



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Thursday, January 26, 2023

1:30 PM

Virtual

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### CALL TO ORDER / ROLL CALL

The meeting was called to order by Nash.

**Present:** 4 - Anne Benishek-Clark; Kimila Daniels; Dana E. Denny and Angela L. Nash

### APPROVAL OF MINUTES

A motion was made by Nash, seconded by Denny, to Approve the Minutes of the November 2, 2022 meeting of the Personnel Board. The motion passed by voice vote/other.

### PUBLIC COMMENT

No public comment was made.

1. [75720](#) Public Comment (1/26/23 Personnel Board Meeting)

### NEW BUSINESS

Motion made to combine and approve agenda items #6, 11, 12, 13, 15 by K. Daniels and seconded by D. Denny, to return to Lead with Recommendation for Approval to Finance Committee. The motion passed by voice vote/other.

2. [72706](#) Position study appeal to Personnel Board by employee (K. Daane) of denial for reclassification request of Dispatcher at Water Utility.

A motion was made by Daniels, seconded by Nash, to Approve the HR study. The motion failed by the following vote:

**Ayes:** 1 - Kimila Daniels

**Noes:** 3 - Anne Benishek-Clark; Dana E. Denny and Angela L. Nash

3. [75518](#) Adopting updates to the City of Madison Personnel Rules to allow for Reinstatement Policy to apply to general municipal employees as well as non-represented employees; and creating a Furlough Policy as requested by Common Council.

A motion was made by Daniels, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

4.     [75507](#)           Create the new classification of “Tenant Social Services Coordinator” in CG18, R4. Recreate the 0.6 FTE position #4762 of CDA Security Monitor (CG16, R9) as a 1.0 “Tenant Social Services Coordinator.” Delete the 0.6 FTE position #4851 of CDA Security Monitor, within the Housing Operating Budget.

**A motion was made by Benishek-Clark, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
5.     [75504](#)           Create the classifications of “GIS Specialist 1, 2, 3 and 4,” in CG18, Ranges 06, 08, 10 and 12, respectively. Recreate the 1.0 FTE position #3656 of Planning GIS Specialist in CG18, Range 9 as a “GIS Specialist 4”, and reallocate the employee to the new position, within the Planning Division.

**A motion was made by Benishek-Clark, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
6.     [75542](#)           Recreate the 1.0 FTE position #3323 of Monona Terrace Technical Service Specialist 1 as a Monona Terrace Technical Service Specialist 2 and reallocate the employee S. Cleven to the new position, within the Monona Terrace operating budget.

**A motion was made by Daniels, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
7.     [75506](#)           Recreate position #4653 of Civil Technician 2 as an Engineering Program Specialist 1 in CG 16, Range 17 and reallocate the employee, S. Kerr, to the new position.

**A motion was made by Benishek-Clark, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
8.     [75508](#)           Update class specification for Judicial Support Clerk series to reflect automatic progression from Judicial Support Clerk 1 to Judicial Support Clerk 2; and recreate the positions #879 and #3667 as Judicial Support Clerk 2 and reallocate the employees (L. Dahlhauser and E. Nunez) into the new positions.

**A motion was made by Benishek-Clark, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
9.     [75509](#)           Recreate position #882 of Judicial Support Clerk 3 as an Administrative Assistant - Local 60 in CG 20, Range 14 and reallocate the employee, C. Zamber, to the new position.

**A motion was made by Benishek-Clark, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
10.    [75559](#)           Create a new classification of Public Works Laborer in CG15, R02. Recreate

the 10 new 1.0 FTE positions identified as Public Works Laborer in the Streets Division Budget into the new classification and range.

**A motion was made by Daniels, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

11. [75505](#)

Recreate position #868 of Data Analyst 2 as a Data Analyst 3 in CG 18, Range 10 and reallocate the employee, B. Wollmann, to the new position.

**A motion was made by Daniels, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

12. [75523](#)

Reallocate the incumbent of position #864, A. Deming, to the budgeted level of Organizational Development & Training Officer, in CG18, R12, within the HR Department operating budget.

**A motion was made by Daniels, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

13. [75531](#)

Reallocate the employee of position #777, J. Dempsey, to the budgeted level of Accountant 4, in CG18, R12, within the Finance Department operating budget.

**A motion was made by Daniels, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

14. [75536](#)

Create a new class series of Transit Data Analyst 1-3 in CG44, R06, 08, and 10 respectively. Recreate the 2 new 1.0 FTE positions of Data Analyst within the Metro Transit operating budget as Transit Data Analyst 3.

**A motion was made by Benishek-Clark, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

15. [75553](#)

Recreate the 1.0 FTE position #3583 of Maintenance Mechanic 1 as a Maintenance Mechanic 2 and reallocate the employee J. Kennedy to the new position, within the Water Utility operating budget.

**A motion was made by Daniels, seconded by Denny, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

## ADJOURNMENT

**A motion was made by Daniels, seconded by Benishek-Clark, to Adjourn. The motion passed by voice vote/other.**