



# City of Madison

City of Madison  
Madison, WI 53703  
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## Meeting Minutes - Draft PUBLIC SAFETY REVIEW COMMITTEE

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Tuesday, July 14, 2009

5:00 PM

210 Martin Luther King, Jr. Blvd. Room 103A  
Room 525 (City-County Building)

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### CALL TO ORDER / ROLL CALL

**Present:** 6 -

Paul E. Skidmore; Bryon A. Eagon; Eli Judge; Tyrone W. Bell; Michael S. Scott and Amy R. Smith

**Excused:** 1 -

Bret M. Gundlach

### APPROVAL OF MINUTES

Professor Scott shared corrections that he had regarding the June 9, 2009 minutes. Bell made a motion to amend the minutes. Judge seconded the motion. The minutes were unanimously approved.

14682 - Professor Scott indicated the he voted in favor of delaying the selection of a new committee chair and vice-chair until July. The minutes reflected that he voted against the motion.

14686 - Regarding future agenda items, he indicated that he had mentioned several issues that he had previously proposed. 1) Enhancing the analysis capabilities of the Police and Fire Departments; 2) Improving the operations of the 911 system and the call taking and screening function. 3) Continue to improve the public information function of the Police Department in general, and the information conveyed via the website and ongoing crime problems in particular. 4) The infrastructure needs of the Police and Fire Departments with particular attention to the property and evidence, and training facilities.

15033 - The new 911 Center Director's last name is "DeJung" rather than "DeRung".

### PUBLIC COMMENT

There was no public comment.

### NEW BUSINESS

### ELECTION

1. [14682](#) Election of Board Members: Chair and Vice-Chair

Alder Skidmore made a motion to open nominations for Public Safety Review

Committee Chair. Eli Judge seconded the motion.

The vote was passed unanimously to open nominations.

The election of the board chair was opened for nominations, Amy Smith indicated that she would like to nominate Professor Mike Scott Chair of the Committee and Tyrone Bell seconded this motion.

Alder Eagon indicated that he would like to nominate Eli Judge as the Chair of the Committee and Alder Skidmore seconded this motion.

Smith asked if there were any additional nominations for the chair three times.

Skidmore moved to close nominations for the position of Chair. Alder Eagon seconded the motion.

The vote passed unanimously to close nominations.

Emily Hardiman passed out ballots to the group to cast their vote for Chair. Hardiman tallied the votes and reported the results to Smith.

Amy Smith announced to the group that she had received 5 votes in which 3 were for Professor Mike Scott and 2 votes for Eli Judge. The new chair will be Professor Scott.

Alder Skidmore moved that the group open nominations for Vice-Chair of the PSRC. Alder Eagon seconded the motion.

The group voted unanimously to open the nominations for Vice-Chair.

The nominations for Vice-Chair opened. Professor Scott nominated Eli Judge for Vice-Chair. Alder Eagon seconded the motion.

Amy Smith asked three times if there were any other nominations for the Vice-Chair of the PSRC.

There were no other nominations for Vice-Chair. Alder Skidmore moved that the nominations for Vice-Chair be closed and that the Chair cast the unanimous vote for Eli Judge as Vice-Chair. Alder Eagon seconded this motion. The group voted unanimously in favor of the motion. Eli Judge will be the Vice-Chair of the PSRC.

#### ITEMS REFERRED BY COUNCIL

6. [14683](#) Standing Subcommittees: Determining if they should continue to be discussed.  

