



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Thursday, August 3, 2023

5:30 PM

Virtual Meeting

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### CALL TO ORDER / ROLL CALL

Staff present: Jim O'Keefe, Ben Doing

Ousman Darboe called the meeting to order at 5:33pm with a quorum present.

**Present:** 5 - Dina Nina Martinez-Rutherford; Nikki Conklin; Angela K. Jones; Ousman Darboe and Megan N. Miller

**Excused:** 3 - Kristen Slack; Jennifer H. Campbell and Tiffany D. Malone

### APPROVAL OF MINUTES

A motion was made by Miller and seconded by Jones to approve the minutes of June 1, 2023.

Motion passed by voice vote.

### PUBLIC COMMENT

1. [79195](#) Public Comment

None

### DISCLOSURES AND RECUSALS

Angela Jones recused from the Bayview item (4. 79128) as Angela is on the board and cannot comment or vote on the item.

Note: later in the meeting Angela recused themselves from item 5 (79127) as well.

roll call

Tiffany Malone joined the meeting at 5:37pm

**Present:** 6 - Dina Nina Martinez-Rutherford; Nikki Conklin; Angela K. Jones; Ousman Darboe; Tiffany D. Malone and Megan N. Miller

**Excused:** 2 - Kristen Slack and Jennifer H. Campbell

## ACTION ITEMS

2. [79138](#) Authorizing an amendment to an existing loan agreement between the City of Madison and Madison Revitalization and Community Development Corporation (MRCDC) to add up to \$359,400 of financial support from the Affordable Housing Fund to help finance the rehabilitation and preservation of seven (7) vacant units at separate scattered site properties currently owned by MRCDC, and authorizing the Mayor and the City Clerk to enter into a Loan Agreement.

**A motion was made by Alder Conklin, seconded by Alder Martinez-Rutherford to return to lead with the recommendation to Approve Authorizing an amendment to an existing loan agreement between the City of Madison and Madison Revitalization and Community Development Corporation (MRCDC) to add up to \$359,400 of financial support from the Affordable Housing Fund to help finance the rehabilitation and preservation of seven (7) vacant units at separate scattered site properties currently owned by MRCDC, and authorizing the Mayor and the City Clerk to enter into a Loan Agreement.**

**Motion passed by voice vote.**
3. [79129](#) Approving the award of up to \$130,000 in Community Development Block Grant (CDBG) funds through Community Development Division's (CDD) Capital Improvements for Non-profit Housing (CINH) Program to Madison Community Cooperative, and authorizing the Mayor and City Clerk to enter into an agreement with the non-profit agency to implement the specified rehabilitation projects. (District 2)

**Attachments:** [CINH Application Updated 7-25.pdf](#)

**A motion was made by Miller and seconded by Alder Conklin to return to lead with the recommendation to Approve Approving the award of up to \$130,000 in Community Development Block Grant (CDBG) funds through Community Development Division's (CDD) Capital Improvements for Non-profit Housing (CINH) Program to Madison Community Cooperative, and authorizing the Mayor and City Clerk to enter into an agreement with the non-profit agency to implement the specified rehabilitation projects. (District 2).**

**Motion passed by voice vote.**
4. [79128](#) Authorizing a loan of up to \$400,000 to Bayview Foundation, Inc. from the Community Facilities Loan Program to help finance the construction of community center programming space at 601 Bay View, and authorizing the Mayor and City Clerk to enter into a contract for that purpose. (District 13)

**Attachments:** [CFLP Application Form Final Nov 2022-Bayview Application.pdf](#)

**A motion was made by Alder Conklin, seconded by Alder Martinez-Rutherford to return to lead with the recommendation to Approve Authorizing a loan of up to \$400,000 to Bayview Foundation, Inc. from the Community Facilities Loan Program to help finance the construction of community center programming space at 601 Bay View, and authorizing the Mayor and City Clerk to enter into a contract for that purpose. (District 13)**

**Motion passed by voice vote with one recused (Angela Jones).**

5. [79127](#) Authorizing the Mayor and City Clerk to execute a contract amendment with Porchlight Inc. to add up to \$260,000 of projected underspent City-administered ESG-CV funds, and extend the contract term to September 15, 2023 (District 12)

**A motion was made by Alder Conklin, seconded by Megan Miller to return to lead with the recommendation to Approve Authorizing the Mayor and City Clerk to execute a contract amendment with Porchlight Inc. to add up to \$260,000 of projected underspent City-administered ESG-CV funds, and extend the contract term to September 15, 2023 (District 12).**

**Motion passed by voice vote with one recused (Angela Jones).**

## REPORTS

6. [79196](#) Staff Report

**Attachments:** [Year-at-a-Glance CDBG Committee 2023.pdf](#)

Jim O'Keefe provided a staff update, including that CDD has received 3 responses to the RFP seeking proposals for youth-focused housing on a property on S Park Street, and those applicants will provide presentations to the CDBG Committee at the September 7th committee meeting.

O'Keefe also provided updates regarding the Affordable Housing Fund tax credit RFP, which has a mid-August deadline and whose applicants will present to this committee in the coming months.

Updates were also provided regarding the men's shelter, executive capital budget, and efforts CDD remains engaged in to stabilize the two permanent supportive housing properties developed by Heartland Housing.

Discussion followed.

## ADJOURNMENT

**A motion was made by Alder Conklin, seconded by Alder Martinez-Rutherford to Adjourn the meeting at 6:19pm.**

**Motion passed by voice vote.**