



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved MADISON PUBLIC LIBRARY BOARD

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Thursday, September 1, 2011

4:30 PM

Madison Public Library  
201 W. Mifflin St., Rm. 201

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### 1. CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:30 p.m.

**Present:** 5 -

Barbara J. Karlen; Allen A. Arntsen; Ann L. Falconer; David L. Wallner and Gregory Markle

**Absent:** 3 -

Larry Palm; Beth Moss and Tracy K. Kuczenski

**Excused:** 1 -

Theodore C. Widder, III

**Also Present:** Burton, Navarre Saaf, Benno, Dimick, Sawyer, Froistad, Cooper, Roughen, Gartler

### 2. APPROVAL OF MINUTES

A motion was made by Arntsen, seconded by Falconer, to Approve the Minutes of August 8, 2011. The motion passed by voice vote/other.

### 3. PUBLIC COMMENT

There were none.

### 4. DISCLOSURES AND RECUSALS

There were none.

### 5. CORRESPONDENCE

There was none.

### 6. BOARD INFORMATION EXCHANGE

There were none.

**7. ACCEPTANCE OF DIRECTOR'S REPORT**

[23712](#) Library Director's Report - September 2011

**A motion was made by Arntsen, seconded by Markle, to Approve the Library Director's September 2011 Report. The motion passed by voice vote/other.**

**8. ACCEPTANCE OF FINANCIAL REPORT**

[23706](#) Financial Statement - July 2011

**A motion was made by Arntsen, seconded by Karlen, to Approve the July 2011 Financial Report. The motion passed by voice vote/other.**

**ROLL CALL**

**Moss, Palm, Kuczneski arrived at 4:34 p.m.**

**Present:** 8 -  
Larry Palm; Beth Moss; Barbara J. Karlen; Tracy K. Kuczneski; Allen A. Arntsen; Ann L. Falconer; David L. Wallner and Gregory Markle

**Excused:** 1 -  
Theodore C. Widder, III

**9. PROPOSED GRANDVIEW COMMONS BRANCH LIBRARY UPDATES**

**Brian Monson from Vandewalle & Associates and on behalf of Veridian Homes updated the library on the proposed new branch library at Grandview Commons. They expressed support for the library's budget which includes Grandview Commons in 2014. They will be entering into a lengthy timeline process. They sent out a notification today of an intent to submit for a general development neighborhood plan in October. This will get the ball rolling on discussions. A site plan will be brought back to the Library Board for concept discussions in October or November. They will work collaboratively with the library to get the process completed. They are currently in discussions with all the neighborhoods around them on the finer points of the concept plan. The final agreements have not substantially changed. A grocery store is still a component of the plan. They are still looking at options for shared parking. If a plan is submitted in October, it goes to the Plan Commission in December.**

**10. APPROVAL OF DANE COUNTY LIBRARY TAX EXEMPTION RESOLUTION**

[23673](#)

Application to the Dane County Board for exemption from Dane County Library tax levied under Section 43.57(3) Wisconsin Statutes

**Madison Public Library has filed an acceptable plan to meet the minimum standards of operation established by the County Library Board, and is therefore exempted from paying the Dane County Library tax.**

**A motion was made by Palm, seconded by Arntsen, to Return to Lead with the Recommendation for Approval. The motion passed by voice vote/other.**

**11. APPROVAL OF EXECUTION OF A LEASE FOR TEMPORARY RELOCATION OF WAREHOUSE SPACE FOR CENTRAL LIBRARY**

[23495](#)

Authorizing the execution of a lease at 2422 Pennsylvania Avenue for the temporary relocation of warehouse space for City of Madison's Central Public Library.