The topic of standing subcommittees was a continued discussion from the June 9th PSRC meeting. The group was aware of only 3 PSRC subcommittees: 911 center, Sensitive Crimes, and CPTED (Crime Prevention through Environmental Design). It was mentioned that the Sensitive Crimes committee has not met since sometime last year and that it is a Dane County Committee to which the PSRC appoints a representative. Plant said that she would check with the County Executive to find out whether this subcommittee will continue

to meet, and once that information is confirmed, will determine if someone needs to be selected from the PSRC to attend. There is a 911 Center standing subcommittee that is a joint City/County subcommittee. The group felt that this subcommittee should continue and that Alder Skidmore should continue to be the representative for this subcommittee. The CPTED subcommittee has not met since it was created last year. There was interest from the group to continue moving forward with this subcommittee. Judge felt that a CPTED subcommittee would be extremely important and that this should be a regular discussion item. He said that the City Planning Department could be involved. Professor Scott mentioned the Police Department and Sergeant Dexheimer who has expertise on this topic could be a part of it.

2. [15003](#)

SUBSTITUTE - Accepting the continuing dispatch services from Dane County for City of Madison police, fire and ambulance services, agreeing to continue the terms of the current Agreement until a Scope of Services is in place, acknowledging the ongoing and collaborative work to develop a Scope of Services to be implemented by the Dane County Public Safety Communications Center and all user agencies of the Center, and reaffirming the City's interest in pursuing a countywide 311 or 311-style system.

Alder Skidmore moved for approval to discuss and Scott seconded the motion for purposes of discussion.

Mayoral Aide Joel Plant updated the group on the new agreement with regard to 911 dispatch services through the 911 Center. He indicated that more than a year ago the Common Council passed a two-part extension to the agreement; the first extension was for 6 months and the second for another 6 months expiring in July 2009. He said that with the hiring of the new 911 director, John DeJung, the city requested an additional 30-day extension to give Mr. DeJung an opportunity to give input on a new agreement. Plant indicated that the Mayor's Office has had several conversations with Mr. DeJung along with Chief Wray, Chief Amesqua, and Carolyn Hogg from the City Attorney's Office. Mr. DeJung proposed that the City and County not enter into a contract for services, but rather a "scope of services" agreement, essentially a list of what the 911 Center and user agencies will and will not do and a procedure for mending and customizing the protocols, policies, procedures, and guidelines. This would become a countywide protocol for all user agencies. Plant said that a number of drafts have been reviewed and that the document's language is clear. He believes that it makes sense for the City to adopt the sort of services agreement that Mr. DeJung has proposed. Plant indicated that the Mayor is comfortable in moving forward with the "scope of services" but that there are still some specific points that will need to be addressed. He said that all the issues that they have discussed, authority of the 911 Center Board, mechanism by which policies, procedures, and protocols have changed, training of staff, maintenance of national standard for dispatch protocols are all included in the "scope of services" agreement. He said that this is a slightly different direction than has been taken in the past, that it is a regional approach and one that is universal for all user agencies, and that the Mayor's Office is comfortable with this approach from an operation's standpoint. Alder Skidmore inquired if there are any practical problems in the short term. Plant indicated that in the interim business would continue as usual. Alder Skidmore asked Chief Wray and A/Chief Keiken whose departments constitute 62% of the workload of the 911 Center if they see any practical impact or

downside of not using a contract. Chief Wray indicated that he is in support of and comfortable with the approach of the proposed agreement. A/Chief Keiken concurred on the basis of his conversations with Chief Amesqua. There was no further discussion on this agenda item. All were in favor of the City entering a scope of services agreement as proposed.

3. [15061](#)

Amending Sections 23.07(10) and 24.12(8) of the Madison General Ordinances to increase penalty range amounts for Unlawful Trespass and Menacing or Aggressive Panhandling Prohibited.

Scott moved to approve for discussion and Skidmore seconded this motion.

