



## Meeting Minutes - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, June 5, 2024

1:30 PM

Virtual

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### CALL TO ORDER / ROLL CALL

### APPROVAL OF MINUTES

A motion was made by Nash, seconded by Benishek-Clark, to Approve the Minutes. The motion passed by voice vote/other.

### PUBLIC COMMENT

Rick Marx to comment on agenda item 2. No other registrant was present.

1. [83591](#) Public Comment (6/5/24 Personnel Board Meeting)

### DISCLOSURES AND RECUSALS

No Disclosures or Recusals

### NEW BUSINESS

2. [83592](#) Recreate the 1.0 FTE position #1235 of Engineering Program Specialist 1 (CG16, R17) as a GIS Specialist 3 (CG18, R10).  
**A motion was made by Benishek-Clark, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
3. [83593](#) Recreate the 1.0 FTE position #3189 of Planning GIS Specialist (CG18, R9) as a GIS Specialist 3 (CG18, R10) and reallocate the employee to the new position.  
**A motion was made by Benishek-Clark, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
4. [83594](#) Create a new classification of Transit Administrative Clerk in CG42, R09 in the salary schedule. Recreate one Transit Customer Service Representative position (#TBD) from CG42, R07 as a Transit Administrative Clerk in CG 42, R09 and fill through an internal, competitive posting and selection process.  
**A motion was made by Benishek-Clark, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The**

**motion passed by voice vote/other.**

- 5. [83595](#) Recreate positions #'s 706 and 772 of Account Clerk 3, position #721 of Financial Operations Leadworker, and position #4556 of Administrative Clerk 1 as Accounting Technician 2's in CG 20, Range 14 in the Finance operating budget and reallocate the employees.

**A motion was made by Benishek-Clark, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

- 6. [83596](#) Recreate vacant position #732 of Administrative Clerk 1 as Accountant 2 in CG 18, Range 08 in the Finance operating budget.

**A motion was made by Benishek-Clark, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

**DISCUSSION ITEMS**

- 7. [83647](#) Personnel Board Report on position studies approved through authorized administrative actions.

**ADJOURNMENT**

**A motion was made by Benishek-Clark, seconded by Nash, to Adjourn. The motion passed by voice vote/other.**