**The Board is asked to authorize the execution of a lease at 2422 Pennsylvania Avenue for the temporary relocation of warehouse space for the Central Library.**

**A motion was made by Arntsen, seconded by Palm, to Return to Lead with the Recommendation for Approval. Sent to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**

**12. APPROVAL OF ADDENDUM TO AGREEMENT TO PARTICIPATE IN A SHARED AUTOMATED RESOURCES SYSTEM FOR 2012**

[23681](#)

Addendum to Agreement to Participate in a Shared Automated Resources System for 2012

**A motion was made by Arntsen, seconded by Karlen, to Approve the addendum to agreement to participate in a shared automated resources system for 2012. The motion passed by voice vote/other.**

**13. APPROVE RESOLUTION SUPPORTING ADDITIONAL GENERAL OBLIGATION BORROWING FOR CENTRAL LIBRARY**

[23701](#)

Resolution supporting an additional \$4.0 million in General Obligation borrowing for the Central Library project and another \$500,000 of private donations as proposed in the 2012 Executive Capital Budget.

**The city applied for \$4.5 million in tax credits from WHEDA for the Central Library project and did not qualify based on their criteria (money was to be used for job creation). There are private groups that the City can apply to, but not in the timeframe that is needed. This resolution supporting an additional \$4.0 million in general obligation borrowing and \$500,000 of private donations**

would provide the needed endorsement of the 2012 Executive Capital Budget so that staff can finalize leases for the temporary locations for the Central Library, issue a Request for Proposals for Move Vendor, and begin advertising for the Public Works bidding for the removal of the hazardous material and construction. This is a stop gap insurance and could impact the library's other capital projects moving them out a year.

A motion was made by Arntsen, seconded by Karlen, to Return to Lead with the Recommendation for Approval. Sent to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

#### 14. COMPLIANCE AGREEMENT WITH STATE LIBRARY STATUTES

[23714](#) MPL Compliance Resolution

A motion was made by Arntsen, seconded by Palm, to Approve the Compliance Resolution dealing with the governance and administration of public libraries. The motion passed by voice vote/other.

#### 15. UPDATE ON CENTRAL LIBRARY

Bryan Cooper reported that 100% design to be done and scheduled to go to bid October 7. The hazardous materials bid will be separate. The move vendor bid went out 9/1/11. It is due October 3. It is anticipated the move will occur the beginning of November.

Design team has just submitted our zoning and planning permit. We have one special case with UDC. Some of the signage requires a charter ordinance because of its location and the city's right of way. Approval for that will occur this fall.

Since the temporary Central library space will not have meeting rooms, it was suggested that a late spring or summer board meeting be scheduled somewhere downtown so that board members could be given a tour of the new library construction site.

Bryan is working with Mark Benno on the salvage plan. The move manager will be here measuring and will supervise the move. There will be two bids for the move - one to move us out of the current site and one to move us back into the new Central library.

#### 16. FACILITIES REPORT

Phase 1 of the Hawthorne remodel project is completed. This included paint, carpet, added data and power to increase computer and laptop capacity and some furniture. More furniture to be purchased in Phase 2.

#### 17. FRIENDS REPORT

The Central Friends are preparing for their final book sale at the Central Library scheduled for Sept. 14 - 17. They are operating in four different locations in the building. The videocassette collection has a lot of interest, especially the PBS videocassettes. There is a lot of physical work involved in this sale. The Friendship store will close after the sale is over. They have decided what materials to save and put in storage until the new library opens.

**18. FOUNDATION REPORT**

The Ex Libris Beer and Chocolate event is scheduled for Oct. 6.

**19. SOUTH CENTRAL LIBRARY SYSTEM REPORT**

A presentation on technology support occurred at the South Central Library Board meeting.

**20. DANE COUNTY LIBRARY SERVICE REPORT**

The Dane County Library Service Board is revising the Dane County standards. This will come to our board meeting next month for approval.

**21. CLOSED SESSION**

A motion was made by Palm, seconded by Markle, to Convene into Closed Session in a roll call vote. Motion passed on a vote of 8 to 0.

**RECONVENE IN OPEN SESSION**

A motion was made by Palm, seconded by Arntsen, to Reconvene at 5:28 p.m.. The motion passed by voice vote/other.

**22. ADJOURNMENT**

A motion was made by Markle, seconded by Palm, to Adjourn at 5:29 p.m. The motion passed by voice vote/other.