The group discussed amending sections 23.07(10) and 24.12(8) of the Madison General Ordinances to increase the penalty range amounts for unlawful trespassing, and menacing or aggressive panhandling. Captain Wahl indicated that the current bail amount for unlawful trespassing is at the top amount of the bail schedule. He mentioned that this ordinance would widen the range to give the judge greater leeway in setting fines. Professor Scott indicated that the change would grant the municipal court judge greater latitude, but was unclear what advantage the new ordinance would offer. He said that persons fined for panhandling more than likely would not have the money to pay the fine anyway. So although, it does grant the judge greater latitude, it is unclear to him what end. Amy Smith questioned the text of the drafter's analysis. She said that the drafter's conclusion that the revised ordinance increases the fine range from \$200 to \$500 may not be correct, but rather that the revised ordinance adjusts the maximum fine from \$200 to \$500. Her interpretation was that the lower minimum amount of \$10 still stands, and that the fine increases based on prior convictions have been deleted. Scott concurred, reporting that the revised fine range is \$10 to \$500 for panhandling and \$50 to \$500 for trespassing. Scott inquired of the Police Department how often police officers use the City trespass ordinance as opposed to the State trespass statute and why this ordinance would be helpful. Captain Wahl responded that the City trespass ordinance is used a lot, especially around apartment buildings and is a useful tool for controlling drug problems. Alder Eagon inquired how often panhandling citations are issued. Captain Wahl felt that is was significantly less than the trespass citation. There was no further discussion regarding this topic. The motion carried unanimously.

4. [15186](#)

Repealing Section 12.26 of the Madison General Ordinances which created restrictions on opening vehicle doors in traffic.

Skidmore moved approval and Scott seconded the motion. There was discussion on this ordinance. Alder Skidmore indicated that the City passed the ordinance a while back on opening vehicle doors in traffic. This ordinance is to repeal Section 12.26 of the ordinance. The State enacted a statute on opening vehicle doors in traffic, eliminating the need for the ordinance. The Pedestrian/Bike Motor Vehicle Committee voted to approve the repeal of the ordinance. Eli Judge expressed a concern that the statute pertains exclusively to "highways" rather than city streets. Captain Wahl explained that "highways" are to include all thoroughfares under statutory definition. Alder Skidmore concurred. The motion to approve carried unanimously.

## PRESENTATIONS

5. [15395](#) Madison Police Department Patrol Staffing Report

Captain Wahl presented an overview of the 2008 patrol staffing report. He said that, historically, patrol workload analysis, which is conducted, to determine staffing needs, and allocate personnel across shifts and, districts has lacked the analytical tools necessary to conduct a proper analysis. The Police Department would use benchmarks (comparing the department to police departments in similar cities) to estimate its staffing needs. The Police Department has since contracted with an outside vendor called Etico to do a staffing analysis. He described Etico's methodology, which is more sophisticated and accurate than past workload analyses. Etico's analysis examined in more careful detail the time required for patrol officers to perform their duties, including time spent responding to, handling, and filing reports on incidents, as well as the time required for such administrative tasks as inspecting the squad car, fueling the squad car, making sure the squad computer is working, and downloading video and citation data at the end of a shift. He said that a lot of technological driven tasks have increased in recent years. Etico's analysis then factored in officer's leave time, such as compensation time, sick time, vacation time, family leave, training time, etc. Captain Wahl explained that the Police Department seeks to establish a good balance between an officer's pro-active and re-active duties with a goal of having officer's spend an average of 28 to 30 minutes and hour on re-active duties so that they have an average of 30-32 minutes available for pro-active police work (e.g., preventive patrol, community policing, problem solving, a goal that has not yet been reached. The 2008 workload study led to the Police Department moving to the 5-shift patrol plan (keeping the 3 major shifts and adding noon-8pm and 8pm-4am "power shifts") Captain Wahl said that Etico provided the Police Department with the analytical tools it used in its study so that the Police Department can use these tools itself in further workload analyses. Amy Smith inquired about the next steps involved in employing this new workload analysis to determine police staffing needs. She encouraged the Police Department to keep on employing this new analytical methodology.

## DISCUSSION ITEMS

## REPORTS

7. [15397](#) Standing Committee Report:

Alder Skidmore had nothing new to report, as the 911 Center meeting would take place on July 15th, 2009. He said he would have news to report during the next PSRC meeting.

## ADJOURNMENT

Skidmore moved to adjourn, Bell seconded the motion. Motion carried unanimously.