



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved FINANCE COMMITTEE

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Monday, May 6, 2024

4:30 PM

VIRTUAL

The City of Madison is holding the Finance Committee meeting virtually.

1. **Written Comments:** You can send comments on agenda items to financecommittee@cityofmadison.com

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

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(877) 853-5257 (Toll Free)
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CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:33pm.

Present: 7 - Yannette Figueroa Cole; Tag Evers; Sabrina V. Madison; Marsha A. Rummel; Regina M. Vidaver; Michael E. Verveer and Satya V. Rhodes-Conway

1. [83236](#) PUBLIC COMMENT

Attachments: [Registrants Report -- 050624.pdf](#)

There was one registrant opposed to item 23. There was one registrant available to answer questions on item 25. The registrant report is attached.

DISCLOSURES AND RECUSALS

Alder Madison noted a disclosure on item 18 as her organization, The Progress Center for Black Women, having worked with the Center for Community Stewardship. There were no recusals.

CONSENT AGENDA

Agenda items 2-7, 9-18, 20-22 were adopted as part of the consent agenda.

A motion was made by Verveer, seconded by Vidaver, to Adopt the Consent Agenda. The motion passed by voice vote/other.

ITEMS TO BE CONSIDERED

2. [82745](#) Submitting the appointment of Tana Elias for confirmation of a five-year term as the Madison Public Library Director.

Attachments: [Elias Contract \(updated\).pdf](#)

A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
3. [82754](#) Approving double fills for three Transit Utility Workers for up to eight months due to three retirements in the classification in January 2025.

A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
4. [82820](#) Create the classification of "Community Development Manager" in CG18, Range 15. Delete the classification of "Community Development Grants Supervisor" from CG18, R15. Recreate the 1.0 FTE positions #111 and #4252 as "Community Development Manager" (CG18, R15) and reallocate the employees.

Attachments: [PB Memo CD Program Manager.pdf](#)
[CDD Program Manager PD.pdf](#)
[Community Development Manager 3-2024.doc](#)

A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.
5. [82821](#) Recreate position #1471 of Account Clerk 3 as an Administrative Assistant in CG 20, Range 14 in the Parks operating budget and reallocate the employee.

Attachments: [PB Memo Account Clerk 3 Parks.pdf](#)

A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

6. [82889](#) Amending Section 3.04 and Section 3.54(9)(b) of the Madison General Ordinances related to the Employee Assistance Program to change the title EAP Administrator to EAP Director and add EAP Director to the list of non-civil service CG 21 Managerial Employees.
- A motion was made by Verveer, seconded by Vidaver, to Return to Lead with the Recommendation for Approval to the PERSONNEL BOARD. The motion passed by voice vote/other.**
7. [82836](#) Delete the classification of “Employee Assistance Program Manager” from CG18, R15 in the salary schedule and recreate the classification in CG21, R18. Recreate the 1.0 FTE position #862 as “EAP Director” (CG21, R18) and reallocate the employee.
- Attachments:** [PB Memo EAP Manager.pdf](#)
- A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
8. [82501](#) Authorizing the Director of Information Technology to Transfer Certain City-Owned Conduit, Fiber and Related Infrastructure to MUFN-C or its Members When it No Longer Serves the City’s Needs.
- A motion was made by Rummel, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
9. [82584](#) Approving the Madison Arts Commission’s selection of Jennifer Bastian as the next Thurber Park Artist-in-Residence, and approving Lisa Lang and Karolina Romanowska as alternates.
- Attachments:** [2024 Thurber Artist in Residence Proposal.pdf](#)
- A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
10. [82586](#) Reauthorizing of the City of Madison's Self-Insured Worker's Compensation Program as required by the Department of Workforce Development
- A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
11. [82844](#) Authorizing the City’s execution of a lease to allow the use of a portion of City-owned property located at 25 Burrows Road, commonly known as Burrows Park, by the Mendota Yacht Club, Inc. (District 12)
- Attachments:** [Attachment 1 - 3348 Lease 2024.pdf](#)
- A motion was made by Verveer, seconded by Vidaver, to Return to Lead with the Recommendation for Approval to the BOARD OF PARK COMMISSIONERS. The motion passed by voice vote/other.**

12. [82847](#) Authorizing a loan to Atwood Music Hall LLC or its assigns in the amount of \$125,000 for real estate improvements to the commercial property at 1925 Winnebago Street through the TID 54 Small Cap TIF loan program using TID #54 incremental revenue as authorized in an amendment to the TID #54 Project Plan (RES 23-00507) adopted by the Common Council on July 25, 2023. (District 6)

Attachments: [Atwood Music Hall Loan Summary \(002\).pdf](#)

A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

13. [82849](#) Authorizing the execution of three (3) separate license agreements with Madison Gas and Electric Company for premises at the Larkin Communications Tower located at 126 Glenway Street, the Spaanem Water Tower located at 4724 Spaanem Avenue, and the Lake View Water Tower located at 1202 Northport Drive. (District 5, District 15, District 18)

Attachments: [12983-5 Exhibit A.pdf](#)
[12983-5 Exhibit B.pdf](#)

A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

14. [82851](#) Authorizing a \$62,225 contract with Madison's Central Business Improvement District (BID) and/or its fiscal sponsor to fund the continuation of the Downtown Activities Program focused on existing plazas around the Capitol Square and State Street (District 2, District 4, District 8)

A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

15. [82884](#) Authorizing the sale and issuance of \$3,365,000 subordinate water utility revenue bonds, series 2024A; and providing for other details and covenants with respect thereto.

