



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved URBAN DESIGN COMMISSION

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Wednesday, March 27, 2024

4:30 PM

Virtual

CALL TO ORDER / ROLL CALL

Present: 5 - Jessica Klehr; Cliff Goodhart; Christian J. Harper; Rafeeq D. Asad and Russell S. Knudson

Excused: 3 - Marsha A. Rummel; Kathryn (Wendy) von Below and Shane A. Bernau

APPROVAL OF MINUTES

A motion was made by Klehr, seconded by Harper, to Approve the Minutes of March 13, 2024. The motion passed by voice vote/other.

ROLL CALL

Present: 6 - Marsha A. Rummel; Jessica Klehr; Cliff Goodhart; Christian J. Harper; Rafeeq D. Asad and Russell S. Knudson

Excused: 2 - Kathryn (Wendy) von Below and Shane A. Bernau

PUBLIC COMMENT

1. [81138](#) Public Comment
Bill Connors

DISCLOSURES AND RECUSALS

Klehr recused herself on Item #5.

AGENDA OVERVIEW

Jessica Vaughn gave an overview of the projects.

PUBLIC HEARING ITEMS

2. [82245](#) 6514 Odana Road - Signage Modification. (District 19)

A motion was made by Klehr, seconded by Knudson, to Refer to a future URBAN DESIGN COMMISSION meeting. The motion passed by voice vote/other.

3. [82363](#) 2222 E Washington Avenue - Public Building (East High School), Comprehensive Design Review of Signage (CDR). (District 12)
- This item was approved as a consent item with the finding that all applicable standards are adequately addressed and with all the staff recommendations contained in the report.
- A motion was made by Klehr, seconded by Knudson, to Grant Final Approval.
The motion passed by voice vote/other.**
4. [82362](#) 4621 Dutch Mill Road/4701 Ellestad Drive - Building Addition in Urban Design District (UDD) 1. (District 16)

The motion passed with the following conditions and findings:

- Revise the masonry to wrap the corner to the jamb of the overhead door on the east elevation.
- The south elevation shall be revised to either show metal panel being extended across the existing masonry on the south elevation, or for the portion of the new building be masonry instead of metal panel to match the existing masonry.
- Overall, the UDC finds that the application of metal panel is appropriate given the existing building design and context, but that materials need to be consistently applied across the south elevation.
- Revise the plans to accurately show the proposed fence and existing fence to be removed, including the fence along E Broadway Frontage Road and the east property line, which shall be removed.
- The fence shall be powder coated, 95% opaque with slats as shown in the presentation.
- The stretch along the base of the south façade, from the parking area to the east elevation, should be broken up with grouped plantings of both spreading and upright evergreens, such as junipers, yews, arborvitae, etc.

**A motion was made by Asad, seconded by Rummel, to Grant Final Approval.
The motion passed by the following vote:**

Ayes: 4 - Marsha A. Rummel; Jessica Klehr; Christian J. Harper and Rafeeq D. Asad

Noes: 1 - Russell S. Knudson

Excused: 2 - Kathryn (Wendy) von Below and Shane A. Bernau

Non Voting: 1 - Cliff Goodhart

UNFINISHED BUSINESS

5. [81514](#) 825 W Badger Road - Public Building, Madison College Child Care Facility Located in Urban Design District (UDD) 7. (District 14)

The motion finds that all conditions of Initial Approval have been met.

**A motion was made by Knudson, seconded by Harper, to Grant Final Approval.
The motion passed by the following vote:**

Ayes: 4 - Christian J. Harper; Rafeeq D. Asad; Marsha A. Rummel and Russell S. Knudson

Recused: 1 - Jessica Klehr

Excused: 2 - Kathryn (Wendy) von Below and Shane A. Bernau

Non Voting: 1 - Cliff Goodhart

6. [80725](#) 2230 Pennsylvania Avenue - New Indoor Storage Facility in Urban Design District (UDD) 4. (District 12)

The motion passed with the following condition:

- Shredded wood mulch shall be used in all planting beds along the front of the building and the parking lot side, but stone mulch could be used on the south and west sides of the building.

**A motion was made by Asad, seconded by Knudson, to Grant Final Approval.
The motion passed by voice vote/other.**

SECRETARY'S REPORT

SCHEDULE OF MEETINGS

BUSINESS BY MEMBERS

7. [81137](#) 2024 Announcements, Questions and/or Considerations for Future Agendas (no other action to be taken under this item).

ADJOURNMENT

The meeting was Adjourned at 6:25 p.m. by unanimous consent.