



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved BOARD OF ESTIMATES

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Monday, June 25, 2012

4:30 PM

215 Martin Luther King, Jr. Blvd.  
Room 260 (Madison Municipal Building)

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### CALL TO ORDER / ROLL CALL

**Present:** 6 -

Shiva Bidar-Sielaff; Larry Palm; Michael E. Verveer; Brian L. Solomon;  
Satya V. Rhodes-Conway and Paul R. Soglin

**Absent:** 1 -

Joseph R. Clausius

### PUBLIC COMMENT

There were five registrants.

### DISCLOSURES AND RECUSALS

None.

### ITEMS CONSIDERED

1. [26577](#) Recreate the 1.0 FTE positions, #675, currently occupied by L. Antony, and #657, currently occupied by L. Peterson, of Clerk Typist 2 (CG20, R 06), as 1.0 FTE Information Clerks (CG20, R 07) within the Building Inspection Division budget, and reallocate the incumbents to the new positions.

**A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
2. [26601](#) Reallocate the incumbent, D. Van Horn, of position #1776, in the Water Utility budget to the budgeted level of Maintenance Mechanic 2 (CG16, R15).

**A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
3. [26632](#) Recreate position #774 of "Administrative Analyst 2" (currently occupied by E. York) as "Administrative Analyst 3" in the Finance budget and reallocate the incumbent to the new position.

**A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

4. [26606](#) Create a new position of Surveyor 1, CG15, R12, in the Engineering Division budget to be filled through an internal competitive process. Upon filling the position, the underlying vacancy will be deleted to fund the new position.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
5. [26609](#) Recreating MIS 2 position (#810) as an MIS 3 (CG18, R10), and the reclassification of the incumbent (E. Olson).
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
6. [26719](#) Amending Section 3.54(1)(i)1. of the Madison General Ordinances by creating the classification of "Transit Advertising Sales Associate" in Compensation Group 19, Range 07, thereof.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
7. [26612](#) Create a new 1.0 FTE position of Transit Advertising Sales Associate (CG19, R07) in the Metro Transit operating budget, pursuant to Legislative File #25574 (version 2).
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
8. [26720](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Quality Improvement and Operations Manager" in Compensation Group 18, Range 10, and deleting the classification of "Monona Terrace Operations Manager" in Compensation Group 18, Range 06, thereof.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [26613](#) Create a new position of Quality Improvement and Operations Manager in the Monona Terrace budget to be filled through an internal competitive process. Upon filling the position, the Monona Terrace Operations Manager, position #3324, will be deleted to fund the new position.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

10. [26605](#) Recreate the 1.0 FTE position #3297 of Clerk Typist 2 (CG20, R 06), currently occupied by S. Carrizal, as a 1.0 FTE Administrative Clerk 1 (CG20, R 09) within the Monona Terrace budget, and reallocate the incumbent to the new position.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
11. [25920](#) Amending the 2012 Operating Budget of the Engineering Division to increase the overtime budgets for Facilities Management and Streets Section
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
12. [26634](#) Contract for Network Fiber Installation Services
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
13. [26556](#) A Resolution authorizing the Fleet Services Superintendent to sign a Fleet Service Agreement with Chrysler Group, LLC allowing Fleet Services necessary access to diagnostic materials and reimbursement for repairs performed on Chrysler vehicles in the city fleet.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
14. [26629](#) Amending Section 13.09 of the Madison General Ordinances to allow the Water Utility to pay for certain water service connections.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the WATER UTILITY BOARD. The motion passed by voice vote/other.**
15. [26651](#) Authorizing the Mayor and City Clerk to enter into a cooperative agreement with the Madison Parks Foundation and to transfer funds within the McClellan Dodge segregated revenue fund to the Madison Parks Foundation.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

