



City of Madison Proceedings - Final

City of Madison
Madison, WI 53703
www.cityofmadison.com

BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Thursday, January 18, 2007

5:30 PM

Madison Water Utility, 119 E. Olin Avenue

I. CALL TO ORDER

The Chair called the meeting to order at 5:30 p.m.

Present: Judy K. Olson, Jeff Kostelic, Susan J. Zahner, Judith M. Wilcox, Linda D. Oakley, Mark Miller, Bill Sonzogni and Alan I. Schwartzstein

Also Present: Thomas Schlenker, Jeff Golden, Pam McGranahan, Brinnon Garrett-Mandel, Judy Howard, Cheryl Robinson, Nina Buske, Paegge Haeckel, Dick Grasmick, Muriel Nagle, Dave Caes, Bob Salov, Pat Frazak, Tommye Schneider, Mike May, Cheryl Levendoski, Bonnie Lincicum, Alice Meyer, Pamela Abel

II. PRESENTATION ON SOUTH MADISON - Pam McGranahan - 30 minutes

Pam McGranahan provided a power point presentation that she and a student put together on South Madison.

Nagle introduced Brinnon Garrett-Mandel, a new Public Health Supervisor.

III. PUBLIC COMMENT - 5 minute limit per speaker

Bob Salov, a Dane County Board Supervisor, spoke to voice concern of people in his district about Norovirus to assure we are addressing it adequately.

IV. APPROVAL OF THE MINUTES - November 16 and December 21

November 16

December 21 - Addition of Thomas Schlenker being present, both approved unanimously.

V. DIRECTOR REPORT - 10 minutes

Schlenker reported that he has now completed one year of service. Much of this year was dedicated to organization and infrastructure for the department. He now hopes to concentrate more on programs and services, while continuing merger work on reconciling work rules with the cooperation of staff and the unions. The other big issue for 2007 is the budget. Next month's agenda may include discussion of the possibility of the department providing animal control services for the county to replace the current contract with the Humane Society. The department responded promptly and appropriately to the outbreak of Norovirus. Communication on what to do to prevent transmission and what to do if you become ill was emphasized. Due to the large number of contacts to the department of Norovirus, which is a non-reportable condition, the message got out, and individuals and institutions asked for help in identifying and helping prevent transmission.

VI. CHAIR'S REPORT - 5 minutes

Chair added to his report from last month that he will strive to limit additional Board meetings this year, since agency staff is handling more of the merger details.

VII. REPORTS OF STANDING AND SPECIAL COMMITTEES - 0 minutes (none anticipated)

A. Executive - Schwartzstein

None

B. Budget - Kostelic

None

C. Bylaws - Miller

Miller offered to review the IGA and submit a memo to board where amendments to bylaws are needed. Miller's replacement will be a proposal by the County Executive. A new Second Vice Chair will need to be elected.

D. Personnel - Zahner

The Director performance evaluation has been initiated, Zahner reports. She requests managers and Board members to return forms by February 2.

E. Administrative Hearing - Wilcox

None

VIII. Unfinished Business - 45 minutes

A. IGA Discussion - ACTION Item

Schlenker sent the latest draft of the IGA2 to the Board and staff ten days ago to review, with an unofficial summary he prepared. This will replace the first IGA. Below is the section-by-section Board discussion, aided by Attorney May, Janet Piraino and staff:

Effective date - It was clarified that December 31, 2007 is the effective date and the current IGA will govern until then.

I. Definitions - Is it necessary to be consistent about board being referenced as policy making versus a later reference as a governing board. It is listed in the previous IGA that way and in Wisconsin Stats so the decision is to leave it as stated.

V. Powers and duties - It is more clearly stated in Wisconsin Stats.

VI.A.2.c.3) Local Board of Health - A recommendation was made to evenly stagger Board member terms. That will be reviewed for possible change. The Alder and Supervisor terms will remain the same.

VI. A. 3. f. Powers and Duties - The sentence seems incomplete. Change to add activities or priorities.

VI. B. Staffing - The rationale for using this system rather than the recommended by the Personnel Committee was discussed. The City County agency model meant that all staff would switch to a new employer. A key staff issue was health insurance coverage. A new agency would mean setting up systems for wages and benefits that included a great deal of administrative work. The compromise was agreed upon to grandfather employees who wish to remain with the City for a limited time period. All employees will be County staff in order to move forward as one department.

VI.B.1.a. It was asked if stronger language is needed regarding procedures and work rules. Since some of these rules are bargained with the union, this language should remain.

VI.C.4. Legal Services - There was recent, additional discussion on this suggesting an appendix stating that legal services shall be shared between County Corporation Counsel and the City Attorney's Office. It will also identify who is lead in particular areas. The Board can retain outside counsel subject to approval by the City and County.

*VIII. A. 4. Equalized Valuation and Budget -
If this occurs, would it be considered a violation of the agreement to change the budget to reflect the unit of government. It is not explicit in WI stats leaves appropriation in the hands of the City Council and County Board. This department is stuck with whatever is appropriated and it is subject to the political system. There are of ways to resolve this, asking for additional appropriation, deal with it in the next budget to make up for it. There is a possibility of some unfairness but legislative or political process must deal with it. There is a requirement that the City and County budget bodies hold a joint hearing after the budget is approved by the Board. Piraino mentioned one potential change related to the reserve fund. There could be unintended consequence on limiting the use of the fund balance in the event of a request to reduce the salary budget.*

VIII. G. Appropriations - Suggest adding language that says the department shall not add permanent staff.

X. A. Insurance and Liability n 10 - The clause on indemnification was taken out and put in the bylaws. May will insert that clause back in this IGA. At the point of this document being introduced to the legislative bodies, the City and County Risk Managers should talk to WMMIC to get insured.

The next step is to craft the final document and have a revised agreement to the changes, introduce to Common Council and County Board. It will then be referred to the Board for official action.

ACTION - Kostelic/Wilcox moved the recommendations discussed above be reviewed by the IGA2 Committee for incorporation into this draft and then introduced to legislative bodies for consideration. Passed unanimously.

IX. NEW BUSINESS ITEMS- 10 minutes

1. Resolution on Clean Sweep - #05302 - City - ACTION Item

Authorizing an Agreement between the City of Madison and County of Dane for the Provision of Household Hazardous Waste Services, for the Clean Sweep household hazardous waste collection program for a period from January 1, 2007 to December 31, 2008, and authorizing assignment of the contract from the City to the new merged City-County health department upon creation of that department.

Sponsors: Judy K. Olson

This matter was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed.

2. Resolution on WIC Nutritionist - #05350 - City - ACTION Item

Increasing a Public Health Nutritionist from 0.5 FTE to 0.6 FTE.

Sponsors: Judy K. Olson

This matter was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed.

3. Resolution to Increase Public Health Nurse - #05365 - City - ACTION Item

Accepting funds from Dane County for a 0.5 FTE Public Health Nurse, increasing position authority by 0.5 FTE, and amending the 2007 Operating Budget to add the revenues and expenditures.

Sponsors: Judy K. Olson

Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES

4. Resolution to Accept Grant for Give Kids a Smile Program - #2007-01 - City - ACTION Item

5. Renew Board NALBOH Membership for 2007 - ACTION Item

ACTION - Zahner/Wilcox moved to renew, passed unanimously.

6. Retreat Draft Report

This may be available for the February meeting.

X. ADJOURNMENT

Adjournment at 7:45 p.m.