



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft BUILDING CODE, FIRE CODE, CONVEYANCE CODE AND LICENSING APPEALS BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Tuesday, April 15, 2025

1:00 PM

Virtual
(Madison Municipal Building)
Suite 013

CALL TO ORDER / ROLL CALL

James I. Glueck, Chair, called the meeting to order at 1:03 PM.

Staff Present: Kyle Bunnow, Ethan Burrus, Matt Hamilton

Present: 6 - James I. Glueck; Sean B. Size; Richard A. Riphon; Darrel D. Feucht; Louis J. Olson and George C. Hank III

Excused: 1 - Gail A. Rutkowski

APPROVAL OF MINUTES

A motion was made by George C. Hank III to approve the minutes, seconded by Louis J. Olson. The motion passed on a unanimous vote.

PUBLIC COMMENT

1. [62199](#) Building Board of Appeals Public Comment Period

There were not public comments.

DISCLOSURES AND RECUSALS

Louis J. Olson recused himself from item 2, variance for 3322 Agriculture Dr.

PETITION FOR VARIANCE, AREA EXCEPTIONS OR APPEALS

2. [87925](#) 3322 Agriculture Dr
BLDVAR-2025-04378
The property owner is seeking a variance from 2015 IBC 2603.4.1.3 requirements that the maximum size of walk-in coolers or freezers in unsprinklered buildings shall be 400 square feet or less. The application is seeking approval for a 4996 square foot ultra cold freezer (-76F) to be unsprinklered. Similar variances for the two existing ultra cold freezers at this location were approved in 2007 and 2009. Alder District 16.
- A motion was made by Richard A. Riphon to approve the minutes with the fire departments recommendations, seconded by Darrel D. Feucht. The motion passed on a unanimous vote.**

NEW BUSINESS

3. [87596](#) Repealing and Recreating Section 9.34 of the Madison General Ordinances related to Licensing of Private Ambulance Service to Update Licensing Requirements.
- A motion was made by George C. Hank III to recommend approval of the item to council, seconded by Richard A Riphon. motion was approved, with Louis J. Olson abstaining, all others voting for approval.**
4. [08598](#) Communications and Announcements
- James I. Glueck asks if wording on "Area Exceptions" should be removed from the agenda, Kyle Bunnow will investigate.**
- Louis J. Olson asks if the board has acquired any new members, Kyle Bunnow replies there has been a new applicant with more information to come in future meetings.**

ADJOURNMENT

A motion was made by George C. Hank III to adjourn, seconded by Louis J. Olson. The motion was unanimously approved.