



City of Madison
Meeting Minutes - Final
BOARD OF HEALTH FOR MADISON
AND DANE COUNTY

City of Madison
Madison, WI 53703
www.cityofmadison.com

Thursday, June 15, 2006

5:30 PM

Madison Water Utility
119 East Olin Avenue, Conference Room A & B

I. Call to Order

The Chair called the meeting to order at 5:34 p.m.

Also Present: Dr. Tom Schlenker, Dick Grasmick, Janet Piraino, Lynn Green, Tommye Schneider, Muriel Nagle, David Caes, Pamela Abel, Jim Clark, Sue Jensen, Cheryl Robinson, Shannon Maier, Betty Marshall, Cheryl Levendoski, Ruby Dow

II. Public Comment - 5 minute limit per speaker

None

III. Approval of the Minutes from May 18, 2006

The minutes were approved unanimously, motion by Wilcox/Sonzogni.

IV. Director Report - 20 minutes - Dr. Thomas Schlenker - Report on activities since the last meeting. No action will be taken.

Mumps- The outbreak of mumps in Dane County has now subsided. City and County communicable disease database and analysis function - combined into one unit this week. Amanda Kita will manage this.

Manganese/Water issues - we are arriving at an accurate system-wide risk assessment. In conjunction with Water Utility, we are doing a scientific valid survey of tap water samples in Madison and beyond. This will be run through the summer and with the first batch of results comes very good news. It is too early to change the advisory on wells 3 and 10. The Lab is responding by doing approximately 250 samples per week and we are unique in our ability to provide this surge capacity. Sonzogni suggested now that Schlenker is serving on the Water Board, it might be a good idea to periodically hold a press conference to let people know how things are going. Wilcox suggested letting Alders serving in well 3 and 10 areas to let the neighborhood associations know to get a message to citizens

Budget process - The department will be producing three budgets: one for the city; one for the county; and one combined budget for those items that are/can be combined. He plans to work closely with Budget Committee and look to elected officials, past and present, on the Board to explain and promote this for the 2007 budget cycle.

V. Chair's Report - 5 minutes - Dr. Alan Schwartzstein - Report on activities since the last meeting. No action will be taken.

Water Joint Meeting -The Chair produced a press release with Chair Mather from Board of Water Commissioners, with the help of George Twigg in the Mayor's Office, to be released on Friday relating to the joint meeting on water quality issues. This was distributed to Board members. Committee Policy - Chair provided a handout of a policy based on recommendations from Dr. Schlenker to insure timely and efficient delegation of follow up on tasks assigned at Board and committee meetings. This was accepted by the Board and will be implemented by committee chairs working with Dr. Schlenker.

Special Meetings - Those scheduled in June were cancelled due to information

gathering phase taking longer, but the next two Thursday evenings and every Thursday in July are likely until a coordinated recommendation is reached. Board members will be polled by Pamela on availability in July.

VI. Report of Standing and Special Committees - 20 minutes

A. Executive - Schwartzstein

No report

B. Budget - Kostelic

Initial discussions have taken place on functional areas to merge in the 2007 budget. He will convene a budget committee meeting next week.

C. Bylaws - Miller

Chair and Pamela have begun assembling elements of a policy/procedure manual for the Board. The Executive Committee will meet and discuss a recommendation on how to assure equity between supervisors and alders when participating in Board meetings. Zahner asked about the possibility of having the procedures placed on a website.

D. Personnel - Zahner

Zahner prepared a draft recommendation and reminded the Board the other Personnel Committee members were seeing this for the first time. She began by reviewing the assumptions discussed. After discussing the advantages and disadvantages of the three options, the tentative recommendation would be to have the personnel system administered by Dane County, allowing City employees to be grandfathered in. The new department and Board should have autonomy regarding budget issues. The committee does need time to reflect and other issues could influence their final recommendation, such as the decision on the basic set of public health services, the outcome of WMMIC coverage for liability, budget issues and of other issues arising. Chair and Board offered thanks to the committee, staff and especially Chair Zahner for all the work done. Zahner offered to send to the Board the comparison document she drafted.

E. Administrative Hearing - Miller/Wilcox

The next hearing will be held June 28, 2006 regarding a dangerous animal.

VII. Unfinished Business - 10 minutes

A. Deliberation on Infrastructure Recommendations

B. Decision Criteria

Patricia Frazak has pulled together a summary survey of other city county health departments from the previous work of a governance committee. That survey and more detailed information from those departments was distributed to the Board. Miller, Kostelic and Zahner were asked by chair to review the materials and report back to Board. Management team will review the questions already generated by the Personnel Committee and compare to the information in these materials. At the next board meeting, members will suggest what questions are left to answer and decide if information needs to be updated. A follow up conference call may be in order.

C. Board Retreat - Update

None

VIII. New Business - 30 minutes

A. Findings and Recommendation on IT System for Merged Department - Schlenker

Schlenker was directed by the board to consider options for IT for the joint department to adopt. With the help of staff and our consultant, both the City and County proposals were evaluated and the recommendation is to select City Information Services. Up front costs are similar, one difference is that the city includes a new hire to support the transition phase. It may be possible to cover upfront costs with bioterrorism funds. Dick Grasmick, Director of Information Systems, was present to respond to questions. Schlenker has been assured by both Dick Grasmick and Larry Singer that city and county systems will be able to work with each other. A high level of cooperation will be required. This item is not currently scheduled to be a part of the shared budget, however, if solid decisions are made promptly and ratified, this proposal promises to be ready to go immediately.

B. Resolution - CITY - Agreement with the State Laboratory of Hygiene - ACTION Item

ACTION - Zahner/Olson moved to recommend adoption, passed unanimously.

C. Resolution - Referred from CITY Council

Amending the 2006 Operating Budget for the City of Madison Department of Public Health to remove a grant.

ACTION - Wilcox/Olson moved to recommend adoption, passed unanimously.

D. Resolution to Eliminate Secondhand Smoke in the Workplace (Fitchburg) - ACTION Item

Tommye Schneider reports that the Tobacco Free Dane County Coalition has been working the last few months with Fitchburg to follow Madison's smokefree workplace legislation. In the past week Fitchburg introduced a resolution and this advisory resolution comes before the Board to reaffirm smokefree communities in Dane County. ACTION - Zahner/Olson moved to recommend support. Concern was expressed about involving the Board in all local jurisdictional issues. Minutes from the September Board meeting were reviewed where action on the city smoking proposal included language encouraging surrounding communities to go smokefree. Zahner/Wilcox amended the motion to include the language previously stated at the September Board meeting and then send along with the approved resolution to the City of Fitchburg. Miller/Zahner moved a second amendment to add one more whereas clause " The Madison-Dane County Board of Health recommends all jurisdictions in Dane County adopt smokefree ordinances"; and

"Therefore be it resolved, that the Madison-Dane County Board of Health encourages the Dane County Board of Supervisors and governing bodies of all incorporated municipalities in Dane County to pass ordinances similar to that passed in Madison banning smoking in places of employment". Motion passed; 7 ayes, 1 nay.

IX. Adjournment

Meeting adjourned at 7:30 p.m.