



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft PERSONNEL BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Wednesday, May 17, 2023

1:30 PM

Virtual

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### CALL TO ORDER / ROLL CALL

The meeting was called to order by Denny.

**Present:** 6 - Anne Benishek-Clark; Kimila Daniels; Dana E. Denny; Angela L. Nash; Helga P. Vransy and Director of Human Resources

### APPROVAL OF MINUTES

A motion was made by Nash, seconded by Daniels, to Approve the Minutes.  
The motion passed by voice vote/other.

### PUBLIC COMMENT

1. [77850](#) Public Comment (5/17/23 Personnel Board Meeting)

There was no public comment.

### DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

### NEW BUSINESS

**Present:** 6 - Anne Benishek-Clark; Kimila Daniels; Dana E. Denny; Angela L. Nash; Helga P. Vransy and Director of Human Resources

2. [77723](#) Delete the classification of "Transit Finance Manager" in CG44, R14 and recreate the classification in CG44, R15. Recreate the 1.0 FTE position #3051 in the new CG and Range (CG 44, R15) and reallocate the employee, J. Schiller, to the new position, within the Metro Transit Division operating budget.

**A motion was made by Nash, seconded by Daniels, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

3. [77779](#) Create the classifications of "Library IT Specialist 1, 2, and 3," in CG33, Ranges 2, 3, and 4, respectively. Recreate the 1.0 FTE position #3802 of Library Computer Specialist 1, in CG33, Range 1, as a "Library IT Specialist 3," and reallocate the employee to the new position.

**A motion was made by Nash, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

4. [77780](#) Recreate the 1.0 FTE position #4183 of Library Computer Technician, in CG32, Range 5, as a "Library IT Specialist 2" in CG33, Range 3. The employee will underfill the new position until the conclusion of an internal competitive process.  
**A motion was made by Nash, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
5. [77719](#) Recreate the 1.0 FTE position #4573 of Planner 2 (CG18, R8) as a Planner 3 (CG18, R10) and reallocate the employee to the new position.  
**A motion was made by Vransy, seconded by Nash, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
6. [77714](#) Reallocate the employee of position #872 from an Occupational Accommodations Specialist 2 (CG18, R8) to the budgeted position of Occupational Accommodations Specialist 3 (CG18, R10).  
**A motion was made by Daniels, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
7. [77643](#) Create a new classification of Transit Mapping & Communications Specialist in CG 42, R 16. Delete position #4807 as a Transit Graphics Technician in CG 42, R 11 and recreate it as a Transit Mapping & Communications Specialist in CG 42, R 16 and reallocate the employee, M. Smith, to the new position, within the Metro Transit operating budget.  
**A motion was made by Nash, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**
8. [77778](#) Create the classification of IT Project and Records Management Coordinator in CG18, Range 10. Recreate the 1.0 FTE position #3286 of Records Management Coordinator 2 as an IT Project and Records Management Coordinator in CG18 R10 and reallocate the employee to the new position.  
**A motion was made by Daniels, seconded by Vransy, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

#### DISCUSSION ITEMS

9. [77704](#) Results For America update  
**Personnel Board members discussed Results for America update that was presented by Director of Human Resources Erin Hillson.**
10. [77705](#) Compensation Plan study update

Personnel Board members discussed Compensation Plan study update that was presented by Director of Human Resources Erin Hillson.

11. [77706](#) Annual Discussion of the Elected and Appointed Official Code of Ethical Conduct

Personnel Board members discussed, acknowledged and agreed to adhere to the Elected and Appointed Official Code of Ethical Conduct presented by Director of Human Resources Erin Hillson.

#### ADJOURNMENT

A motion was made by Denny, seconded by Nash, to Adjourn. The motion passed by voice vote/other.