



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Wednesday, September 20, 2023

1:30 PM

Virtual

CALL TO ORDER / ROLL CALL

Present: 3 - Anne Benishek-Clark; Angela L. Nash and Helga P. Vransy

Excused: 2 - Kimila Daniels and Dana E. Denny

APPROVAL OF MINUTES

A motion was made by Benishek-Clark, seconded by Vransy, to Approve the Minutes. The motion passed by voice vote/other.

1. [79913](#) Public Comment (9/20/23 Personnel Board Meeting)
No Public Comment

DISCLOSURES AND RECUSALS

No Disclosures or Recusals

NEW BUSINESS

2. [79869](#) Delete the classification of "Zoning Administrator" from CG18, R14 in the salary schedule and recreate the classification in CG18, R15. Recreate the 1.0 FTE position #643 as "Zoning Administrator" (CG18, R15) and reallocate the employee.
A motion was made by Vransy, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
3. [79872](#) Create a new classification specification of Transit High Voltage Technician in CG41, R12. Recreate three new 1.0 FTE positions of "High Voltage Technician" as Transit High Voltage Technician within the Metro Transit operating budget.
A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE and should be returned by 9/27/2023. The motion passed by voice vote/other.
4. [79882](#) Create the classification of Library Program Administrator in CG 33 R 01. Recreate position number 4581 in the new classification and reallocate the employee to new position.

A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE and should be returned by 9/27/2023. The motion passed by voice vote/other.

5. [79883](#) Create the classification of Engineering Financial Manager in CG 18 R 16. Recreate position number #1104 in the new classification and reallocate the employee to new position.
A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE and should be returned by 9/27/2023. The motion passed by voice vote/other.
6. [79876](#) Delete the classifications of Arborist 1 in CG16, R10 and Arborist 2 in CG16, R12. Recreate the classifications of Arborist 1 in CG16, R11 and Arborist 2 in CG16, R13. Reallocate current Arborist 1 and Arborist 2 employees to the new ranges.
A motion was made by Vransy, seconded by Benishek-Clark, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
7. [79875](#) Create the classification of Employee Assistance Specialist 3 in CG18, R10. Recreate the encumbered position #4378 and vacant position #4766 in the new classification. Reallocate employee Mary Eldridge to Employee Assistance Specialist 2 in CG18, R08.
A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
8. [79877](#) **SUBSTITUTE** Delete the classification of Golf Program Supervisor in CG18, R10 and create the new classification of Golf Operations Director in CG18, R13. Recreate the 1.0 FTE position #1531 in the new classification in the **Golf Enterprise** ~~Parks Division~~ operating budget.
A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
9. [79878](#) Recreate position #4317 of IT Specialist 2 as an IT Specialist 3 in CG 18, Range 10 and reallocate the employee, M. Yoss, to the new position.
A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
10. [79879](#) Recreate position #2579 of Program Assistant 1 as an Administrative Assistant in CG 20, Range 14 and reallocate the employee, B. Rudolph, to the new position.
A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.
11. [79881](#) Recreate position #4381 of Program Assistant 1 as a Program Assistant 2 in CG 20, Range 12 and reallocate the employee, E. Boebel, to the new

position.

A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

12. [79884](#)

Recreate position #861 of Human Resources Analyst 2 as a Human Resources Analyst 3, and reallocate the employee (W. Wick) to the new position.

A motion was made by Benishek-Clark, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.

DISCUSSION ITEMS

13. [79302](#)

Compensation Plan study update

This item was discussed.

14. [78965](#)

Results for America update and review of Position Study Equity Analysis

This item was discussed.

15. [78976](#)

Overview of New Budget Process

This item was discussed.

ADJOURNMENT

A motion was made by Vransy, seconded by Benishek-Clark, to Adjourn. The motion passed by voice vote/other.