Attachments: [Item 3 - Memo - SDWLP Subordinate Water Utility Revenue Bonds.pdf](#)
[UPDATED Madison Water Utility 2024A SDWLP Subordinate Water Bonds -](#)

A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

16. [82900](#) Authorizing a sole source service contract with the Foundation for Black Women's Wellness for services to support the Dane County Health Council's project "Saving our Babies".

Attachments: [Approved Non-Competitive Selection Request](#)

A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.

17. [82907](#) Authorizing a loan of \$170,000 from the Community Facilities Loan Program to Literacy Network, Inc., to support facility improvements at 701 Dane Street, and authorizing the Mayor and City Clerk to enter into an agreement for that purpose. (District 14)
- Attachments:** [CFLP Additional Application Literacy Network 03.2024.pdf](#)
- A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
18. [82922](#) Authorizing the Mayor and City Clerk to execute a 2024 YHDP contract amendment with the Center for Community Stewardship to support the Madison/Dane County Continuum of Care's Youth Action Board member compensation.
- A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
19. [83009](#) Supporting the effective dissemination of funds provided through the Violence Prevention Services for At Risk Apartment Buildings Amendment
- Attachments:** [Each One Teach One \(EOTO\) - Non-Competitive Selection Request - April 2024.pdf](#)
[Just Dane - Non-Competitive Selection Request - April 2024.pdf](#)
[Operation Fresh Start \(OFS\) - Non-Competitive Selection Request - April 2024.pdf](#)
- A motion was made by Rummel, seconded by Madison, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**
20. [82638](#) Amending the 2024 Adopted Budget for the Planning Division to add an additional \$500 in Wisconsin Arts Board Grant revenues and seeking Common Council approval of the 2024-2025 Arts Grants awards as recommended by the Madison Arts Commission.
- Attachments:** [2024-25 MAC Annual Grant Council Recommendation.pdf](#)
- A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**
21. [82753](#) Authorizing the City of Madison's Streets and Urban Forestry Division to apply for and accept a grant from the Wisconsin Department of Natural Resources for \$500,000 and, if awarded, amending the Streets 2024 Capital Budget and authorizing the Mayor and Clerk to sign the resulting grant agreement.
- A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.**

22. [82913](#) Authorizing the Parks Division to submit, and if awarded, accept grant of up to \$500,000 from the State of Wisconsin Department of Natural Resources for park improvements and authorizing the Mayor and City Clerk to enter into a contract with State of Wisconsin Department of Natural Resources to accept grant award. (District 18)

A motion was made by Verveer, seconded by Vidaver, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

23. [82711](#) Authorizing the Parks Division to submit, and if awarded, to accept a grant of \$4,000,000 from the State of Wisconsin Grants for Local Projects Program for the Breese Stevens Field Improvement Project and authorizing the Mayor and City Clerk to enter into a contract with the State of Wisconsin to accept the grant award; and amending the 2024 Adopted Capital Budget of the Economic Development Division and the Parks Division. (District 6)

Attachments: [Registrants Report -- 050624.pdf](#)

Additional referral to Board of Parks Commissioners (5/8/24) requested from Parks Division staff.

A motion was made by Vidaver, seconded by Verveer, to Refer to the FINANCE COMMITTEE and should be returned by 5/13/2024. The motion passed by voice vote/other.

DISCUSSION ITEM

24. [83240](#) 2023 Fiscal Year End Update

Attachments: [2023 Year-End Review -- 5-6-2024 - FC.pdf](#)

This Discussion Item was Discuss and Finalize

CLOSED SESSION

A motion was made by Verveer, seconded by Evers, to Convene into Closed Session. The motion passed by the following vote:

Ayes: 6 - Yannette Figueroa Cole; Tag Evers; Sabrina V. Madison; Marsha A. Rummel; Regina M. Vidaver and Michael E. Verveer

Non Voting: 1 - Satya V. Rhodes-Conway

25. [82890](#) Amending the Economic Development Division Capital Budget to authorize an additional \$1.0 million in General Fund-supported GO Borrowing for tenant improvements for the lease of Unit 2 of the Fourteen02 Park Condominium as part of the Truman Olson redevelopment and authorizing an amendment to the lease with Maurer's Urban Market as grocery operator, and the execution of documents related to the provision of electric service to Unit 2 of the Fourteen02 Park Condominium, construction of grocery, and tenant improvements, the execution of condominium documents for the Project and appointing the Economic Development Division Director (District 13).

Attachments: [12674 2024 Truman Olson Cost Increase and Funding Recovery Council Me Registrants Report -- 050624.pdf](#)

The committee discussed negotiations of the investment of public funds.

A motion was made by Verveer, seconded by Evers, to reconvene in open session. The motion passed by voice vote/other.

A motion was made by Verveer, seconded by Evers, to RECOMMEND TO COUNCIL TO ADOPT (15 VOTES REQUIRED) - REPORT OF OFFICER. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Vidaver, seconded by Madison, to Adjourn at 5:49pm. The motion passed by voice vote/other.