16. [26463](#) Approving the extension of the contract with the City for Fire Department Regional Hazardous Materials Response Team Services. The contract is with the State of Wisconsin, Department of Military Affairs, Division of Emergency Management.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
17. [26544](#) Accepting the 2011 Fire Prevention and Safety grant if awarded by the Federal Emergency Management Agency, Department of Homeland Security (DHS).
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
18. [26626](#) Authorizing Metro Transit to participate in a bid process to hire a consultant/consulting firm to conduct a Bus Size Study.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
19. [26302](#) Authorizing the Mayor to appoint the following members to a Steering Committee for the Bus Size Study:
- Ken Golden, Transit and Parking Commission Member  
Alder Chris Schmidt, Transit and Parking Commission Member and City of Madison Common Council  
Alder Jill Johnson, City of Madison Common Council  
Tod Sloan, Epic Systems, Administration  
Joe Kapper, Wisconsin Department of Transportation, Transit Program Manager  
Susan De Vos, Madison Area Bus Advocates, President  
Darwin Ward, University of Wisconsin - Madison, Commuter Solutions Manager
- A motion was made by Bidar-Sielaff, seconded by Verveer, to Return to Lead with the Recommendation for Approval to the TRANSIT AND PARKING COMMISSION. The motion passed by voice vote/other.**
20. [26743](#) SUBSTITUTE - Amending the 2012 Capital Budget to allocate an additional ~~\$929,000~~ \$995,225 in GO Borrowing for the Police Department Training Facility, to reallocate \$125,000 from the Facilities Management Police Building Improvement project to the Police Department Training Facility project, to authorize the Police Department to accept \$17,500 in donated funds toward the cost of completing the computer classroom and to receive \$12,276 from Focus on Energy as an energy rebate to be applied to the cost of remodeling the Training Center.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

21. [26592](#) Approving the provision of 2012 Emerging Neighborhood funds to several agencies and authorizing the Mayor and the City Clerk to enter into agreements with those agencies to implement the project.
- A motion was made by Rhodes-Conway, seconded by Palm, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
22. [26475](#) Authorizing the allocation of \$154,600 of additional CDBG funds to support the development of the FEED Kitchen Incubator project on Madison's Northside; and authorizing the Mayor and the City Clerk to execute an amended FEED Kitchen Incubator contract with the Northside Planning Council.
- A motion was made by Rhodes-Conway, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
23. [26478](#) Authorizing up to \$139,100 in Reserve and/or Scattered Site Funds to assist Housing Initiatives, Inc. to acquire and rehabilitate rental housing in 2012.
- A motion was made by Verveer, seconded by Rhodes-Conway, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
24. [26485](#) Authorizing up to \$150,000 of CDBG funds to support Access Community Health Center's acquisition of land at The Village on Park to construct a new South Side Clinic to expand services and capacity in its current vicinity.
- A motion was made by Verveer, seconded by Rhodes-Conway, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
25. [26484](#) Authorizing the Community Development Division (CDD) and Finance Department to write off \$14,100 of a \$15,000 mortgage loan debt between the City of Madison and Brenda Boylan for the property at 1921 Huxley Street due to borrower hardship.
- A motion was made by Rhodes-Conway, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
26. [26476](#) Authorizing the Community Development Division (CDD) Director and Economic Development Division (EDD) Director to approve requests for short sales and sign off on loan write offs for owner-occupied homes for up to \$50,000.00 per property when there are insufficient funds to cover the repayment.
- A motion was made by Rhodes-Conway, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

27. [26680](#) Authorizing the Mayor and City Clerk to execute an agreement to fund a \$250,000 Madison Capital Revolving Fund loan to Sherman Plaza, Inc. to assist in making tenant improvements to the building located at 1865 Northport Drive.
- A motion was made by Rhodes-Conway, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
28. [26225](#) Approving the Creation of and the Project Plan and Boundary for Tax Incremental District (TID) #42 (Wingra), City of Madison.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL WITH THE FOLLOWING RECOMMENDATIONS - On Page 5 of the TID 42 Project Plan, add "and Affordable Housing" after the subtitle "Economic Development Loans" and after the words "private development projects", add "including those affordable housing projects that conform to the land use and density recommendations of the Wingra Plan and TIF Policy." - REPORT OF OFFICER. The motion passed by voice vote/other.**
29. [26722](#) Establishing rules and procedures for Common Council deliberations on the City of Madison's 2013 Capital and Operating Budgets.
- A motion was made by Bidar-Sielaff, seconded by Rhodes-Conway, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
30. [26754](#) SUBSTITUTE - Accepting the Long Range Facility Planning Report--and amending the 2012 Capital Budget.
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
31. [26624](#) Approving the sale of the residential structure located at 640 East Gorham Street (the "Building Improvement") within James Madison Park to Joe Lusson and Aleen Tierney (the "Lessees") and approving a ground lease (the "Ground Lease") for the land underneath said Building Improvement (the "Leased Land").
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
32. [26627](#) Approving the sale of the residential structure located at 646 East Gorham Street (the "Building Improvement") within James Madison Park to O'Kroley / 646 LLC, (the "Lessee") and approving a ground lease (the "Ground Lease") for the land underneath said Building Improvement (the "Leased Land").
- A motion was made by Bidar-Sielaff, seconded by Verveer, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

**ADJOURNMENT**

A motion was made by Bidar-Sielaff, seconded by Verveer, to Adjourn at 5:50 p.m. The motion passed by voice vote/other.