



City of Madison

210 ML King, Jr. Blvd.
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved BOARD OF REVIEW

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, May 6, 2024

4:30 PM

215 Martin Luther King, Jr. Blvd.
Room 215 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

Present: 4 - Bryant B. Ray; Angela B. Bartell; Michael C. Kindschi and Mark J. Kaiser

Absent: 1 - Adetunji A. Lesi

Excused: 1 - Pamela J. Hennessey

NEW BUSINESS

[83141](#)

Election of Chairperson and Vice-Chairperson

A motion was made by Bartell, seconded by Kindschi, to Approve Kaiser as Chair. The motion passed by voice vote/other.

A motion was made by Kaiser, seconded by Ray to Approve Bartell as Vice-Chair. The motion passed by voice vote/other.

[83142](#)

Board Member Training Affidavit

This Item was Placed On File to submit to the State of WI Department of Revenue based on the two-hour training the Board attended earlier in the day,

[83147](#)

Adoption of policy regarding the procedure for Sworn Telephone Testimony and Sworn Written Testimony.

This item was Discussed and no new procedure was adopted.

[83148](#)

Adoption of policy regarding the procedure for Waiver of Board of Review Hearing Requests

This item was Discussed and no new procedure was adopted.

[83144](#)

Verification that the City of Madison has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. sec 70.47(7)(af)).

This Item was Received and Place On File as MGO chapter 33.08(5)(f) reads "The municipality or county shall provide by ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph and shall provide exceptions for persons using the information in the discharge of duties imposed by law or of the duties of their office or by order of a court. The information that is provided under this paragraph is not subject to the right of inspection and copying under s. 19.35 (1) unless a court determines before the first meeting of the board of review that the information is inaccurate."

REPORTS

[83149](#)

Delivery of the January 1, 2024 Assessment Roll & Assessor's Affidavit

City of Madison Board of Review Clerk, Laurie Muench, submitted the Assessor's affidavit, 2024 Assessment Roll, Omitted and Corrected Assessment Rolls. Omitted and Corrected Assessment Rolls will be reported on the Statement of Assessment submitted to the State of WI Department of Revenue. These Items were Received and Place On File.

[83150](#)

2024 Property Tax Base Report

The Board of Review Received an Informational Presentation by City of Madison Assessor, Michelle Drea, regarding the 2024 Property Tax Base.

[83151](#)

2024 Appeals & future Board of Review dates

City of Madison Board of Review Clerk, Laurie Muench, presented the total number of appeals that were filed in 2024 and proposed future Board of Review meeting dates.

City of Madison Assessment Business Systems Manager, Megan Lukens, gave an Informational Presentation using the on-line appeal filing system.

PUBLIC COMMENT

There were 41 additional appeals filed, as they were granted waivers of the deadline to file based on Wis Stat sec 70.47(3)(a)4 which reads "Shall grant a waiver of the 48-hour notice of an intent to file a written or oral objection if a property owner who does not meet the notice requirement appears before the board during the first 2 hours of the meeting, shows good cause for failure to meet the 48-hour notice requirement and files a written objection."

ADJOURNMENT

A motion was made by Bartell, seconded by Kindschi, to Adjourn. The motion passed by voice vote/other.