.

PUBLIC COMMENT

There were no registrants.

DISCLOSURES AND RECUSALS

There were none.

BOARD EDUCATION

1. [27687](#) Graduate Research Project Presentation: Customer Perception of Turbidity Caused by Iron and Manganese

Attachments: [Presentation- Customer Perception of Turbidity.pdf](#)

Principal Engineer Al Larson introduced Mary Pittman, who presented her master's thesis research to the board (see attached).

MONITORING REPORTS

2. [27487](#) Communication and Support to the Board Report

Attachments: [EL-2H Communication and Support to the Board August 2012.pdf](#)

A motion was made by Mayer, seconded by Ellingson, to accept the General Manager's interpretation of the policy and the report as submitted. The motion passed by voice vote.

3. [27688](#) Water Quantity Report

Attachments: [O-2A Water Quantity September 2012.pdf](#)
[A- 5 Year Capital Improvement Budget.pdf](#)
[B- Level of Service Memo 1-10-2011](#)
[C- 2006 Master Plan Fire Flow Capacity Map](#)
[D-2010 East Side Maximum Day Fire Flow Availability.pdf](#)

A motion was made by Mayer, seconded by Ellingson, to accept the General Manager's interpretation of the policy and the report as submitted, and to request that the General Manager consider incorporating Insurance Service Office (ISO) ratings in future interpretations. The motion passed by voice vote.

INFORMATIONAL ITEMS

4. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

There was no noncompliance to report.

5. [24301](#) Items of general interest and update on any rate case in progress.

General Manager Tom Heikkinen provided an update on Project H2O. A draft opt-out policy was published to the Water Utility website and a public hearing before staff was scheduled for Monday, September 24 at 4:30 p.m. in the Water Utility Conference Room. A special Water Utility Board meeting to receive the results of the hearing and make a recommendation to Council and the Public Service Commission was scheduled for Thursday, September 27 at 4:30 p.m. in the Water Utility Conference Room.

6. [27690](#) Correspondence with the Capital Region Advocacy Network for Environmental Sustainability (CRANES).

Attachments: [CRANES Letter to Water Utility Board 2012-09-06.pdf](#)

The board received the attached letter.

NEW BUSINESS

Agenda Item 9 was removed from the consent agenda.

9. [27495](#) Authorizing the Water Utility General Manager to certify water and sewer bills, assessments, and charges to the 2012 tax rolls of other governmental units for delinquent accounts in those jurisdictions.

Attachments: [2005-2011 Transfers of Delinquent Bills to Tax Rolls.pdf](#)

A motion was made by Ellingson, seconded by Nelson, to approve agenda items 9, 7, 8 and 10. The motion passed by voice vote.

CONSENT AGENDA

7. [27370](#) Authorizing the execution of an Underground Electric Line Easement to Madison Gas and Electric Company across a portion of a Water Utility Booster Station parcel, located at 2497 Greenway View.
- Attachments:** [9760 Resolution Exhibit A.pdf](#)
- A motion was made by Ellingson, seconded by Nelson, to approve agenda items 9, 7, 8 and 10. The motion passed by voice vote.**
8. [27462](#) Authorizing the execution of an Amendment to Utility Easement to Wisconsin Bell Inc. d/b/a AT&T Wisconsin across a portion of a City Water Utility Well #18 parcel, located at 1925 South Park Street.
- Attachments:** [7114 Resolution Exhibit A.pdf](#)
- A motion was made by Ellingson, seconded by Nelson, to approve agenda items 9, 7, 8 and 10. The motion passed by voice vote.**
10. [27704](#) 2013 Water Utility Board Meeting Schedule
- Attachments:** [2013 Water Utility Board Meeting Schedule.pdf](#)
- A motion was made by Ellingson, seconded by Nelson, to approve agenda items 9, 7, 8 and 10. The motion passed by voice vote.**

UNFINISHED BUSINESS

11. [25744](#) East Side Water Supply Project Advisory on Public Participation.
- Attachments:** [2012-3-20 ESWS Participation Advisory with Exec Summary.pdf](#)
[Attachment 1 Standard SOP w-edits.pdf](#)
[Attachment 2 From RFP w-edits II.pdf](#)
[Attachment 3 2011-5-9 ESWS CAP Mid-Course Assessment.pdf](#)
[Attachment 4 Survey Implementation Protocol.pdf](#)
[Attachment 5 IAP2 Spectrum of Participation.pdf](#)
[Registration Statement 25744 5-22-2012.pdf](#)
[Registration Statements -25744- 6-26-12.pdf](#)
[Written Statement -25744- 6-26-12.pdf](#)
[Memo- ESWS Public Participation Advisory Staff Response.pdf](#)
- A motion was made by Cnare, seconded by Ellingson, that the board will not establish a standing CAP. The motion passed by voice vote.**
- Staff planned to revise the Standard Operating Procedure for Public Participation and bring it before the board and Common Council at a future meeting.**
12. [26114](#) Establishing the Water Utility Board's education budget for 2013.
- A motion was made by Ellingson, seconded by Mayer, to establish a budget of \$2000. The motion passed by voice vote.**

13. [27488](#) Revising board policy with respect to consultant selection.

Attachments: [Concepts for Consideration- MWU Consulting Proposals.pdf](#)

A motion was made by Cnare, seconded by Nelson, to incorporate the attached concepts for consideration into a revised board policy. The motion passed by voice vote.

14. [27490](#) Briefing on future plans for Well 29, Well 7, and Well 8 and the board policies on water quantity and quality (O-2A & O-2B).

A motion was made by Cnare, seconded by Ellingson, to Refer to the October 23 meeting. The motion passed by voice vote.

NEW BUSINESS

15. [27491](#) Reviewing Board Process Policies

Attachments: [Board Process Policies.pdf](#)

Gotkowitz proposed emailing policy review assignments to individual board members for discussion at the October 23 meeting.

BOARD SELF-EVALUATION

16. [20013](#) Meeting Evaluation and Discussion.

Attachments: [Board Self-evaluation.pdf](#)

FUTURE AGENDA ITEMS

17. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

18. [27691](#) Water Utility 2011-2012 Annual Report

ADJOURNMENT

A motion was made by Cnare, seconded by Mayer, to Adjourn at 7:13 p.m. The motion passed by voice vote.