



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PERSONNEL BOARD

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Wednesday, October 31, 2012

12:00 PM

210 Martin Luther King, Jr. Blvd.  
Room 103A (City-County Building)

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### November Meeting

#### CALL TO ORDER / ROLL CALL

Others present: Emaan Abdel-Halim, Kenny Casados, Harper Donahue, Natalie Erdman, Eric Halverson, Kathi Hurtgen, Mike Lipski, Dan McCormick, Michael Minsky, John Neis, Sarah Olson, John Schwoerer, Chris Thunker, Julie Trimbell and Bill Zeinemann.

Present: 3 -

Darold D. Lowe; Dana E. Denny and Judy J. Hughes

Absent: 1 -

Malika S. Monger

#### APPROVAL OF MINUTES

A motion was made by Denny, seconded by Lowe, to Approve the Minutes of the October 9, 2012 meeting. The motion passed by voice vote/other.

#### PUBLIC COMMENT

No public comments were made.

#### DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

#### NEW BUSINESS

- 1     [28080](#)     Recreating an Engineering Aide 2 position (#1235) in Traffic Engineering as an Engineering Program Specialist 1 and reallocating the incumbent to the new position.  
  
A motion was made by Denny, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
  
- 2     [28087](#)     Recreating an Engineering Aide 3 position (#1200) in Traffic Engineering as an Engineering Program Specialist 1 and reallocating the incumbent to the new position.  
  
A motion was made by Denny, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

- 3      [27884](#)      Create the classifications of “Monona Terrace Technical Services Specialist 1” (CG16-14) and “Monona Terrace Technical Services Specialist 2” (CG16-15), and eliminate the classification of Monona Terrace Audio/Visual Technician (CG16-14). Retitle position #3323 of “Monona Terrace Audio/Visual Technician” (currently occupied by R. MacDonald) as “Monona Terrace Technical Services Specialist 1” and recreate position #4234 of “Monona Terrace Audio/Visual Technician” (currently occupied by C. Thunker) as “Monona Terrace Technical Services Specialist 2,” in the Monona Terrace budget and reallocate the incumbents to the new positions.
- A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
- 4      [28079](#)      Recreate vacant position #3597 of “Monona Terrace Audio/Visual Technician” as “Management Information Specialist 2” in the Monona Terrace budget.
- A motion was made by Hughes, seconded by Denny, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
- 5      [27794](#)      Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of “Housing Site Manager” in Compensation Group 18, Range 07, and recreating said classification in Compensation Group 18, Range 08.
- A motion was made by Denny, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both file numbers 27794 and 27741.**
- 6      [27741](#)      Recreate the positions (#1018, #1012, & #1028) of Housing Site Manager, currently in CG18, Range 7, in CG18, Range 8 in the Community Development Authority - Housing Operations Unit, and reallocate the incumbents (J. Garvin, S. Hanks, and E. Yszenga) to the new positions.
- A motion was made by Denny, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**

#### ADJOURNMENT

**A motion was made by Hughes, seconded by Denny, to Adjourn. The motion passed by voice vote/other.**