

City of Madison

www.publichealthmdc.com



Meeting Minutes - Approved

Thursday, March 5, 2026

5:30 PM

Hybrid; Attend in person at the City-County Building Room 357, or attend virtually via Zoom

BOARD OF HEALTH FOR MADISON AND DANE COUNTY

Consider: Who ~~benefits?~~ Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

MEETING INFORMATION

The Board of Health for Madison and Dane County is holding the meeting in hybrid format.

In-person will be held at:
City-County Building
210 Martin Luther King Jr. Blvd, Room 357

If you would like to join the live meeting as an observer, please join Zoom meeting link:

[https://cityofmadison.zoom.us/j/85224391268?
pwd=otV2bSUbcX0AdUfLdekGbxelOARTv2.1](https://cityofmadison.zoom.us/j/85224391268?pwd=otV2bSUbcX0AdUfLdekGbxelOARTv2.1)

Meeting ID: 852 2439 1268
Passcode: 209212
Phone #: (877) 853-5257

To watch the recorded meeting:

Please visit: <https://www.cityofmadison.com/city-hall/committees/watch-meetings-online>

MEETING REGISTRATION & PUBLIC TESTIMONY

Written Comments:

- You can send comments on agenda items to PHBOHSupport@cityofmadison.com

Register for Public Comment:

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

Registrations will be accepted until 30 minutes prior to the beginning of the meeting.

If you want to speak at this meeting you must register. The public comment section of the meeting allows comments on any matter on the agenda or matters not on the agenda, provided, however, that the Board shall not take action on a matter raised in the public comment portion of the meeting unless that matter is otherwise identified on the agenda. The Board will listen to public comment but will not engage in discussions.

If the Board of Health has already taken public comment on an item on the agenda at a previous meeting, public comment will not be taken on that item, unless a new amendment has been posted and the public has not had the opportunity to testify on the new amendment.

You can register at <https://www.cityofmadison.com/MeetingRegistration>.

When you register to speak, you will be sent an email with the information you will need to join the meeting if you are attending virtually. You can also register to speak in person.

INTERPRETATION AND ACCESSIBILITY

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

تامولعمل نم ديزملا لمعل لودج لفساً بلع علطل بجري .امدقم ةمجرتل تامدخ بلطب مدقتل بجي

For accommodations, contact Public Health Staff via:
Email: health@cityofmadison.com
Phone: (608) 266-4821

CALL TO ORDER / ROLL CALL

The Chair called the meeting to order at 5:33pm.

Present: 5 - Joann Pritchett; Ceri E. Jenkins; Gene Musser; Leslie Seltzer and Jerry L. Halverson

Absent: 1 - Lisa Jackson

CONSIDERATION OF MINUTES

1. [92127](#) Minutes for the Board of Health for Madison and Dane County on February 4, 2026.

Attachments: [File #92127 - BOH Minutes for 04Feb2026](#)

A motion was made by Halverson, seconded by Pritchett, to Approve the Minutes. The motion passed by voice vote/other, 5-0.

PUBLIC COMMENT

2. [92128](#) Public Comment before the Board of Health for Madison and Dane County on March 5, 2026.

Registrants = 0

DISCLOSURES AND RECUSALS

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

NEW BUSINESS

CITY RESOLUTIONS

3. [91991](#) Authorizing the Director of Public Health to sign a Sole Source contract for Purchase of Services with Dane County Humane Society for 2026

Sponsors: Tag Evers And Joann Pritchett

Attachments: [File #91991 - Approved Non-Competitive Selection Request](#)

A motion was made by Halverson, seconded by Jenkins, to Return to Lead with the Recommendation for Approval. The motion passed by voice vote/other.

DANE COUNTY RESOLUTIONS

4. [92129](#) Authorization to update Licensed Establishment Fee Schedules reflecting a 1% increase in DATCP Reimbursement Fees

Attachments: [File #92129 - Resolution 2025 RES-364](#)
[File #92129 - Fiscal Note 2025 RES-364](#)
[2026 Proposed Food License Fees](#)
[2026 Proposed General License Fees](#)

A motion was made by Halverson, seconded by Jenkins, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other, 5-0.

5. [92130](#) Authorization to update Lodging Licensing Types Nomenclature and Fee Schedules within the Licensed Establishments Program.

Attachments: [File #92130 - Resolution 2025 RES-365](#)
[File #92130 - Fiscal Note 2025 RES-365](#)
[2026 Proposed General License Fees](#)

A motion was made by Halverson, seconded by Jenkins, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other, 5-0.

6. [92131](#) Authorization to establish an administrative fee for document verification-only reinspections for Licensed Establishments in the City of Madison and Dane County

Attachments: [File #92131 - Resolution 2025 RES-366](#)
[File #92131 - Fiscal Note 2025 RES-366](#)
[2026 Proposed Reinspection Fee Table for Food Licenses](#)
[2026 Proposed Reinspection Fee Table for General Licenses](#)

A motion was made by Halverson, seconded by Jenkins, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other, 5-0.

7. [92132](#) Authorizing new Harm Reduction Specialist positions for Public Health Madison Dane County Substance Use Prevention & Harm Reduction (SUPHR) Unit

Attachments: [File #92132 - Resolution 2025 RES-334](#)
[File #92132 - SUB 1 to Resolution 2025 RES-334](#)
[File #92132 - Policy & Fiscal Note for 2025 RES-334](#)
[File #92132 - Policy & Fiscal Note for SUB 1 to 2025 RES-334](#)

A motion was made by Halverson, seconded by Jenkins, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other, 5-0.

REPORTS TO COMMITTEE

Chair: Jerry Halverson

Director: Janel Heinrich

NEXT MEETING

ADJOURNMENT

A motion was made by Musser, seconded by Jenkins, to Adjourn. The motion passed by voice vote/other, 5-0. Meeting adjourned at 6:01pm.