



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Thursday, April 4, 2024

5:30 PM

Virtual Meeting

CALL TO ORDER / ROLL CALL

Staff present: Linette Rhodes, Jim O'Keefe, Matt Frater, Sarah Lim, Hardy Garrison, Ben Doing

Campbell called the meeting to order at 5:31pm with a quorum present.

Present: 6 - Dina Nina Martinez-Rutherford; John P. Guequierre; Jennifer H. Campbell; Tiffany D. Malone; Megan N. Miller and Matthew J. Phair

Excused: 2 - Nikki Conklin and Angela K. Jones

APPROVAL OF MINUTES

A motion was made by Alder Martinez-Rutherford and seconded by Alder Guequierre to Approve the minutes of March 7, 2024. Motion passed by voice vote.

PUBLIC COMMENT

1. [82716](#) Public Comment

None

DISCLOSURES AND RECUSALS

None

NEW BUSINESS

2. [82720](#) Elect CDBG Committee Vice-Chairperson

A motion was made by Alder Guequierre and seconded by Alder Martinez-Rutherford to elect Matt Phair as vice chairperson of the CDBG Committee. Motion passed unanimously.

roll call

Alder Conklin joined the meeting at 5:39pm

Present: 7 - Dina Nina Martinez-Rutherford; Nikki Conklin; John P. Guequierre; Jennifer H. Campbell; Tiffany D. Malone; Megan N. Miller and Matthew J. Phair

Excused: 1 - Angela K. Jones

3. [82455](#) Authorizing the City of Madison, on behalf of the Dane County Continuum of Care (CoC), to accept \$100,000 in additional EHH funds from the State of Wisconsin Department of Administration; authorizing the Mayor and City Clerk to execute an amendment with Focus Counseling and the Salvation Army of Dane County to provide services using the additional funds; and amending the Community Development Division's 2024 Adopted Operating Budget to recognize the additional grant revenue and commensurate expenditures.

A motion was made by Megan Miller and seconded by Alder Martinez-Rutherford to recommend approval of Authorizing the City of Madison, on behalf of the Dane County Continuum of Care (CoC), to accept \$100,000 in additional EHH funds from the State of Wisconsin Department of Administration; authorizing the Mayor and City Clerk to execute an amendment with Focus Counseling and the Salvation Army of Dane County to provide services using the additional funds; and amending the Community Development Division's 2024 Adopted Operating Budget to recognize the additional grant revenue and commensurate expenditures.

Motion passed unanimously.

4. [82494](#) Authorizing the Mayor and City Clerk to execute a 2024 YHDP contract with Briarpatch Youth Services, Inc. to operate a Joint Transitional Housing/Rapid Re-Housing project, and a 2024 YHDP contract amendment with Outreach, Inc. to expand its System Navigation and Youth Drop-in Center Supportive Services Only project.

A motion was made by Alder Martinez-Rutherford and seconded by Alder Guequierre to recommend approval of Authorizing the Mayor and City Clerk to execute a 2024 YHDP contract with Briarpatch Youth Services, Inc. to operate a Joint Transitional Housing/Rapid Re-Housing project, and a 2024 YHDP contract amendment with Outreach, Inc. to expand its System Navigation and Youth Drop-in Center Supportive Services Only project.

Motion passed unanimously.

5. [82721](#) Update of Rental Rehab Program Guidelines

Attachments: [Rental Rehab Program Guidelines_Final 2.6.24.docx](#)

Linette Rhodes introduced the item – the program has been launched, and 7 applications have currently been received and are being reviewed by City staff. Rhodes shared the proposed updates to the guidelines document with the committee, and committee discussed.

A motion was made by Alder Guequierre and seconded by Alder Martinez-Rutherford to approve the Rental Rehab Program Guidelines as presented.

6. [82722](#) Approval of Rental Rehab Loan- 3006 Gregory Street

Attachments: [Rehab Application - 3006 Gregory St Weitz.pdf](#)

Any loan over \$50k will be brought to the CDBG Committee for approval.

A motion was made by Alder Guequierre and seconded by Megan Miller to recommend approval of the Rental Rehab Loan for 3006 Gregory Street. Motion passed unanimously.

If committee members have additional information they would like to see on loan packages, please let city staff know.

Committee and staff discussed some proposed changes to the program guidelines as well as what information should be included in loan packages.

7. [82723](#) 2023 Housing Resources & Homeless Services Outcomes

Attachments: [2023 Housing Resources and Homeless Services.pdf](#)

Sarah Lim presented on the 2023 outcomes of Housing Resources & Homeless Services, including the January Point-in-Time (PIT) count for 2019-2023.

Matt Frater reviewed tenant support resources and outcomes.

Linette Rhodes provided some timeline information regarding the Community Plan to Prevent & End Homelessness, with a note that the plan is attached to the March 2024 City-County Homeless Issues Committee minutes for CDBG Committee members to optionally review.

roll call

Alder Martinez-Rutherford was excused from the meeting at 6:19pm.

8. [82724](#) 2023 CDBG Funded Housing and Economic Development Outcomes

Attachments: [2023 CDBG funds Overview.pdf](#)

Linette Rhodes presented on 2023 outcomes of CDBG funds as a fund source of our housing programs and neighborhood assets (Community Facilities).

Economic Development content was removed from this presentation for a future meeting where Saran Ouk from Economic Development staff can present.

9. [82717](#) Staff Report

Jim O'Keefe provided an update regarding Rethke Terrace Apartments and Tree Lane Apartments, and a timeline on upcoming resolutions likely to come to this committee regarding these properties, possibly as early as at our May 2024 CDBG Committee meeting.

ADJOURNMENT

A motion was made by Alder Guequierre and seconded by Alder Conklin to Adjourn the meeting at 6:53pm. Motion passed by voice vote.