



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved URBAN DESIGN COMMISSION

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, February 14, 2024

4:30 PM

Virtual

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### CALL TO ORDER / ROLL CALL

**Present:** 8 - Marsha A. Rummel; Kathryn (Wendy) von Below; Jessica Klehr; Cliff Goodhart; Shane A. Bernau; Christian J. Harper; Rafeeq D. Asad and Russell S. Knudson

### APPROVAL OF MINUTES

**A motion was made by Harper, seconded by Rummel, to Approve the January 24, 2024 Minutes. The motion passed by voice vote/other.**

### PUBLIC COMMENT

1. [81138](#) Public Comment  
None

### DISCLOSURES AND RECUSALS

None

### AGENDA OVERVIEW

Jessica Vaughn gave an overview of the projects

### PUBLIC HEARING ITEMS

2. [81789](#) 702 N Midvale Blvd & 401 N Segoe Rd - Comprehensive Design Review of Signage (CDR) Located in Urban Design District (UDD) 6. (District 11)  
**A motion was made by von Below, seconded by Klehr, to Refer to the February 28, 2024 meeting of the Urban Design Commission. The motion passed by voice vote/other.**

### UNFINISHED BUSINESS

3. [78514](#) 1904 Bartillon Drive - Public Building, City of Madison and Dane County Men's Homeless Shelter. (District 12)  
The motion for Final Approval passed with the following findings and conditions:
  - The Commission finds that the Initial Approval conditions have been met, but that the

following design-related conditions shall be addressed which can be administratively approved by staff:

- On the north and east elevations, the colored window patterning shall be continued above and below windows rather than only below, as shown in the previous submittal.
  - The casement windows by the front entrance shall be reconfigured to reflect more of a storefront system.
  - The art installation shall be inset into a wall versus applied to the surface of a wall.
  - The wall behind art shall be metal panel, which shall be detailed consistent with the ACM and masonry detail included in the applicant presentation.
  - The art installation location shall be maintained.
  - Final review and approval of the art installation can be completed administratively by staff.
- The Commission also notes that if the art installation is a Percent for Art project, the review and approval shall follow the required review process for such projects.

The motion was passed on a vote of (6-1-1) with Asad, Bernau, Harper, Klehr, Knudson, and Rummel voting yes; von Below voting no; and Goodhart non-voting.

**A motion was made by Klehr, seconded by Rummel, to Grant Final Approval.  
The motion passed by the following vote:**

**Ayes:** 6 - Marsha A. Rummel; Jessica Klehr; Shane A. Bernau; Christian J. Harper; Rafeeq D. Asad and Russell S. Knudson

**Noes:** 1 - Kathryn (Wendy) von Below

**Non Voting:** 1 - Cliff Goodhart

## SECRETARY'S REPORT

## SCHEDULE OF UPCOMING MEETINGS

## BUSINESS BY MEMBERS

4. [81137](#) 2024 Announcements, Questions and/or Considerations for Future Agendas (no other action to be taken under this item).

## ADJOURNMENT

**The meeting Adjourned at 5:49 p.m. by unanimous consent**